



IAEA

Atoms for Peace

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the Ministries of Foreign Affairs of its Member States and has the honour to submit a forecast of vacancies in the Professional category (P1 to P5) likely to arise in the Secretariat of the IAEA until 31 December 2016.

The forecast has been prepared by the Division of Human Resources in response to the request by the General Conference to strengthen, within available resources, recruitment efforts in Member States by providing them regularly with information about employment opportunities and projections of expected vacancies in the Secretariat in order to facilitate recruitment of staff chosen from developing countries and other countries which are unrepresented or under-represented and to pursue a target of equal representation of women at all levels of employment in the IAEA, including senior policy-level and decision-making posts (resolutions GC(43)/RES/20, GC(43)/RES/21). The forecast is, however, subject to change and will not replace or supersede circulars announcing individual vacancies in the Professional category.

The IAEA has continued its outreach efforts to attract highly qualified candidates from Member States by advertising vacancies in professional societies and associations, newspapers and scientific journals in the different regions of the world, and establishing Internet links where available. In this context, the assistance of Member States is being sought to identify such sources of recruitment. The forecast includes an overview of the education, experience and skills which candidates should possess for the individual vacancies.

The Secretariat requests Member States to draw to the attention of the appropriate Governmental authorities the readiness of the Secretariat to organize recruitment and/or information events in developing countries and other Member States that are unrepresented or under-represented in the IAEA's Secretariat, upon request, on a cost-sharing basis.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to assure the Ministries of Foreign Affairs of its Member States of its highest consideration.



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FORECAST OF VACANCIES

Until end of 2016

(Issue No. 22)

OVERVIEW OF BASIC REQUIREMENTS FOR PROFESSIONAL VACANCIES IN THE IAEA

Education, Experience and Skills:

Professional staff at the P4–P5 levels:

- Advanced university degree (or equivalent postgraduate degree);
- 7 or 10 years, respectively, of experience in a field of relevance to the post;
- Resource management experience;
- Strong analytical skills;
- Computer skills: standard Microsoft Office software;
- Languages: fluency in English. Working knowledge of other official languages (Arabic, Chinese, French, Russian, Spanish) advantageous;
- Ability to work effectively in multidisciplinary and multicultural teams;
- Ability to communicate effectively.

Professional staff at the P1–P3 levels:

- University degree (or equivalent graduate degree);
- 0, 2 or 5 years, respectively, of experience in a field of relevance to the post;
- Strong analytical skills;
- Computer skills: standard Microsoft Office software;
- Languages: fluency in English. Working knowledge of other official languages (Arabic, Chinese, French, Russian, Spanish) advantageous;
- Ability to work effectively in multidisciplinary and multicultural teams;
- Ability to communicate effectively.

VACANCY	GRADE	REQUIREMENTS / ROLE	EXPECTED DATE OF VACANCY
Offices reporting to the Director General			
Coordination Officer (Director General's Office for Coordination)	P3	Reporting to the Special Assistant to the Director General for Strategy, and in collaboration with the Special Assistant to the Director General for Nuclear Sciences and Applications (NA) and Technical Cooperation (TC), the Coordination Officer will prepare background information for and coordinate outreach activities related to NA and TC. He/She will review reports and documents on nuclear safety, with emphasis on the implementation of the IAEA Action Plan on Nuclear Safety, and coordinate activities within the Secretariat related to the Preparatory Committee and Review Conferences of the Parties to the Treaty on the Non-Proliferation of Nuclear Weapons (NPT).	Second half 2015
Public Information Officer/Writer (Web, Digital Media and Public Information Materials Section)	P2	Reporting to the Section Head, the Public Information Officer/Writer prepares, in journalistic style, interesting and informative news and feature items covering the IAEA's work that are accurate, timely and understandable to non-specialist audiences. The subjects are as diverse as the IAEA's programmes in the areas of safety and security, safeguards, nuclear technology and technical cooperation.	Second half 2015
Public Information Officer/Editor (Internet) (Web, Digital Media and Public Information Materials Section)	P4	Reporting to the Section Head, the Public Information Officer/Writer maintains and enhances the editorial quality and measurable impact of the public information website. He/she supervises the web production team in the day-to-day operation of the website, prepares guidelines and coordinates efforts to develop and improve the public web presence, including content presentation and distribution channels that attract and inform target constituencies employing digital media.	Second half 2016
Department of Management			
Senior Procurement Officer (Team Leader) (two posts) (Office of Procurement Services)	P4/P5	Reporting to the Director of the Office of Procurement Services, the Team Leader is responsible for the procurement of a variety of commercially available goods and services and for leading the team of professionals.	Second half 2015

