





**GOAL 5.0 – (DOE O 450.1 A) Reduce Degradation and Depletion of Environmental Resources Through Post-Consumer Material Recycling**




<b>Lab Objective</b>	<b>Lab Target</b> 	<b>QMO Actions</b>	<b>Person Responsible</b>	<b>Completion Date</b>
Increase use of post-consumer material recycled goods	Identify routine reports or publication that are paper intensive and reduce the volume of paper used by substituting with electronic distribution or filing. Track results of total reduction.	Staff will be polled to determine if there any reports or publication that can be either electronically distributed or filed. The amount of reduction will be tracked.	S. Stein	Poling of staff – 2/27/09 Determine applicable reports or publication – 3/31/09 Track reduction – 8/31/09

**GOAL 6.0 – Energy Efficiency (EO 13423 and 430.2b)**


<b>Lab Objective</b>	<b>Lab Target</b> 	<b>QMO Actions</b>	<b>Person Responsible</b>	<b>Completion Date</b>
Reduce Energy Consumption	Install sensors that turn lights off on lack of motion for a period of time in common areas, i.e., conference room, copy room, kitchen.	The use of sensors will be investigated with F&O.	S. Stein/T. Dilgen	Investigate sensors with F&O – 2/27/09
Reduce Energy Consumption	Identify and implement at least one opportunity to use electronic signatures that will reduce printed copies and traveling time to collect conventional signatures.	Develop and implement an electronic approval system for the SBMS Notice of Intent (NOI) process.	J. Canestro	6/30/09


## OSH Objectives and Targets and Management Plan

### Objective 1: Improve DART and TRC rate performance

<p><b>Lab Objective</b> Initiate/increase human performance training for work planning, design, and/or reporting (such as participation in Fisher IT, Inc. or Shane Bush human performance training).</p>	<p><b>Lab Target</b> </p> <p>100% of staff identified to need this training will have been trained.</p>	<p><b>QMO Actions</b> QMO Human Performance Advocate, with assistance with QMO OSH POC, will set-up training regimen for identified QMO staff.</p>	<p><b>Person Responsible</b> J. Labas/S. Stein</p>	<p><b>Completion Date</b> 6/30/09</p>
<p><b>Lab Objective</b> Conduct All-hands meeting with discussion of past injuries in line organization and other organizations.</p>	<p><b>Lab Target</b> </p> <p>Conduct at least three sessions. Sessions will be scheduled for the following months in 2009: Feb., Apr. and Jun.  Note: These scheduled sessions can also be used to address other targets listed below.</p>	<p><b>QMO Actions</b> At least one meeting will be held to discuss injuries at other organizations that have relevance to QMO staff. (QMO OSH POC will review injuries from other organizations for relevance to QMO staff.)</p>	<p><b>Person Responsible</b> E. Sierra</p>	<p><b>Completion Date</b> 9/30/09</p>
<p><b>Lab Objective</b> Advertise the services of the new Physical Therapist for personal and work related injury therapy.</p>	<p><b>Lab Target</b> </p> <p>Send out at least two communications to line organizations regarding this new service. Also, other current services, e.g. mental health, money management will also be included in the communications.</p>	<p><b>QMO Actions</b> Emails will be sent to QMO staff regarding availability on-site health services.</p>	<p><b>Person Responsible</b> B. Evely</p>	<p><b>Completion Date</b> 8/31/09</p>

### Objective 2: Reduce Traffic violations and accidents.

<p><b>Lab Objective</b> Institute an appropriate organization level initiative to raise employee awareness of vehicle safety (such as reimbursement for defensive driving training or use of on-line CBT classes.)</p>	<p><b>Lab Target</b> </p> <p>Conduct at least one session on vehicle safety.</p>	<p><b>QMO Actions</b> A vehicle safety SME will give two presentations on vehicle safety.</p>	<p><b>Person Responsible</b> E. Sierra/S. Stein</p>	<p><b>Completion Date</b> 2/27/09 6/30/09</p>
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<b>Objective 3: Improve compliance with applicable occupational safety &amp; health requirements</b>				
<b>Lab Objective</b> Select areas of weakness and arrange for SME to present awareness training and location walkthrough inspections.	<b>Lab Target</b>  Select one area for training. Select on area for inspection with SME.	<b>QMO Actions</b> QMO OSH POC will have a SME in eyestrain give a presentation.  QMO OSH POC will have a SME in electrical safety give a presentation on electrical safety at home.	<b>Person Responsible</b> S. Stein	<b>Completion Date</b> 6/30/09

### Summary of QMO Actions in support of BNL OSH Objectives

Sessions will be scheduled in February, April, and June 2009 to address the following topics:

- Discuss injuries in other organizations that are relevant to QMO staff/activities (could be part of a QMO Staff Meeting)
- Presentations on Vehicle safety – stand alone meeting
- Presentation on eye strain – stand alone meeting
- Presentation on electrical safety at home – stand alone meeting

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