

<b>BROOKHAVEN NATIONAL LABORATORY CLINICAL RESEARCH CENTER POLICY</b>  SUBJECT: Emergency Medical Care Provisions	CRC POLICY 6.11	PAGE 1 OF 1
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### **1.0 POLICY**

The purpose of this procedure is to document the actions to be followed in the event of a situation where a research subject requires medical care as a result his or her participation in a research protocol at BNL.

### **2.0 PROCEDURE**

- 2.1 Any staff involved with the protection of human subjects can notify emergency services by dialing extension 2222 or 911.
- 2.2 If appropriate, the responsible physician will make arrangements for subject admission to an accepting facility prior to transport.
- 2.3 The RP shall escort the subject via a BNL Emergency Services vehicle to the nearest facility appropriate for the extended care need.
- 2.4 Venous access will be maintained and/or initiated prior to transport, if possible.
- 2.5 Emergency medications and equipment will be transported with the subject, as needed.
- 2.6 The subject's personal belongings will be sent with the subject.
- 2.7 If appropriate, a copy of the subject's vital signs and cardiac monitoring strips will be transferred with the subject.
- 2.8 The RP will give report to the accepting facilities physician.
- 2.9 Relevant information from the Subject Identification Form will be given to the admitting institution.
- 2.10 The PI, RP, or designee should notify the individual designated by the subject to be contacted in case of an emergency.
- 2.11 The CRC staff shall contact the accepting facilities billing department requesting that all bills be sent to the BNL CRC for payment.
- 2.12 The RP shall follow up with the accepting facility to determine and document the followup care.

### **3.0 DOCUMENTATION AND REPORTING**

- 3.1 Documentation and reporting of an event of this nature is required (refer to the Adverse Event Policy).
- 3.2 At a minimum, the circumstances of the event shall be reported by the PI or RP to the QA Physician, Medical Department Chair, and Institutional Official.

The only official copy of this file is the one online on the Medical Department website under "Clinical Research Center Policy Manual." Before using a printed copy, verify that it is the most current version by checking the document effective date on the website.