Finance Officer (Financial Policy and Internal Controls Section)	P3	Reporting to the Section Head, the Finance Officer reviews, documents and analyses business processes that affect financial reporting, with focus on internal controls and process efficiencies in the context of the IAEA's Oracle ERP system (AIPS). He/she also develops and delivers relevant training modules and contributes to the development and implementation of financial policy.	Second half 2014
Unit Head (Contributions Unit)	P4	As a team leader reporting to the Section Head, the Unit Head assesses, collects and accounts for all contributions in the Working Capital Fund, Regular Budget Fund, Technical Cooperation Fund, the extrabudgetary funds, and any Trust, Reserve and Special Funds from all Member States. He/she determines the cash surplus for each financial year as well as its allocation to each Member State.	Second half 2015
Treasurer (Treasury Unit)	P4	The Treasurer manages the IAEA's funds, ensuring that an appropriate balance of cash in required currencies is available to meet all financial obligations, while maximizing the investment potential of the IAEA's holdings.	Second half 2015
Section Head (Staff Accounts Payable Section)	P4	The Section Head ensures that all expenditures and disbursements of the Staff Accounts Payables Section are calculated and initiated in conformity with the IAEA's Staff and Financial Rules and Regulations; that all the necessary data are entered into the IAEA's payroll and financial information management systems; and supervises the control, initiation and input of payments of technical cooperation experts and fellows and staff and non-staff travel related payments.	Second half 2015
Section Head (Archives and Records Management Section)	P4	Reporting to the Director of the Division of General Services, the Section Head serves as a lead archivist of the IAEA. He/she ensures preservation of the records of the IAEA irrespective of their form or the storage media. He/she also defines and implements the policies, procedures and systems aimed at preserving records over time and information retrieval thereof and monitors compliance with approved policies and procedures at all levels.	First half 2016
Section Head (Transport and General Support Section)	P4	Reporting to the Director of the Division of General Services, the Section Head leads a team in shaping and implementing the programmatic objectives for the strategic management of: the IAEA's travel programme, staff privileges and immunities, transportation, shipments and housing in an efficient and effective customer service oriented atmosphere in order to ensure that the IAEA's programmatic objectives are met.	Second half 2015

Reviser (Arabic Translation Section)	P4	As a member of a team led by the Section Head, the Reviser translates and revises a range of administrative, legal, economic, scientific and technical texts, particularly in the field of nuclear physics and engineering. The Reviser applies his/her analytical, linguistic and drafting skills to translating texts and to revising texts translated by others. He/she checks the work of translators for accuracy, completeness, comprehensibility, style and presentation and is responsible for the quality of the translation of the texts.	Second half 2016
Reviser (French Translation Section)	P4	As a member of a team led by the Section Head, the Reviser translates and revises a range of administrative, legal, economic, scientific and technical texts, particularly in the field of nuclear physics and engineering. The Reviser applies his/her analytical, linguistic and drafting skills to translating texts and to revising texts translated by others. He/she checks the work for accuracy, completeness, comprehensibility, style and presentation and is responsible for the quality of the translation of the texts.	2014
Translator (Russian Translation Section)	P3	As a member of a team led by the Section Head, the Translator translates a range of administrative, legal, economic, scientific and technical texts, particularly in the field of nuclear physics and engineering. The Translator applies his/her analytical, linguistic and drafting skills to translating texts. He/she checks his/her own work for accuracy, completeness, comprehensibility, style and presentation.	Second half 2014
Conference Officer (Conference Services Section)	P3	Reporting to the Section Head, the Conference Officer is primarily responsible for planning and coordinating the day-to-day activities of the Section and he/she ensures the provision of administrative support for all IAEA meetings.	Second half 2015
Editor (Publishing Section)	P3	Reporting to the Head of the Editing Unit, the Editor coordinates the production and publication of scientific and technical reports, conference proceedings, booklets, pamphlets and brochures in both paper and electronic formats. This involves: detailed editing of manuscripts to ensure that they conform to international scientific editing and publishing standards and to the IAEA's publishing policy and practices; checking page proofs; and signing off on publications for printing.	Second half 2014
Section Head (Staff Administration Section)	P5	Reporting to the Director of the Division of Human Resources, the Section Head leads a professional team in shaping and implementing efficiently and effectively the programmatic objectives of the Staff Administration Section through innovative policies and streamlining of existing processes.	First half 2015

