



Department of Energy

Brookhaven Site Office

P.O. Box 5000

Upton, New York 11973

January 12, 2016

Mr. Jeffrey Swenson
Brookhaven Science Associates, LLC
Brookhaven National Laboratory
P.O. Box 5000
Upton, NY 11973

Dear Mr. Swenson:

SUBJECT: BROOKHAVEN NATIONAL LABORATORY (BNL) FISCAL YEAR
(FY) 2016 MOTOR VEHICLE LOCAL USE OBJECTIVES (LUO) PLAN

Reference:

1. Letter from J. Swenson, BSA to E. Landini, BHSO, Subject: FY16 LUO Plan, dated October 19, 2015
2. Memorandum from M. Cervantes, SC-CH, to F. Crescenzo, SC-BHSO, Subject: Approval for 2016 Motor Vehicle Local Use Objectives – Brookhaven National Laboratory, dated December 16, 2015

The Department of Energy (DOE) Brookhaven Site Office (BHSO) and the Office of Science (SC) – Chicago Integrated Service Center (CH-ISC) have completed our review of Reference 1 above. In accordance with DOE Property Management Regulation 41 CFR 109-38.51 and the enclosed Reference 2 above, BNL's FY 2016 LUO Plan is hereby approved.

The BNL motor vehicle fleet utilization demonstrates continuous improvement and endeavors to maintain a right-size fleet. Additionally, you are reminded that utilization reviews are to be conducted quarterly and submitted to BHSO at the end of each quarter by the second week of the following month.

Furthermore, your analysis of implementing vehicle motor pools which has been extended remains due and should be submitted on or before March 1, 2016.

JAN 12 2016

Mr. Swenson

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If you have any questions regarding this letter, please feel free to contact me at extension 2405.

Sincerely,



Aundrea Clifton
Business Management Division
Contracting Officer

Enclosure:
As Stated

cc: M. Cervantes, SC-ISC w/o encl.
E. Landini, SC-BHSO, w/encl.
A. Nunziata, BSA, w/encl.
C. Caccavale, BSA, w/encl.
A. Guadagni, BSA w/o encl.



Department of Energy

Office of Science
Chicago Office
9800 South Cass Avenue
Argonne, Illinois 60439

DEC 16 2015

MEMORANDUM FOR FRANK CRESCENZO

SITE MANAGER

BROOKHAVEN SITE OFFICE

FROM:

Mary L. Cervantes
MARY L. CERVANTES

PROPERTY MANAGEMENT SPECIALIST

OFFICE OF ACQUISITION AND ASSISTANCE

SUBJECT:

APPROVAL FOR 2016 MOTOR VEHICLE LOCAL USE OBJECTIVES –
BROOKHAVEN NATIONAL LABORATORY

Reference:

Memorandum, Aundrea Clifton to Mary Cervantes, dated October 28, 2015

As required, we have reviewed and approved the proposed Brookhaven National Laboratory's (BNL) Motor Vehicle Local Use Objectives (LUO) for FY 2016. The four vehicles (4) failing to meet their LUO for FY15 are approved. The justification provided continues use, per DOE Property Management Regulation 109-38.51-6(b) (3).

The Laboratory has shown great efforts to improve their LUO supporting documents. Also, monitoring underutilized vehicles this effort should continue to maintain a right-size fleet.

Also, approved for use are vehicles with no utilization standard, i.e. Emergency and law Enforcement and Special purpose per PMR 109-38.5103, (7) and 109-38.5104, for other equipment that has been reviewed and meet the programmatic requirements by the BNL Fleet Manager.

This review and approval was conducted in accordance with the Office of Science Management System (SCMS) Procedure for this topic; Subject: Fleet Management, Procedure 2, Utilizing Motor Vehicles- Establishing and reviewing Local Use Objectives.

If there are any questions, please contact me at (630) 252-2385.

cc: A. Clifton, BHSO



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