

BROOKHAVEN NATIONAL LABORATORY CLINICAL RESEARCH CENTER POLICY	CRC POLICY 6.7	PAGE 1 OF 1
	PREPARED BY: JOHN ROWAN	
SUBJECT: CRC Utility System Management Plan	REVIEWED BY: W. GUNTHER	
	APPROVED BY: H. BENVENISTE	
	EFFECTIVE DATE: 10/11/04	
	REVISION HISTORY: orig. 9/5/02 rev. 10/11/04	

1.0 POLICY:

The CRC shall maintain a Utility System Management Plan, which (1) promotes a safe, controlled and comfortable environment of care, (2) assesses and minimizes risk of utility failure and (3) ensures the operational reliability of utility systems.

2.0 UTILITY SYSTEM MANAGEMENT PLAN:

To promote a safe and reliable environment, the following procedures shall be followed to insure that required utility system function properly:

- 2.1 The emergency crash carts shall be inspected, inventoried and restocked by the CRC Pharmacist on a quarterly basis.
- 2.2 The emergency crash cart shall be inspected and determined to be properly functioning by designated staff at the beginning of each day when a subject study requiring the presence of a crash cart is being conducted.
- 2.3 Equipment utilized in connection with approved clinical research studies shall be part of the CRC Preventative Maintenance Program.
- 2.4 All emergency communications systems and devices (i.e. emergency telephones, duress alarms, etc.) shall be periodically tested.
- 2.5 The CRC Manager shall assess the performance of preventive maintenance for CRC equipment on an annual basis.

The only official copy of this file is the one online on the Medical Department website under "Clinical Research Center Policy Manual." Before using a printed copy, verify that it is the most current version by checking the document effective date on the website.