



Department of Energy
Office of Science
Brookhaven Site Office
Upton, New York 11973

September 25, 2026

Ms. Vanessa Chavez, Chief Procurement Officer
Procurement and Property Management
Brookhaven Science Associates,
LLC.
Brookhaven National Laboratory
Upton, New York 11973

SUBJECT: FORMAL EXTENSION OF APPROVAL FOR THE ACQUISITION
MANAGEMENT SYSTEM — BROOKHAVEN SCIENCE ASSOCIATES,
LLC (BSA), DE-SC0012704

Reference:

- (a) DOE Prime Contract No. DE-SC0012704
- (b) Prime Contract Section H, Provision H.3(b), "Contractor Assurance System (CAS)"
- (c) BHSO Letter dated September 2, 2022, "Approval of The Acquisition Management System for Brookhaven National Laboratory (BNL), Operated and Managed by Brookhaven Science Associates, LLC (BSA)"

Dear Ms. Chavez:

By letter dated September 2, 2022, the Department of Energy (DOE) Brookhaven Site Office (BHSO) Contracting Officer extended the approval of Brookhaven Science Associates, LLC's (BSA) Acquisition Management System. This approval was granted under revised oversight in accordance with Prime Contract Section H, Provision H.3(b), "Contractor Assurance System (CAS)," and established several critical performance expectations. These expectations included the completion of an independent system assessment in Fiscal Year (FY) 2023 and the completion of all corrective actions identified during the 2022 focused Procurement Evaluation and Re-engineering Team (PERT) review. Subsequently, BHSO extended the system approval a second time through September 30, 2024.

During the 2022 PERT review, several key actionable areas were identified. Of particular significance is BHSO's concern regarding BSA's willingness and capability to systematically measure the long-term effectiveness of its corrective actions. It is critical to determine not only whether a corrective action was initially executed, but also whether the resulting operational improvements and compliance

benefits are sustained over time. Furthermore, BSA must proactively translate and communicate lessons learned across all sectors of the Procurement and Property Management (PPM) division. For example, when systemic issues or improvements are identified within construction procurement, BSA must ensure those lessons are disseminated and integrated cross-functionally across all other PPM purchasing disciplines.

Following the FY 2022 review, the consensus of the PERT Team was to allow BSA sufficient time to fully implement its corrective action plan prior to conducting another full evaluation. Accordingly, the PERT Team recommended that a full PERT Peer Review be scheduled no earlier than April 2024.

While BSA successfully completed its identified corrective actions prior to the end of FY 2024, BSA has not yet demonstrated the successful completion of an independent assessment, nor has it undergone a follow-on PERT review. A follow-on PERT review was originally scheduled for FY 2026; however, BSA requested to postpone this evaluation until FY 2028.

BHSO hereby establishes the expectation that the scheduled FY 2028 PERT review must remain on track and will not be postponed further. In the interim, BHSO has continued to closely monitor BSA's procurement activities and progress. Based on recent surveillance and file reviews of individual procurement actions, BHSO has identified areas of concern and provided formal feedback regarding procurement approaches, regulatory compliance, and staff training. Specifically, immediate improvement is required regarding the quality of contract file package reviews.

To ensure operational continuity while maintaining appropriate regulatory oversight, BHSO is extending the approval of BSA's Acquisition Management System through **September 30, 2027** (representing an extension from the prior period ending September 30, 2026).

During this extension period, BHSO's oversight of the BSA acquisition system will continue at an increased and appropriate level of surveillance in accordance with Prime Contract Provision H.3(b) (Contractor Assurance System).

This approval:

1. Shall automatically terminate upon the expiration date cited above unless extended;
2. Shall automatically terminate when any significant change occurs in the practices of the purchasing system unless the change has received prior approval by the Contracting Officer (CO);
3. May be modified or withdrawn at any time at the discretion of the CO;
4. It is subject to the requirements set forth in the Prime Contract.

Ms. Chavez

September 25, 2026

If you have any questions or require further clarification regarding these expectations or the terms of this extension, please contact me at 631-344-3842 or via email at romayne.howard-mckellar@doe.gov.

Sincerely,

ROMAYNE
HOWARD-
MCKELLAR

 Digitally signed by ROMAYNE
HOWARD-MCKELLAR
Date: 2026.09.25 12:12:29
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Romayne Howard-McKellar
Contracting Officer
Business Division

Attachment:

cc: M. Barger, SC-BHSO
G. Olson, SC-BHSO
S. Alexander, MA-BHSO

A. Emrick, BSA
S. McKeon, BSA
S. Martinez, BSA
J. Mehlinger, BSA