

**VISIT AND ASSIGNMENTS TO NONSECURITY AREAS AND PROPERTY PROTECTION AREAS**

	<b>Example Laboratory</b>	<b>Classified Work Conducted by Site</b>	<b>Sensitive Information</b>	<b>FACTS Documentation</b>	<b>SME Reviews</b>	<b>Approval Authority</b>	<b>Indices Checks</b>
<b>Visit - Nonsensitive Country</b>	LBNL	No	No	Not required	Local reviews consistent with site security plan	Site/Program Office	Not required
	BNL	Yes	No	Required no later than first day of access			Not required
	LBNL	No	Yes	Required later than first day of access			Required - does not have to be completed for site access
<b>HSS PROPOSAL Visit - Nonsensitive Country</b>	BNL	Yes	Yes	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	Site/Program Office	Required – must be completed before approval determination
<b>OFFICE OF SCIENCE PROPOSAL Visit – Nonsensitive Country</b>	BNL	Yes	Yes	Enter within seven days prior to first day of visit	Local reviews consistent with site security plan	Laboratory Local Approval	Work begins after seven days unless CI justification is provided to site office managers which warrants a delay
<b>Visit - Sensitive Country</b>	LBNL	No	No	Not required	Local reviews consistent with site security plan	Site/Program Office	Not required
	BNL	Yes	No	Required no later than first day of access			Required – does not have to be completed for site access <sup>2</sup>
	LBNL	No	Yes	Required no later than first day of access			Required – does not have to be completed for site access

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<b>HSS PROPOSAL Visit - Sensitive Country</b>	BNL	Yes	Yes	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	Site/Program Office	Required – must be completed before approval determination
<b>OFFICE OF SCIENCE PROPOSAL Visit – Sensitive Country</b>	BNL	Yes	Yes	Enter within seven days prior to first day of visit		Laboratory Local Approval	Work begins after seven days unless CI justification is provided to site office managers which warrants a delay
<b>HSS PROPOSAL Visit - State Sponsor of Terrorist Country</b>	ALL	Yes or No	Yes or No	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	- Lawful Permanent Residents – Site/Program Office - Non-Lawful Permanent Residents - Deputy Secretary or cognizant Under Secretary	Required – must be completed before approval determination
<b>OFFICE OF SCIENCE PROPOSAL Visit – State Sponsor of Terrorist country</b>	ALL	Yes or No	Yes or No	Enter within 30 days prior to the first day of visit	Local reviews consistent with site security plan	- Lawful Permanent Residents – Laboratory and Site Office Approval/ - Non-Lawful Permanent Residents - Laboratory and Site Office with cognizant HQ program office consult. No management panel approval required.	Work begins after 30 days unless CI justification is provided to laboratory and site office managers (SOM), or HQ cognizant program officer consult, which warrants a delay.
<b>Assignment - Nonsensitive Country</b>	LBNL	No	No	Not Required	Local reviews consistent with site security plan	Site/Program Office	Not required
	BNL	Yes	No	Required no later than first day of access			Not required
	LBNL	No	Yes	Required no later than first day of access			Required - does not have to be completed before site access

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<b>HSS PROPOSAL Assignment - Nonsensitive Country</b>	BNL	Yes	Yes	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	Site/Program Office	Required – must be completed before approval determination
<b>OFFICE OF SCIENCE PROPOSAL Assignment – Nonsensitive Country</b>	BNL	Yes	Yes	Enter within seven days prior to first day of visit	Local reviews consistent with site security plan	Laboratory Local Approval	Work begins after seven days unless CI justification is provided to site office managers which warrants a delay
<b>Assignment - Sensitive Country</b>	LBNL	No	No	Required no later than first day of access	Local reviews consistent with site security plan	Site/Program Office	Required - does not have to be completed before site access
	BNL	Yes	No	Required no later than first day of access			Required - does not have to be completed before site access <sup>2</sup>
	LBNL	No	Yes	Required no later than first day of access			Required - does not have to be completed before site access
<b>HSS PROPOSAL Assignment - Sensitive Country</b>	BNL	Yes	Yes	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	Site/Program Office	Required – must be completed before approval determination
<b>OFFICE OF SCIENCE PROPOSAL Assignment – Sensitive</b>	BNL	Yes	Yes	Enter within seven days prior to first day of visit		Laboratory Local Approval	Work begins after seven days unless CI justification is provided to site office managers which warrants a delay

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	<b>Example Laboratory</b>	<b>Classified Work Conducted by Site</b>	<b>Sensitive Information</b>	<b>FACTS Documentation</b>	<b>SME Reviews</b>	<b>Approval Authority</b>	<b>Indices Checks</b>
<b>HSS PROPOSAL Visit/Assignment State Sponsor of Terrorist Country</b>	ALL	Yes or No	Yes or No	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	<ul style="list-style-type: none"> <li>- Lawful Permanent Residents – Site/Program Office</li> <li>- Non-Lawful Permanent Residents                             <ul style="list-style-type: none"> <li>o Initial assignment – Deputy Secretary or cognizant Under Secretary</li> <li>o Subsequent assignments to site/program office – Site/Program Office</li> </ul> </li> </ul>	Required – must be completed before approval determination
<b>OFFICE OF SCIENCE PROPOSAL Visit/Assignment State Sponsor of Terrorist Country</b>	ALL	Yes or No	Yes or No	Enter within 30 days prior to the first day of visit	Local reviews consistent with site security plan	<ul style="list-style-type: none"> <li>- Lawful Permanent Residents – Laboratory and Site Office Approval/</li> <li>- Non-Lawful Permanent Residents - Laboratory and Site Office with cognizant HQ program office consult. No management panel approval required.</li> </ul>	Work begins after 30 days unless CI justification is provided to laboratory and site office managers (SOM), or HQ cognizant program officer consult, which warrants a delay.