IT Security Engineer (Infrastructure Services Section)	P3	As a member of a team, the IT Security Engineer participates in the development and delivery of a comprehensive IT security programme for the IAEA. He/she also participates in the implementation of IT security projects, and the administration and verification of security controls, as well as in technical investigations following possible security incidents	Second half 2015
IT Systems Engineer (Infrastructure Services Section)	P3	As a member of a team, the IT Systems Engineer provides project and service management in the mainframe/Linux/UNIX server environment.	Second half 2014

Department of Nuclear Sciences and Applications			
Section Head (Food and Environmental Protection Section)	P5	As member of a team reporting to the Director of the Joint FAO/IAEA Division of Nuclear Techniques in Food and Agriculture, the Section Head ensures that the activities of the Section and its Laboratory contribute to the Joint FAO/IAEA Programme relating to the improvement of food safety and quality and increased international food trade through the use of nuclear and related techniques, as well as preparedness and response to nuclear emergencies and radiological events affecting food and agriculture.	First half 2015
Medical Radiation Physicist (Dosimetry and Medical Radiation Physics Section)	P4	As a member of a team led by the Section Head, the Medical Radiation Physicist will be the project officer in charge of the technical work of the IAEA/WHO (World Health Organization) Network of Secondary Standards Dosimetry Laboratories (SSDL Network) . He/she is expected to keep close contacts with his/her counterpart at the WHO, assess the level of work performance of the SSDLs, and propose and organize activities in order to implement the recommendations of the SSDL Scientific Committee.	Second half 2015
Section Head (Dosimetry and Medical Radiation Physics Section)	P5	As a team leader reporting to the Division Director, the Section Head plans, directs, coordinates and supervises the IAEA's activities in medical radiation physics, including quality assurance in radiation medicine, and in metrology of ionizing radiation, including the IAEA/WHO (World Health Organization) Network of Secondary Standards Dosimetry Laboratories. Both areas include leading the work at the IAEA's Dosimetry Laboratory in Seibersdorf.	Second half 2016
Nutrition Specialist (Nutritional and Health-Related Environmental Studies Section)	P4	As a team member reporting to the Section Head, the Nutrition Specialist formulates and implements nutrition projects to combat malnutrition in all its forms in IAEA Member States and develops guidelines and distance learning modules on nuclear techniques in nutrition.	Second half 2016

IT Systems Engineer (Division of Human Health)	P3	The IT Systems Engineer provides advice and support for computerized solutions aimed at improving business processes and systems to meet Divisional needs and also applies technical knowledge to create effective information systems and data collection methods. He/she may provide expertise in subsequent statistical analysis of medical results from coordinated research projects and carry out statistical analysis of the collected biomedical data.	Second half 2014
Section Head (Applied Radiation Biology and Radiotherapy Section)	P5	As a team leader reporting to the Director of the Division of Human Health, the Section Head plans, manages, coordinates and supervises the IAEA's activities in radiation oncology and cancer treatment, in line with the Division's strategic goals, through efficient management of human and financial resources.	Second half 2015
Radiopharmaceutical Scientist (Radioisotope Products and Radiation Technology Section)	P4	As a key team member reporting to the Section Head, the Radiopharmaceutical Scientist provides technical advice and support, and plans and implements the programme activities relating to radiopharmaceutical processing, production and quality assurance and, in particular, positron emission tomography radiopharmaceuticals. Further, in collaboration with the Head of the Nuclear Medicine Section, the Radiopharmaceutical Scientist provides technical advice and support for activities relating to strengthening hospital radiopharmacy practices.	Second half 2016
Radiation Chemist (Radioisotope Products and Radiation Technology Section)	P4	As a member of the project management team, led by the Head of the Section, the Radiation Chemist plans and implements the IAEA's Radioisotope Production and Radiation Technology Programme.	First half 2016
Section Head (Nuclear Data Section)	P5	As a team leader reporting to the Director of the Division of Physical and Chemical Sciences, the Section Head initiates, directs, coordinates and supervises IAEA projects on atomic and nuclear data and energy and non-energy applications thereof. He/she is also the manager of the subprogramme on atomic and nuclear data within the Nuclear Science Programme, which is a part of the IAEA's Major Programme 1 managed by the Head of the Department of Nuclear Energy.	Second half 2015
Unit Head (Atomic and Molecular Data Unit)	P4	Reporting to the Head of the Nuclear Data Section, the Unit Head leads a team of physicists and support staff in atomic and molecular activities, develops international guidelines, assists Member States to enhance the peaceful use of technology in fusion energy technologies and non-energy applications, develops and implements new programmes on training, and provides technical assistance at the request of Member States.	Second half 2016

