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# Memo

*date: January 10, 2022*

*to: Susan McKeon, Kathleen Didie*

*from: Doon Gibbs, Director of Brookhaven National Laboratory*

A handwritten signature in black ink, appearing to read "Doon Gibbs".

*subject: Redelegation of Authority for Approving DOE & WFO Non-Sensitive Travel*

In a letter dated July 16, 2015, Frank J. Crescenzo, Site Manager, Brookhaven Site Office, had delegated authority for foreign travel to Doon Gibbs, Director of Brookhaven National Laboratory. In accordance with DOE Order 550.1, Official Travel, dated May 2, 2019, this authority would be for approving DOE & WFO non-sensitive foreign travel.

I further delegate signature authority to approve Office of Science non-sensitive foreign travel for Brookhaven Science Associates (BSA), Brookhaven National Laboratory (BNL) employees to Susan McKeon, Chief Financial Officer, Associate Laboratory Director and Kathleen Didie, Fiscal Officer. This authority also includes exception travel, sponsored by the Office of Science and "non-sensitive" foreign travel to cover Work for Others entered into the Foreign Travel Management System (FTMS).

This memo supersedes all previous authorizations.

cc: D. Basozmen

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