

BROOKHAVEN NATIONAL LABORATORY CLINICAL RESEARCH CENTER POLICY	CRC POLICY 6.5	PAGE 1 OF 1
	PREPARED BY: J. ROWAN	
SUBJECT: CRC Emergency Preparedness Plan	REVIEWED BY: W. GUNTHER	
	APPROVED BY: H. BENVENISTE	
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1.0 POLICY:

Each CRC facility shall have an Emergency Preparedness Plan, which describes how the facility's users and occupants will effectively respond to disasters or other emergencies.

2.0 EMERGENCY PREPAREDNESS MANAGEMENT PLAN:

- 2.1 All CRC staff shall be familiar with applicable BNL policies and procedures governing emergency preparedness. This familiarity shall be evidenced by the successful completion of the BNL web-based training course on Emergency Preparedness (GE-EMERGPLAN).
- 2.2 The Central CRC and each satellite facility shall display the BNL Emergency telephone numbers (911 or 2222). Each location shall also display the BNL placard, which identifies the location's Indoor assembly area, Outdoor assembly area, Shelter-in-Place area and the identity of the Local emergency Coordinator.
- 2.3 Each CRC facility location shall participate in, at minimum, two emergency drills per calendar year. Such drills shall be reported to the Medical Department Drill Coordinator. (Attachment C of CRC Policy 1.2.3).
- 2.4 The CRC Manager shall be responsible for ensuring that the emergency plan for the CRC is properly implemented This should be reported to the Clinical Research Quality Assurance Committee and documented in its minutes.

The only official copy of this file is the one online on the Medical Department website under "Clinical Research Center Policy Manual." Before using a printed copy, verify that it is the most current version by checking the document effective date on the website.