Unit Head (Nuclear Data Services Unit)	P4	Reporting to the Head of the Nuclear Data Section, the Unit Head leads a team of physicists and support staff, develops international guidelines, assists Member States in enhancing the peaceful use of fission and fusion energy technologies and non-energy applications (such as radiotherapy and analytical science), develops and implements new programmes on training, and provides technical assistance at the request of Member States.	Second half 2015
Isotope Hydrologist (Isotope Hydrology Section)	P4	As a member of a team led by the Section Head, the Isotope Hydrologist contributes to a results-oriented programmatic response to Member States' priorities in the application of nuclear technologies to meet their development goals related to water resources. He/she manages and coordinates complex project activities, ensuring that tasks are implemented in the most efficient and effective manner in line with quality management standards and the results based approach.	First half 2016
Nuclear Instrumentation Specialist (Physics Section)	P2	As a member of a team led by the Head of the Nuclear Science and Instrumentation Laboratory, the Nuclear Instrumentation Specialist contributes to the modification and improvement of nuclear spectrometry techniques and methodologies for effective application in environmental pollution monitoring, human health, industry, agriculture and other fields by providing technical support and guidelines to users of nuclear spectrometry instrumentation in Member States' laboratories; and teaching trainees in the methodology and applications of nuclear spectrometry techniques.	First half 2015
Research Scientist (Radioecology Laboratory)	P4	Reporting to the Head of the Radioecology Laboratory (REL), the Research Scientist ensures the organization and coordination of the Laboratory's activities in the assessment of carbon cycling in the oceans, as well as the development of international projects to better understand the role of the oceans in carbon sequestration. He/she also contributes to REL studies applying nuclear techniques to understand coastal processes and environmental changes and the biomonitoring of contaminants.	First half 2016

Department of Safeguards			
Radiation Protection Health and Safety Coordinator (Section for Safeguards Programme and Resources)	P4	Under the general supervision of the Section Head, the Radiation Protection Health and Safety Coordinator is responsible for promoting a positive health and safety culture and for overseeing the implementation of radiation protection regulations and the health and safety programme in the Department of Safeguards.	Second half 2015
Section Head (Effectiveness Evaluation Section)	P5	The Section Head supervises and coordinates the activities of the Section with regard to the evaluation of safeguards implementation for all States that have safeguards agreements with the IAEA. He/she designs data collection and evaluation procedures; interacts with other Units in the Department and the IAEA as a whole to ensure that the Section obtains the data and the services needed for successful completion of the Safeguards Implementation Report process; analyses evaluation results; and makes recommendations for improving the effectiveness of safeguards.	Second half 2014
Radiation Protection Officer (Office of Safeguards Analytical Services)	P4	The Radiation Protection Officer ensures that all laboratory work involving radioactive material is carried out safely and in accordance with the IAEA's Radiation Safety Regulations and that the relevant local radiation safety requirements of the host countries are met.	Second half 2015
Section Head (Tokyo Regional Office)	P5	The Section Head is responsible for planning, guiding, supervising and implementing the IAEA's verification activities in accordance with the relevant safeguards agreements and additional protocols both within the Section and in coordination with the other Sections in the Division. This includes managing the financial and human resources assigned to the Tokyo Regional Office in the most effective and efficient manner.	Second half 2016
Senior Inspector for Implementation Coordination (Section OA2)	P5	As part of the management team of the Section, the Senior Inspector for Implementation Coordination ensures the timely and accurate evaluation of safeguards relevant information with regard to State declared nuclear facilities, sites and locations, and plans and implements the necessary activities to follow up on safeguards relevant findings. Based on these activities, and in accordance with the Safeguards Manual and the relevant safeguards agreement, the incumbent makes recommendations on the safeguards conclusions to be drawn for each State. He/she may also function as a Safeguards Inspector subject to the approval of the Board of Governors.	First half 2016

