



Department of Energy

Brookhaven Site Office

P.O. Box 5000

Upton, New York 11973

Mr. Robert Lincoln
Brookhaven Science Associates, LLC
Brookhaven National Laboratory
Upton, New York 11973

Dear Mr. Lincoln

SUBJECT: APPROVAL OF BROOKHAVEN NATIONAL LABORATORY –
AUTHORIZATION FOR PAID LEAVE RELATED TO COVID-19

Reference: Letter from R. Lincoln, BSA to F. Fernandez, SC-BHSO, Subject: Prime Contract No. DE-SC0012704 - Authorization for Paid Leave related to COVID-19, dated April 1, 2020.

This is in response to Brookhaven Science Associates (BSA's) request on April 1, 2020 regarding the authority to utilize the Weather and Safety Leave, or Contractor equivalent for a condition that prevents employees from safely traveling to or performing work on site, be extended to September 30, 2020. Contract clause H.21 (d) (1) states no presumption of allowability will exist when the Contractor implements a new benefit plan or makes changes to existing benefit plans that increase costs or are contrary to Departmental policy or written instruction or until the Contracting Officer makes a determination of cost allowability for reimbursement for new or changed benefit plans. Please note that all requests proposals related to COVID-19 must be sent to DOE Head of Contracting Activity (HCA) for approval. The HCA approved the request for up to 320 hours per eligible employee, inclusive of the previously approved 30 days of Weather and Safety Leave, to be utilized during the period of January 31, 2020 through September 30, 2020, with a maximum of 40 hours per week. The requirement has been included in the Prime Contract under Clause H.45.

If you have any questions, please contact Jonathan Loh, of my staff, at extension 5408.

Sincerely,

Fausto Fernandez
Contracting Officer
Director, Business Division

cc: M. Davis, SC-CSC
J. Loh, SC-BHSO
D. DiMeglio, BSA