



Department of Energy
Office of Science
Brookhaven Site Office
P.O. Box 5000
Upton, New York 11973

Mr. John Hill
Deputy Director for Science and Technology
Brookhaven Science Associates, LLC
Brookhaven National Laboratory
Upton, New York 11973

Dear Mr. Hill:

SUBJECT: REVIEW OF PROGRAM AND ADMINISTRATIVE ACTIVITIES

Brookhaven Science Associates, LLC (BSA) is hereby notified that consistent with the requirements of the January 20, 2025, Memorandum from Department of Energy (DOE) Secretary Ingrid Kolb, actions taken by DOE during the transition period are to be reviewed to ensure that DOE initiatives are in line with the statutory mission of DOE.

Therefore, non-Federal agreements (SPP's/CRADAs) cannot be approved and/or executed either by the BHSO CO or BSA until further notice. All non-federal requests must be evaluated utilizing the tool and workflow process developed by the Office of the Chief Financial Officer (OCFO) as stated in the February 7, 2025, Memo from Christopher Johns, DOE Deputy Chief Financial Officer.

However, Federal SPP Reimbursable Work can proceed as normal but must have an affirmation upon submission that states that the work is consistent with Robert Gordon's memo dated January 30, 2025, which provided guidance for programs that are consistent with the new Administration's objectives.

Please direct any questions about this notification to Jennifer Hartmann at extension 3438.

Sincerely,

Sheri Alexander
Business Division Director

Attachments:

Memorandum from Department of Energy (DOE) Secretary Ingrid Kolb, dated January 20, 2025

Letter from Robert Gordon to JoAnne Hewett, dated January 30, 2025

Memo from Christopher Johns, DOE Deputy Chief Financial Officer, dated February 7, 2025

cc: J. Hartmann, SC-BHSO B. Carreras, BSA V. Miller, BSA
R. Lageraen, BSA S. McKeon, BSA