Attandees: Anna, Kathy, Kahille, Shruti, Neil, Kristine

- Inviting people to events
  - Email list – have a BWIS mailing list for external BWIS members
    - Can we add DoE people? BNL site office
  - Cold Spring Harbor is starting a women’s group
    - They want emails of our events, so we need to add them to an external email list

- Megan Russ – talk 11/19 at 4:30pm

- Banking – Shruti, Kathy, & Loralie straightened out bank account and signatures

- Wine & Cheese – very successful
  - Speaker was a nice touch – we should have one every year
  - A lot of nice pictures were taken
  - Ask Doon to speak next year for ~5 minutes
  - Jane did not want to write an article about it – contact Women in Energy
  - Post pictures on facebook page

- Webpage – Nick – CAD IT?
  - New website system, but it’s slightly easier than before

- Women’s ENews – Patricia Arquette’s talk on women’s equality

- Lunafest – 8 films by, for, about women
  - Can happen whenever we would like
  - Certain amount of the proceeds need to go to American Cancer Society
    - Fund raising at BNL an issue?
  - Contact WISE & GWISE
  - Hold it at SBU?
  - Serve wine?
  - Kristine – contact Carrie-Ann about it

- CARE
  - Involve ASAP, WISE, GWISE, SBU Graduate Career Assoc., Alfreda James in the SBU Career Center
  - Partner with Shirley and Katy
- Contact Samuel Stanley, especially after his article about women in science
- BWIS keep planning duties
- Shirley help with logistics and advertising
- Start with Doon or start by asking for volunteers? – vote on it
- CARE 2015 report?

- CARE book chapter – “Forward to Professorship in STEM Inclusive Faculty Development Strategies That Work”
  - Chapter 12 is all about our CARE workshop series
  - Book to be published 12/18/15 (though the date keeps getting pushed back)

- Christina – make presentation about what was discussed at diversity lab director’s meeting?

- Childcare – what is happening?
  - Contact Doon? Contact parents? Anna will ask Leonard Mausner
  - Cc letters to DoE?

- Lunchtime lectures? We can provide coffee and cookies
  - “Get to Know you Board”

- Super Salad – wait until mid-year