Section Head (2 posts) (Sections OB2 and OB4)	P5	As a manager, coordinator and a team leader reporting to the Director of the Division of Operations B, the Section Head ensures that safeguards activities are conducted effectively and efficiently in accordance with the relevant safeguards agreements and additional protocols with States, in order to identify potential indications of nuclear material diversion or undeclared nuclear material or activities.	Second half 2015–first half 2016
Section Head (State Factor Analysis Section)	P5	As a team leader reporting to the Division Director, the Section Head plans, directs, coordinates and supervises, in line with the strategic directions of the Division, the work necessary to provide quality information collection and analysis services to the IAEA's verification activities, particularly the evaluation of States' compliance with their safeguards obligations.	Second half 2015
Safeguards Information Analyst (multiple posts)	P3/P4	The Safeguards Information Analyst contributes to the IAEA's nuclear verification mission by conducting safeguards analyses with respect to the nuclear material accounting and additional protocol information provided by States in the context of the consolidated Departmental information analysis process in support of State evaluations.	2015
Geospatial Analyst (State Infrastructure Analysis Section)	P3	As a support team lead, the Geospatial Analyst will be responsible for managing the data processing workflow for raster and vector data within the Section. This work is critical for operational effectiveness. Secondly he/she will contribute to the implementation and maintenance of data, services and applications to support the Department's Geospatial Exploitation System (GES). The GES currently distributes imagery and geospatial products to users across the Department.	Second half 2015
Nuclear Safeguards Inspector (multiple posts)	P3/P4	Performs inspections by applying the principles of nuclear materials accounting, measurements and containment/surveillance; interacts with facility personnel and State officials in obtaining the necessary access to records and documentation; analyses and evaluates extensive amounts of data collected from various sources (facility records and design information, States' reports, inspection results and IAEA computer services).	2014–2016
Senior Inspector for State Level Coordination (Section OC2)	P5	As part of the management team of the Section, the Senior Inspector ensures the comprehensive and complete analysis of safeguards relevant information at the level of the State, and plans and implements the necessary activities to follow up on safeguards relevant findings in a timely manner. Based on these activities, the Senior Inspector makes recommendations with regard to the safeguards conclusions to be drawn for each State in the Section.	First half 2016
Section Head (Strategic Planning and External Coordination Section)	P5	Under the supervision of the Director of the Division of Concepts and Planning, the Section Head has the responsibility to manage, coordinate and contribute to the development of IAEA safeguards concepts, approaches, procedures and practices in order to ensure the effective and efficient application of safeguards on a non-discriminatory basis.	First half 2015

Section Head(Process Design Section)	P5	Under the supervision of the Division Director, the Section Head manages, coordinates and contributes to the continual improvement of the effectiveness and efficiency of Departmental processes, through the implementation of the Department's quality management system. This function encompasses designing processes to implement new safeguards concepts and approaches; developing methods for measuring the performance of new and existing processes; implementing methods for continuous improvement of internal processes; organizing internal quality audits; maintaining the Departmental document management system; and coordinating Departmental efforts to manage knowledge.	Second half 2014
Safeguards Analyst (Process Design Section)	P4	As a member of a team led by the Section Head, the Safeguards Analyst coordinates one or more of the key processes in the Department's quality management system including advising on priorities and implementing improvements to the process, and supports the development and maintenance of the Department's quality management system through involvement in process design, analysis and improvement.	Second half 2015
Safeguards Training Officer (Safeguards Training Section)	P4	The Safeguards Training Officer develops, and implements training courses to meet identified training needs, both individual and Departmental, including formal training courses, workshops and on-the-job training, in specific safeguards related technical fields. He/she provides the Section Head with the necessary information for analysing training needs and evaluating training cost-effectiveness. He/she keeps abreast of new developments and trends in the field of safeguards approaches, verification techniques and equipment.	First half 2016
Senior Database Administrator (Infrastructure Section)	P4	Reporting to the Team Leader, the Senior Database Administrator ensures availability of electronic data, structured and unstructured, for the Department of Safeguards so that data can be inputted, stored, manipulated and retrieved through standard database management systems, search engines and data integration tools in a secure environment.	Second half 2014
Sealing Systems Engineer (Systems Integration and Coordination Section)	P4	Reporting to the Team Leader, the Sealing Systems Engineer initiates, monitors and evaluates the development and implementation of containment and sealing systems. He/she further provides expert assistance to the Operations Divisions on the implementation and operation of sealing and containment systems and participates in the training of safeguards inspectors.	First half 2016

