

GIS Extension Request (previous BNL visitors with a BNL Guest Number.)

1. Go to <https://fsd84.bis.bnl.gov/guest/bnlguest.asp>
2. Fill out **ONLY** the information that has changed.
 - a. Business Phone: **Use School phone number**
 - b. Highest Degree: **Undergraduate - Number of Credits**
 - c. Purpose of Visit: **RESEARCH**
 - d. Department to be visited: **OFFICE OF EDUCATIONAL PROGRAMS**
 - e. Expected start date: 06/06/2011
 - f. Expected end date: 08/12/2011
 - g. Number of days on site: **continuously up to 90 days**
 - h. Name of BNL Host: **Mel Morris**
 - i. Do you have health insurance: **Must answer yes and return insurance form to OEP.**
 - j. Name of current employer: **School Name or OTHER**
 - k. Type of Business: **UNIVERSITY**
 - l. Name: **School, address and phone number**
 - m. Job Title: **UNDERGRADUATE STUDENT**

If you are a Permanent Resident Alien, fill out the foreign visitors and assignments page. You must complete **ALL** information. Where it asks for completed degree information put N/A.

You will receive a Temporary Guest Registration Number (GRXXXX) **after** you have successfully completed this form.

!! This is NOT your BNL Guest Number !!

You will receive your guest number **after** your registration form is approved by all required departments.

Make sure you use a valid email address when you register or you will not be notified of your acceptance.