

## Quality Management Office (QMO) Job Risk Assessment

<p><b>Name(s) of Specific Application Risk Team Members:</b>                  Baker, Teresa; Condemni, Cyrena; Grizzel, Fredrica; H; Jerome, Winnifred; Morrison, Tina C.; Orta, Katherine J; Patterson, Courtney; Savage, Richard; Scocca, Stasia Ann; Sierra, Edward; Stein, Steven H; Usher, John L; Wilke, Jessica R;</p> <p>Rev. 1 - J. Fortunato, K. Orta, R. Roberts, F. Grizzél, S. Kessler; S. Stein</p> <p>Rev. 2 - J. Fortunato, R. Roberts, S. Stein, J. Wilke, H. Todosow, G. Flete</p> <p>Rev. 3 - J. Fortunato, S. Stein, J. Wilke, H. Todosow, E. Sierra, J. Canestro, N. Puglin, S. Kessler, T. Baker, T. Morrison, B. Evelyly</p>	<p><b>Point Value</b> → <b>Parameter</b> ↓</p>	1	2	3	4	5
<p><b>Job Title</b> <span style="color: blue;">Driving Vehicles</span></p> <p><b>Job Number or Job Identifier:</b> JRA-QMO-04</p>	<p><b>Frequency</b> (B)</p>	≤once/year	≤once/month	≤once/week	≤once/shift	>once/shift
<p><b>Job Description:</b> Driving BNL and personal sedans and light pick-up trucks on-site and off-site to transport personnel and small, hand-held packages</p>	<p><b>Severity</b> (C)</p>	First Aid Only	Medical Treatment	Lost Time	Partial Disability	Death or Permanent Disability
<p><b>Training Procedures List (Optional):</b> NYS Driver's License (or reciprocal) is required. New Employee Orientation required. Defensive Driving course is optional. Inspection, insurance and maintenance of vehicles is required.</p> <p>Applicable Standard Operating Procedures: None</p>	<p><b>Likelihood</b> (D)</p>	Very Unlikely	Unlikely	Possible	Probable	Multiple
<p>Approved by: R. Lebel    Date: June 23, 2009    Rev. 3                  (Signature on file)</p>	<p><b>Stressors (if applicable, please list all):</b> Inclement weather such as rain, snow and ice. Seasonal wildlife hazards such as deer, turkey, and geese. Time pressures, construction, road conditions, sun, miscellaneous distractions, illness, medications, bikes, joggers, pedestrians, traffic, flying debris</p>		<p><b>Reason for Revision (if applicable):</b></p> <p>Rev. 1- Annual review required per Interim Procedure Number: 2004-18001-002 Revision: 14 on 1-26-07, Title: Job Risk Assessment (JRA)</p> <p>Rev. 2 – Periodic review per OHSAS 18001 Program Subject Area (Rev. 1.0); (See Comments)</p> <p>Rev. 3 – Periodic review per OHSAS 18001 Program Subject Area</p>		<p><b>Comments:</b></p> <p>Rev. 1 - Lab vehicles are used infrequently. Likelihood on vehicle accident changed from 3 to 2.</p> <p>Rev. 2 – Added optional Defensive Driving course and abide by NYS laws as controls.</p> <p>Rev. 3 – additional stressors were added; removed reimbursement for Defensive Driving course; no other changes.</p>	

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Activity	Hazard	Without Controls					Before Additional Controls						After Additional Controls								
		# of People A	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD	Control(s)	Stressor	# of People A	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD	Control(s) Added to Reduce Risk	Stressors	# of People A	Frequency B	Severity C	Likelihood D	Risk* AxBxCxD	% Risk Reduction
Preliminary walk-around inspection of Lab vehicles	Bump of body part, pinched hands/finger						Proper attire (footwear, gloves), JRA-QMO-02 (Walking)	Y	1	1	1	2	2								
Entering/Exiting parked vehicles – driver or passenger	Slips, fall on same level, bump of body part, pinched hands/finger, struck by moving vehicle						Vehicle design- knobs, handles, headliner/door/dash padding, marked parking spaces+, proper footing, road and parking lot maintenance. High percentage of parking lots vs. on-street parking, lower speeds in parking lots, street lighting, rear view mirrors	Y	1	5	2	3	30								
Driving car/light truck	Vehicle accident-striking another vehicle/being struck or striking an object (pedestrian, animal, tree, sign, building, etc.)						Speed limit; Police enforcement of driving rules & speed limits; design of vehicle, seat belt; licensed drivers; vehicle, road and parking lot maintenance, vehicle lights; marked crosswalks, street lighting, inspection sticker program of vehicles; SBMS Traffic Safety, ESH reminders. Optional Defensive Driving course. Abide by NYS laws.	Y	1	5	3	3	45								
Gas fill-up	Fire from fueling						Trained service personnel for filling gas and checking vehicles, shutting off ignition, fire suppression system	Y	1	3	2	1	6								
Loading and unloading larger packages	Sprain/ strain injury from lifting						See JRA-QMO-06, Manual Material Handling	-	-	-	-	-	-								
<b>*Risk:</b>		<b>0 to 20</b>		<b>21 to 40</b>			<b>41-60</b>			<b>61 to 80</b>			<b>81 or greater</b>								
		<b>Negligible</b>		<b>Acceptable</b>			<b>Moderate</b>			<b>Substantial</b>			<b>Intolerable</b>								
Further Description of Controls added to Reduce Risk: None																					
Lessons Learned from this Risk Assessment; Improvements, Positive Feedback: None																					

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