Systems Engineer (Systems Integration and Coordination Section)	P4	Reporting to the Team Leader, the Systems Engineer provides technical leadership, project/programme management, project oversight and quality assurance of all the hardware and software elements of large and complex safeguards systems deployed at nuclear facilities. These systems typically comprise data acquisition servers, unattended monitoring systems based on non-destructive assay equipment and video systems, all interconnected with a standard network. The Systems Engineer must integrate standard IAEA equipment into this system, including standard data acquisition software, overseeing, as required, the development of other hardware and software components.	First half 2016
Systems Analyst/Programmer (Development Section)	P3	Under the general supervision of the Section Head, the Systems Analyst/Programmer carries out analysis, design, implementation, maintenance and documentation of a constantly evolving range of information and communication technology (ICT) solutions running on diverse platforms. In collaboration with the ICT architects in the Office of Information and Communications Systems, he/she evaluates and proposes hardware configurations as integral parts of the applications. The software and hardware must meet the requirements for the successful implementation of safeguards at various facilities.	First half 2016
Software Testing Officer (Project Section)	P3	The Software Testing Officer ensures compliance of development activities with established Divisional policies, processes, procedures and standards by defining, collecting, and analysing the quality of the products delivered, as well as by participating in product/service design reviews, testing, configuration control, problem reporting and resolution, and change control. Additionally, he/she contributes broad knowledge of the quality control field to the collaborative process of driving and facilitating process improvement efforts in the Division.	First half 2016
Contract Management Officer (Project Section)	P4	Under the general supervision of the Division Director, the Contract Management Officer performs contract management activities to ensure close monitoring of all the services and products delivered by the contractor; maintaining the relationship between the contractor and the Department; administering the contract; and managing the contract with the selected supplier, through authoritative technical guidance.	Second half 2016

Department of Technical Cooperation			
Quality Management Specialist (Quality Assurance Section)	P4	As a member of a team led by the Section Head, and in close cooperation with TC Directors, Section Heads and programme managers, the Quality Management Specialist develops, promotes, and implements quality management policies, procedures and processes to ensure continuing improvement of the efficiency and effectiveness of the technical cooperation programme (TCP) in terms of serving Member States.	First half 2016
Unit Head (Finance Unit)	P4	The Unit Head manages the allocation and efficient use of TCP financial resources, ensures that financial management of the TCP is in compliance with existing financial rules and regulations, policies and practices, and guarantees the integrity of financial data. He/she is responsible for the development and enhancement of financial monitoring procedures, tools and reporting mechanisms.	Second half 2015
Associate Information Officer (Finance and Information Management Section)	P2	Reporting to the Section Head, the Associate Information Officer is responsible for updating and maintaining knowledge management products such as the TC operations manual, documents repository, forms and templates and contributes to programme policies and procedures. He/she provides non-financial data and information on TCP planning policies and procedures.	Second half 2016
Section Head (Latin America Section 2)	P5	Reporting to the Director of the Division, the Section Head is responsible for a number of specific countries in the relevant region and, leading a team of 3–4 Programme Management Officers and 10–12 support staff, ensures a strategic, results-oriented programmatic response to Member States' priorities in the application of nuclear technologies to meet their development goals.	Second half 2015
Programme Management Officer (multiple posts)	P3/P4	The Programme Management Officer develops and manages programmes and projects in an area of nuclear technology based on Member States' development needs.	2015

