



Department of Energy

Brookhaven Site Office

P.O. Box 5000

Upton, New York 11973

FEB 03 2010

Dr. Samuel H. Aronson, Director
Brookhaven Science Associates, LLC
Brookhaven National Laboratory
Upton, New York 11973

Dear Dr. Aronson:

SUBJECT: INTEGRATED SAFETY MANAGEMENT (ISM) DECLARATION AND EFFECTIVENESS REVIEW

- References:
1. Letter from S. Aronson, BSA, to M. Holland, SC-BHSO, Subject: ISM 2009 Annual Effectiveness Review, dated December 21, 2009.
 2. Memorandum from C. Parnell, BSA, to M. Holland, SC-BHSO, Subject: FY 09 ISM Declaration and Effectiveness Review – Additional Improvement Initiatives, dated January 27, 2010.

The Brookhaven Site Office (BHSO) approves Brookhaven Science Associates (BSAs) submittal of the annual ISM Effectiveness Review and Declaration (Reference 1). Per Department of Energy Acquisition Requirements (DEAR) Clause 970.5223-1, *Integration of Environment, Safety, and Health into Work Planning and Execution*, BSA is required to submit an ISM Effectiveness Review and Declaration to BHSO on an annual basis for approval.

The annual ISM effectiveness review is a qualitative review that encompasses multiple elements, including review of self-assessments; results of oversight reviews, integrated reviews across multiple reporting elements; performance against established objectives, measures, and commitments; and other feedback and performance information. Elements of this review should be ongoing throughout the year, and should culminate in a review report that supports an annual summary evaluation. The purpose of the annual ISM effectiveness review is to:

- Determine the effectiveness of the ISM system in integrating safety into work performance, in supporting the safe performance of work, and improving safety performance;
- Identify strengths of ISM system implementation for sharing with other DOE elements to aid improvements at other locations;
- Identify weaknesses of ISM system implementation to focus attention on corrective and improvement actions; and

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- Identify opportunities for improvement in efficiency or effectiveness of the ISM system, and identify actions for continuous improvement.

BHSO recognizes the significant improvement and commitment to ISM at Brookhaven National Laboratory in most recent years. In order to continually improve the ISM program, BHSO expects that BSA will:

1. Transmit to BHSO the 2010 annual ISMS declaration and effectiveness review within 3 months following the end of the fiscal year.
2. Transmit to BHSO the 2010 ISMS program description no later than September 30, 2010.

If you have any questions, please contact Robert Desmarais, of my staff, at extension 5434.

Sincerely,



Michael D. Holland
Site Manager

cc: M. Dikeakos, SC-BHSO
R. Desmarais, SC-BHSO
J. Cracco, SC-BHSO
M. Bebon, BSA
D. Gibbs, BSA
R. Lebel, BSA
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