

<b>EMERGENCY SERVICES DIVISION</b>  <b>BROOKHAVEN NATIONAL LABORATORY</b>	Procedure No: FR-RES-6.0.4  Revision No: 0  Page 1 of 4
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**Title: Outside Assistance (Mutual Aid) and Safety Precautions**

1.0 **PURPOSE:**  
 This procedure outlines Fire/Rescue precautions to be taken when outside assistance (Mutual Aid) is used on site.

2.0 **RESPONSIBILITIES:**

2.1 The Fire Chief has overall responsibility for the Fire/Rescue Group and off site agencies providing assistance during an emergency.

2.2 The Incident Commander has responsibility for implementing this procedure.

2.3 The Fire Ground Safety Officer has responsibility for providing oversight of operations to ensure that fire ground operations are conducted in a safe manner.

3.0 **DEFINITIONS:**  
 None

4.0 **PREREQUISITES:**  
 None

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## 5.0 **PRECAUTIONS:**

- 5.1 Personnel responding to assist BNL will not be familiar with the facilities nor the hazards. It is important that this be considered when assigning tasks, directing travel, and utilizing these people safely on site.

## 6.0 **PROCEDURE:**

- 6.1 Personnel responding from off site will need assistance to locate the incident scene. Escorts provided by BNL personnel (Security, F/R, PE, etc) shall be considered. When directing responses, provide guidance on a safe route to avoid exposures to all hazards (such as chemical plumes, radiological areas, etc). The use of preplan maps, GPS waypoints are also possible. When units are operating at the scene, BNL escorts familiar with the hazards in the area shall be considered to ensure proper safety of the outside units.
- 6.2 In the event of a large scale operation, whereby outside units may not be directly supervised by F/R personnel, a generic hazards briefing shall be used (see Attachment A).
- 6.3 Radiological Controlled Areas: If outside units must enter controlled areas, the knowledgeable Radiological Control Division or knowledgeable Departmental Operations personnel should provide an escort. A briefing on the hazards shall be conducted for the outside units prior to entry. The escort shall remain in contact with the outside units. During an emergency, appropriate RCD personnel may instruct personnel to ignore radiological postings if the hazard has been removed and the posting has not been updated.
- 6.4 Upon completion of an event, BNL shall verify outside units are free of radiological contamination and/or check for chemical contamination. Any personnel radiological and/or chemical exposure shall be documented and discussed with the outside units.”

## 7.0 **IMPLEMENTATION AND TRAINING:**

- 7.1 Review of this procedure by fire officers
- 7.2 Application of the principles during drills

## 8.0 **REFERENCES:**

- 8.1 Suffolk County Mutual Aid Plan
- 8.2 Hazardous Materials Mutual Aid MOA – Town of Brookhaven
- 8.3 Hazardous Materials Mutual Aid MOA – Town of SUNY Stonybrook

## 9.0 **ATTACHMENTS**

- 9.1 Generic Site Safety Briefing

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## ATTACHMENT 9.1

### GENERIC SITE SAFETY BRIEFING



# Safety Brief for Off-Site Responding Agencies

## Incident Related

- Type of Incident
- Location of incident
- Magnitude of incident
- Incident strategy and current tactics
- Progress report
- Accountability

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The following sections are used based on the type and location of the incident. The IC or Safety Officer will make that judgment at the time of the incident.

## Specific Hazards

### Building Related

- Building construction
- Building location
- Building contents
- Exposures

### Wildfire Related (Complete “weather” also)

- Fuels
- Topography
- Fire Behavior

### Hazardous Materials (Complete “weather” also)

- Material involved
- Material state (solid, liquid, gas)
- State of confinement or containment
- What level of protection being used

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Weather (primarily in hazmat and wildfire)

- Wind – direction and speed
- Temperature
- Relative humidity
- Extremes
- Forecast

Radiation Related

- Any Radiation, Contamination, or Radioactive Materials in incident area?
- Postings – Explain what they may see.
- Possibility for spread of contamination? Airborne Radioactivity?
- What happens if personnel contaminated?
- What happens if outside equipment is contaminated?

Escort required?

Security related?