

# Lost and Missing TLD Badge Report

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October 25, 2006

# Late and Missing Badge Report

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- What is it? Why do we need it?
  - A method of tracking the badges that have not been returned to Personnel Monitoring
  - DOE/DOELAP requires that BNL account for the occupational radiation exposure that individuals receive in the workplace.
  - To resolve this requirement, badges late over 30d require and exposure investigation to be performed by FSS
  - Department/Divisions whose badges are missing/late over 30d will incur a late badge charge

# Late and Missing Badge Report

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- The report is available to assist in the management of lost and missing badges
- The report is generated each time you select it.
- It reflects the status of the badge exchange after the barcodes are scanned in at Personnel Monitoring office.
- They do not reflect the status of the badge boards in the field.

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## Radiological Control Division

The *mission* of the Radiological Control Division (RCD) is the protection of workers and public from the hazards of radiation, and protection of the Laboratory from radiological issues. Our internal and external customers view us as best-in-class providers of radiological control support services.

[RCD All Hands Presentation November 28, 2005](#) 



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- [Division Office](#)
- [Exceptional Customer Services Standards and Initiatives](#) (MS Word)
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## Personnel Monitoring

- [Bioassay Participants](#)
- [ESH Reqs](#) - Restricted Access
- [Life/Guest Number Search](#) - **New**
- [List of Effective Personnel Monitoring Procedures](#) (Excel spreadsheet)
- [Operational Business Assessment of Personnel Monitoring Internal Dosimetry Services 092505](#)
- [ORNL MOU For Backup Services](#)
- [PM Administration](#) - PM Access Only
- [PM Dose Reports](#) - Reqs List Access Only - Requires Microsoft IE 4.0 or later
- [PM Progression Guidelines](#) (MS Word)
- PM-SOPs
  - [Internal SOPs](#)
  - [External SOPs](#)
- [TBD Extension Document](#)
- [TLD - Issue Badges](#) - **Trained Issuers Only**



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- [PM Missing/Late Badge Report](#)
- [Historical Unreturned Badge List](#)
- [PM Load List](#) - Crystal report: **IE4 or later required**
- [PM Load List - Sorted by Name](#)
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## PM Late/Missing Badges for a Specific Reporting Period

Please enter the reporting period you are interested in. The report period is a six digit number with the first four digits being the year and the last two being the number of the month.

**Example:** For March of 2005 the report period to enter would be: **200503**

Enter Report Period:



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- Who has access?
  - FSS
  - ESH Coordinators
  - Some Training coordinators
- If you do not have access contact
  - Henry Kahnhauser ( [hfk@bnl.gov](mailto:hfk@bnl.gov) )
- How to access the report
  - Go to the RCD Home Page

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## ■ Questions?