**Visits and Assignments to Security Areas Other Than Property Protection Areas**

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**OFFICE OF SCIENCE PROPOSAL: REMOVE TABLE IT WILL CAUSE CONFUSION**

	<b>FACTS Documentation</b>	<b>SME Reviews</b>	<b>Approval Authority</b>	<b>Indices Checks</b>
<b>Visits and Assignments - Nonsensitive Country</b>	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	Site/Program Office	Required – must be completed before approval determination
<b>Visits and Assignments - Sensitive Country</b>	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	Site/ Program Office	Required – must be completed before approval determination
<b>Visits and Assignments - State Sponsor of Terrorism</b>	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	<ul style="list-style-type: none"> <li>- Lawful Permanent Residents – Site/Program Office</li> <li>- Non-Lawful Permanent Residents                             <ul style="list-style-type: none"> <li>o Visits and Initial assignments – Deputy Secretary or cognizant Under Secretary</li> <li>o Subsequent assignments to site/program office – Site/Program Office</li> </ul> </li> </ul>	Required – must be completed before approval determination

**Offsite Visits and Assignments (see tables below)**

**OFFICE OF SCIENCE PROPOSAL: REMOVE TABLES and use the following statement**

**Open to the Public and Offsite Visits and Assignments are exempt from this Order.**

**However, upon invitation or discovery that an off-site meeting includes an SST participant or sensitive subject matter, the employee will notify their local CI office, as soon as reasonably possible**

	<b>Classified Work Conducted by Site</b>	<b>Sensitive Information</b>	<b>FACTS Documentation</b>	<b>SME Reviews</b>	<b>Approval Authority</b>	<b>Indices Checks</b>
<b>Visit - Nonsensitive Country</b>	No	No	Not required	Local reviews consistent with site security plan	Site/Program Office	Not required
	Yes	No	Required – within 5 days of start date			Not required
	No	Yes	Required no later than start date			Required – does not have to be completed by start date
	Yes	Yes	Required – in reasonable time to obtain indices checks			Required – must be completed before approval determination
<b>Visit - Sensitive Country</b>	No	No	Not required	Local reviews consistent with site security plan	Site/Program Office	Not required
	Yes	No	Required – within 5 days of start date			Required – does not have to be completed by start date
	No	Yes	Required no later than start date			Required – does not have to be completed by start date
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	<b>Classified Work Conducted by Site</b>	<b>Sensitive Information</b>	<b>FACTS Documentation</b>	<b>SME Reviews</b>	<b>Approval Authority</b>	<b>Indices Checks</b>
<b>Visit - State Sponsor of Terrorism</b>	Yes or No	Yes or No	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	- Lawful Permanent Residents – Site/Program Office - Non-Lawful Permanent Residents - Deputy Secretary or cognizant Under Secretary	Required – must be completed before approval determination
<b>Assignment - Nonsensitive Country</b>	No	No	Not Required	Local reviews consistent with site security plan	Site/Program Office	Not Required
	Yes	No	Required – within 5 days of start date			Not Required
	No	Yes	Required no later than start date			Required – does not have to be completed by start date
	Yes	Yes	Required – in reasonable time to obtain indices checks			Required – must be completed before approval determination
<b>Assignment - Sensitive Country</b>	No	No	Required no later than start date	Local reviews consistent with site security plan	Site/Program Office	Required – does not have to be completed by start date
	Yes	No	Required – within 5 days of start date			Required – does not have to be completed by start date
	No	Yes	Required no later than first day of access			Required – does not have to be completed by start date
	Yes	Yes	Required – in reasonable time to obtain indices checks			Required – must be completed before approval determination
<b>State Sponsor of Terrorism Assignment</b>	Yes or No	Yes or No	Required – in reasonable time to obtain indices checks	Local reviews consistent with site security plan	- Lawful Permanent Residents – Site/Program Office - Non-Lawful Permanent Residents o Initial assignment – Deputy Secretary or cognizant Under Secretary o Subsequent assignments to site/program office – Site/Program Office	Required – must be completed before approval determination

	<b>Classified Work Conducted by Site</b>	<b>Sensitive Information</b>	<b>FACTS Documentation</b>	<b>SME Reviews</b>	<b>Approval Authority</b>	<b>Indices Checks</b>

<sup>1</sup> Sites that do not conduct classified work include: Ames Laboratory, Fermi National Accelerator Laboratory, Lawrence Berkeley National Laboratory, National Renewable Energy Laboratory, Princeton Plasma Physics Laboratory, SLAC National Accelerator Laboratory, and Thomas Jefferson National Accelerator Laboratory. **REMOVE THIS FOOTNOTE IN OFFICE OF SCIENCE PROPOSAL.**

<sup>1</sup> 50 USC 2652(a), enacted as part of Public Law 106-65 – October 5, 1999, National Defense Authorization Act for FY 2000, requires that indices checks be completed prior to access by sensitive country nationals to all Security Areas, to include Property Protection Areas, at Lawrence Livermore National Laboratory, Los Alamos National Laboratory, and Sandia National Laboratories, Albuquerque, New Mexico and Livermore, California.

**Notes:**

- These requirements apply to the CINT facility at Sandia and Lujan/LANSE facilities at Los Alamos.
- Assignments can be good for 4 years.
- Indices can be acknowledged across DOE complex in areas where fundamental, publishable science is performed to include DOE Headquarters.
- Family members are covered under local security plans.