Department of Nuclear Energy			
Programme Officer (Office of Deputy Director General)	P3	As a member of a team led by the Programme Coordinator, the Programme Officer contributes to the planning, formulation and assessment of the programmes managed by the Department of Nuclear Energy through review and analysis of programme proposals, performance monitoring, programme evaluation and assessment, and reporting.	Second half 2016
Unit Head (IAEA Library Unit)	P4	Reporting to the Head of the Nuclear Information Section, the Unit Head ensures that the IAEA Library meets the IAEA's needs for access to information required for programme delivery and adequately responds to information requests from Member States. He/she plans, manages and implements activities related to the provision of information services to the Library's clients.	Second half 2014
Information Officer (Nuclear Information Section)	P3	The Information Officer evaluates the communication needs of the Section in relation to its target audience and prepares appropriate communication tools. He/she also contributes to Departmental communication activities.	Second half 2015
Knowledge Management Specialist (Nuclear Knowledge Management Section)	P3	As part of a team led by the Section Head, the Knowledge Management Specialist provides guidance and inputs to the formulation, development and implementation of the IAEA's activities in nuclear knowledge management, ensuring synergies and cooperation with other IAEA programmes, based on best practices and knowledge obtained through new partnerships and networks.	Second half 2014
Group Leader (2 posts) (Nuclear Knowledge Management Section)	P4	The Group Leader leads: (a) the design of comprehensive methodologies and tools for the establishment of effective nuclear knowledge management programmes both in Member States and within the IAEA; and (b) the implementation (methodology transfer, guidance and best practices for knowledge management) and evaluation of knowledge management activities in Member States.	Second half 2015

Team Leader (Water Reactor Technology Development) (Nuclear Power Technology Development Section)	P5	Reporting to the Section Head, the Team Leader manages, coordinates and supervises the IAEA's projects in water reactor (light and heavy water) technology under the guidance of the Section Head and the leadership of the Director of the Division of Nuclear Power.	Second half 2015
Section Head (Nuclear Power Technology Development Section)	P5	As a manager and team leader reporting to the Director of the Division of Nuclear Power, the Section Head plans, initiates, manages, coordinates and supervises the IAEA's work in nuclear power technology development.	First half 2015
Nuclear Fuel Cycle Specialist (Nuclear Fuel Cycle and Materials Section)	P4	As a member of the team reporting to the Section Head, the Nuclear Fuel Cycle Specialist organizes Technical Meetings, international symposia, training programmes and workshops; prepares state-of-the-art reports and publications in the IAEA Nuclear Energy Series; and supports technical cooperation projects in the areas of partitioning and transmutation, fast reactor fuels and fuel assembly structural materials, recycling options for reprocessed uranium, plutonium and minor actinides, thorium-based fuels and fuel cycle, fuels and fuel-cycle options for high temperature gas cooled reactors, and robust and long-core-life fuels for small and medium sized reactors.	Second half 2015
Fuel Engineering Team Leader (Nuclear Fuel Cycle and Materials Section)	P5	As the leader of a team of nuclear fuel specialists, engineers and support staff, the Team Leader plans and organizes activities related to reactor fuel performance and technology in the Section and coordinates with other IAEA structures on related topics. This involves bringing together international experts in various fields related to nuclear fuels for international meetings, preparation of publications, and maintenance of information and subject databases.	Second half 2015
Nuclear Engineer (Research Reactor Section)	P5	As a member of a team led by the Group Leader, the Nuclear Engineer is involved in project activities including improving the utilization of research reactors (RRs) through strategic and business planning, fostering the establishment of partnerships and networks aimed at improving operation and utilization standards of RRs, disseminating good practices on RR refurbishment, modernization and operation, coordinating studies on RR analysis and modelling, assisting in planning and building of new national and regional RRs and helping Member States to manage their RR fuel cycle issues. The Nuclear Engineer also coordinates the development and formulation of RR-related technical reports, including guidance and best practice documents.	Second half 2015

<p>Waste Disposal Specialist (Waste Technology Section)</p>	<p>P4</p>	<p>Reporting to the Section Head, the Waste Disposal Specialist contributes specialized technical knowledge to the planning of the work programme and implements activities and projects related to radioactive waste disposal.</p>	<p>First half 2016</p>
<p>Waste Predisposal Specialist (Waste Technology Section)</p>	<p>P5</p>	<p>As a member of a team, led by the Section Head, the Waste Predisposal Specialist participates in project activities, develops international guidelines, develops and implements new programmes on training, assists Member States to enhance their waste predisposal operations, and provides technical assistance at the request of Member States.</p>	<p>First half 2016</p>

