

BWIS meeting – 10 November 2011

Meeting started: 12:10 pm

Present: Frederica Grizzel, Simerjeet Gill, Vinita Ghosh, Loralie Smart, Vivian Stojanoff

1. Meeting October 20 Minutes approved with corrections:

Organizational team for colloquia was discussed:

Gretchen Cisco --- photograph and video

Frederica and Vivian --- poster

Lisa Jansson --- graphic arts

Ruth Comas --- room reservation

Marge Hughes --- Travel arrangements

Firoza Zaroni --- Web posting

Dissemination --- Diane and Vivian

Cecilia --- refreshments

2. It was suggested that emailing Minutes to the board prior to be published on the web. It was discussed that emailing minutes is beneficial as it helps members to reiterate their to do things.

3. Loralie suggested a formal introduction of BWIS board should be done. It was decided to ask if Diane could write a short note for the Bulletin. Vinita suggested that the board be introduced with the subcommittees and volunteer roles.

4. The publicity and visibility of BWIS in the lab community was discussed at a length. It was generally felt that BWIS was less known in general and needed more professional visibility. Vinita suggested that charter should be re-done and Vivian suggested that mission also should be reworded to make it more effective. Discussions on how BWIS could become more visible as a professional organization. Suggestions were discussed as far as:

- A series of articles featuring: Why I became a member of BWIS?

- Survey asking female Lab population what they expect from an organization such as BWIS. Vinita and Loralie offered to review previous survey made two years ago.

5. Treasurer's Report:

Loralie will send memo with signature authority changes for both accounts 7617 and 7609 to BSA. As treasurer Loralie will have signature authority on both accounts.

All charges of the Coffee/Cookies charged to 7617.

So far U\$128.85 charged to 7617

Loralie will ask for a years end report for FY 11 and a year-to-date report

6. FORWARD workshop report: Date: April 16-17, 3 planning meetings, 4 sessions
Welcome, Overview of Tenure Process; Panel discussion with 6 member panel
Funding opportunities and tips on grant writing; Ice Breaker activity, Interaction with program managers.

Plan for Forward workshop article in January in Bulletin. Frederica volunteered to do a one on one research (other national laboratory Argonne and Michigan) with BNL employees about their mentorship experiences.

Vivian suggested Carol Rudman as a speaker for FORWARD workshop.

8.. APS site visit report

Vivian reported that 3 meetings took place. PS directorate had a meeting with all women scientists. It was discussed to ask for supervisors to support BWIS activities allowing members to volunteer their time without reprimanding.

9. Other miscellaneous topics discussed:

a) Collaboration with WISE

(FORWARD workshop) Is there an equivalent of women faculty organization in Stony Brook? WISE serves more a student body, need to verify.

b) BWIS web page link on BNL homepage

intranet and world Ask who can help.

c) Follow up: How to include new offices for Networking and Funding in BWIS charter; will need to review charter; review will start after survey

d) Archiving BWIS papers

Vinita and Loralie will sort out old archives. It was suggested that from now on we should have an archive on the web

e) Wine and cheese party

It was suggested to have it with the next colloquia December 15th. Vinita was to follow up

f) Career Day

Vinita mentioned an email from Kahille Dorsinvil. The date was set to be March 14. Kahille will revise the format with Gretchen Cisco.

Meeting was adjourned at 13:20