

## QMO Facility Risk Assessment

Name(s) of Risk Team Members: Rev. 0: S. Stein, J. Fortunato, C. Patterson, J. Labas, S. Scocca, J. Usher, C. Condemni, J. Canestro, J. Wilke  Rev. 1: S. Kessler, B. Kushner, R. Roberts, S. Stein  Rev. 2 S. Stein, J. Fortunato, S. Scocca, R. Roberts, K. Orta  Rev. 3: S. Stein, J. Fortunato, S. Scocca, R. Roberts, K. Orta, J. Wilke, H. Todosow, T. Morrison, E. Sierra, T Baker	Point Value → Parameter ↓	1	2	3	4	5
Area/Facility Description Title: <b>General Office Space and Kitchen Area</b>  Area/Facility # (if applicable): <b>QMO-FRA-GEN-OFF</b>	Occupancy or Use	≤once/year	≤once/month	≤once/week	≤once/shift	>once/shift
Area/Facility Description: Quality Management Office, Building 902C	Severity	First Aid Only	Medical Treatment	Lost Time	Partial Disability	Death or Permanent Disability
Approved by: R. Lebel      Date: June 20, 2008      Rev. 3 <i>(Signature on file)</i>	Likelihood	Impossible	Unlikely	Possible	Probable	Multiple
Reason for Revision (if applicable): Rev.1 - Corrective Action to NSF Dec. 2006 registration audit: calculation of risk with additional controls added.  Rev. 2 – Annual review required per Interim Procedure Number: 2004-18001-001 Revision: 13 on 1-26-07, Title: Facility Risk Assessment (FRA)  Rev. 3 – Periodic review per OHSAS 18001 Program Subject Area (Rev. 1.0)				Comments: Rev. 2- Investigated replacing appliances with more energy efficient ones (there is no safety concern) - no funds at this time. A request for another test for air quality, e.g. mold was made to IH group on 5/14/07; exact course of action is pending; will revisit the FRA if warranted.  Rev 3: Stove disconnected. New larger refrigerator replaced the old toaster oven. One office tested for mold, results negative. Carpet replaced in the ramp area outside the hallway; patched uneven blacktop near outside steps.		

## QMO Facility Risk Assessment

			Risk with Controls in Place				Risk with Additional Controls in Place					
Physical Item or Activity	Hazard(s)	Control(s)	Occupancy A	Severity B	Likelihood C	Risk* AxBxC	Control(s) Added to Reduce Risk	Occupancy A	Severity B	Likelihood C	Risk* AxBxC	% Risk Reduction
Walking surfaces, portals, aisles, steps	Slips, trips, falls	QMO-JRA Walking	5	3	3	45						
Office shelving	Struck by falling items	Limit usage of top shelves, lower shelf height, limit weight of objects stored on shelves, anchor shelves to wall, balance load	5	3	3	45						
Storage	Restricted egress, slips, trips and falls, falling items	Maintenance, housekeeping, lighting, room layout	5	3	3	45	Clean up and organize Room M10	5	3	2	30	33%
Electrical	Fire	Proper grounding, fire detection and fire extinguishers, maintenance, use of listed and approved equipment, Tier I inspections.	5	2	1	10						
	Hot surfaces – toaster oven, coffee maker, baseboard heaters	Maintenance, use of listed and approved devices.	5	2	2	20						
	Electric shock	QMO-JRA Electrical	5	2	1	10						
Working environment	Poor air quality, e.g., mold; insects (ants, termites, wasps)	Ventilation, housekeeping, maintenance (gutters, windows).	5	3	3	45						
Changing A/C and heating settings on units.	Falls, strains (reaching for controls)	Rearranging furniture, remote controls for A/C units.	5	2	3	30	Investigate feasibility of replacing A/C units with newer models with remote controls. For heaters, add thermostats higher up on wall.	5	1	2	10	66%

## QMO Facility Risk Assessment

Physical Item or Activity	Hazard(s)	Control(s)	Risk with Controls in Place				Control(s) Added to Reduce Risk	Risk with Additional Controls in Place				% Risk Reduction
			Occupancy A	Severity B	Likelihood C	Risk* AxBxC		Occupancy A	Severity B	Likelihood C	Risk* AxBxC	
*Risk:	0 to 20	21 to 40	41-60				61 to 80	81 or greater				
	Negligible	Acceptable	Moderate				Substantial	Intolerable				
Further Description of Controls Added to Reduce Risk: A task was added in S. Stein's Outlook to ensure that the added controls are completed.												
Lessons Learned from this Risk Assessment; Improvements, Positive Feedback: None												

The only official copy of this file is the one on line. Before using this printed copy, **verify** that it is the **most current version** by checking the document approved date on this website.