Department of Nuclear Safety and Security			
Outreach Officer (Incident and Emergency Centre (IEC))	P3	As a team member reporting to the Centre Head, and with guidance from the Emergency Preparedness Coordinator and the Response System Coordinator, the Outreach Officer provides inputs and develops promotional material for the development and implementation of outreach programmes with the objective of increasing and sustaining Member States' and in-house awareness of the IAEA's Incident and Emergency System (IES) and the role of the IEC in international arrangements, as well as promoting the importance of capacity building by Member States as regards preparedness for and response to nuclear and radiological incidents and emergencies	First half 2015
Standards Specialist (Safety and Security Coordination Section)	P5	As a key member of the Section, the Standards Specialist implements the Department's strategies and processes for establishing IAEA safety standards and developing other safety and security related publications, thus contributing to fulfilling the statutory mandate of the IAEA. In particular, he/she reviews and redrafts texts of draft standards and other publications to ensure and enhance their quality. He/she is also responsible for developing, disseminating and applying harmonized and formalized terminology in the fields of nuclear, radiation, transport and waste safety, radiation protection and nuclear security.	Second half 2016
Section Head (Safety and Security Coordination Section)	P5	As a team leader reporting to the Head of the Department, the Section Head leads the coordination of the IAEA's activities related to nuclear safety and security, and manages the financial and human resources assigned to the Section.	First half 2014
Section Head (Information Management and Coordination Section)	P5	As a manager and team leader reporting to the Director of the Office of Nuclear Security, the Section Head initiates, manages, coordinates and supervises the IAEA's work in the area of management of nuclear security related information.	Second half 2015
Senior Nuclear Security Officer (Nuclear Security of Materials and Facilities Section)	P5	Under the supervision of the Section Head, the Senior Nuclear Security Officer will establish and implement the IAEA's programme for transport security of nuclear and radioactive materials, including threat and security assessment; develop nuclear regulatory infrastructures and capabilities; and provide expertise for national efforts in the physical protection of transportation activities, sustainability of transport systems and transport security culture. He/she will prepare nuclear security international guidance documents, conduct meetings and training events and coordinate other assessment and advisory missions.	First half 2016

Senior Nuclear Security Officer (Nuclear Security of Materials Outside of Regulatory Control Section)	P5	The Senior Nuclear Security Officer will coordinate and lead the development and implementation of the response aspects of the Nuclear Security Plan, aimed at assisting Member States to combat nuclear terrorism. He/she will provide the required input and contribute to the further development, documentation and implementation of nuclear security assessment services and detection and response methodologies, and conduct relevant training courses and exercises.	Second half 2016
Safety Specialist (Regulatory Activities Section)	P4	As a member of a team led by the Section Head, the Safety Specialist contributes to planning and leads the implementation of project activities aimed at strengthening the regulatory infrastructures for nuclear installations by developing international guidelines, developing and implementing programmes on training, enhancing the safety of nuclear installations, and providing technical assistance at the request of Member States.	Second half 2015
Centre Head (International Seismic Safety Centre)	P5	Reporting to the Director of the Division of Nuclear Installation Safety, the Centre Head is a manager and team leader, initiating, developing and implementing the IAEA's policy and programme in relation to the areas under the responsibility of the Centre. He/she leads the Centre's activities, to ensure the efficacy of the IAEA's programme on a global level, and manages the Centre's financial and human resources.	Second half 2015
(Senior) Safety Officer (multiple posts) (Division of Nuclear Installation Safety)	P4/P5	As a (key) member of the project management team led by the Section Head, the (Senior) Safety Officer manages projects and develops, organizes and implements the IAEA's activities relating to operating experience of nuclear facilities and installations. He/she assists Member States in enhancing the safety of nuclear installations and facilities and promotes the preparation and use of IAEA safety standards. He/she provides technical assistance at the request of Member States and ensures the application of IAEA safety standards.	2014–2016
Section Head (Regulatory Infrastructure and Transport Safety Section)	P5	As a manager and team leader reporting to the Division Director, the Section Head develops and implements the IAEA's policy and programme on regulatory infrastructure for the control of radiation sources, the safe transport of radioactive material, and on technical assistance provided to Member States. The incumbent leads the Section's activities in these areas to ensure the efficacy of the IAEA's programme on a global level, and is responsible for the management of the Section's financial and human resources.	Second half 2016

Radiation Safety Specialist (Regulatory Infrastructure and Transport Safety Section)	P4	The Radiation Safety Specialist produces standards, guidance and practical tools for use by Member States on dischargeable waste, and assists Member States in the effective application of the relevant Safety Requirements and Safety Guides in the area of the safety of radioactive discharges.	Second half 2014
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