

# JOINT MEETING OF USER FACILITY ADMINISTRATORS & USER EXECUTIVE COMMITTEE CHAIRS

## Brookhaven National Laboratory

*October 27-28, 2003*

Building 1005  
Third Floor Conference Room

### Monday, October 27

8:30 – 8:35	Opening Remarks	Susan White-DePace (BNL/Users' Center)
8:35 – 8:45	Welcoming Remarks	Praveen Chaudhari (BNL Director)
8:45 – 10:15	Historical Review of Foreign Visits & Assignments (FVA) & FVA from the Office of Science Perspective	Bill Nay (Office of Security/Office of Science)
10:15 – 10:30	<b>COFFEE BREAK</b>	
10:30 – 11:00	FVA from the Laboratory Standpoint	David Peter (BNL/Foreign Visits & Assignments)
11:00 – 11:30	Immigration Tutorial	Brenda Kirk (BNL/Human Resources)
11:30 – 12:30	Procedures for Visa Processing	Edward Ramotowski (Department of State)
12:30 – 1:45	<b>LUNCH</b>	
1:45 – 2:45	Scientist Visa Category	James Griffin (Office of Science & Technology Policy)
2:45 – 3:00	<b>COFFEE BREAK</b>	
3:00 – 4:00	Section 428 visa Memorandum of Understanding (MOU) between Department of Homeland Security & the State Department	Ramona McGee & Claudia Salem (Homeland Security)

- 4:00 – 5:00 Open Discussion & Questions on  
FVA & Immigration
- 6:30 - *Cocktails and Dinner Berkner Hall, Bldg. 488*  
(compliments of Brookhaven Science Associates)

## Tuesday, October 28

- |               |   |  |
|---------------|---|--|
| 9:00 – 9:30   | Opening Discussions   | Susan White-DePace<br>(BNL/Users' Center)                            |
| 9:30 – 10:30  | National Security & Visa Restrictions:<br>Saving the US Science Enterprise  | Irving Lerch<br>(American Physical Society/<br>International Office) |
| 10:30 – 10:45 | <b>COFFEE BREAK</b>   |  |
| 10:45 – 11:00 | Improving Access to DOE User Facilities   | Al Ekkebus<br>(ORNL)   |
| 10:45 – 12:00 | Closed Session: Discussion with UEC Chairs<br>& User Facility Administrators<br><i>(Chairs Adjourn after this discussion)</i> |  |
| 12:00 – 1:15  | <b>LUNCH</b>  |  |
| 1:15 – 2:00   | Tour of a RHIC Experiment and NSLS  |  |
| 2:15 – 4:30   | User Facility Administrator's Business Meeting  |  |
|               | Demographic Info on Users   | Susan Strasser   |
|               | Similarities and Differences of Databases   | Fran Spiller   |
|               | Capturing Publication Information &<br>Producing Annual Reports:<br>(What Works, What Doesn't)                                | Discussion   |
|               | Formalities (our name, membership,<br>List servers, web pages, visa web sites)  | Susan White-DePace   |