

BWIS Board Meeting June 10, 2015

Attendees: Vinita, Christina, Linda, Yan, Anna, Vivian (via skype), Kahille, Wen, Shruti

1. Welcome new board members

- **Wen Hu**, membership co-chair
- **Shruti Sharma**, assistant to treasurer (please confirm the title)
- Board member e-mail list was updated (currently 17 members)
- **Shall we update board member list on BWIS homepage?**
- New membership and treasurer will be elected in the fall.

2. CARE Workshop Wrap-up

- First draft by Christina based on 2012 CARE workshop report.
- **Update** (June 16, 2015): Vinita has edited the draft onto the 2013 template and added introduction to the CARE workshop series.
- **To-do list**
 - Add material about Career Options session (Yan)
 - Add the workshop survey results (Christina)
 - Add info on the IDP session (Katy)
 - Write the Executive Summary and the Conclusions to finish the report.

3. Finances review

- **Need updates on the two accounts (I did not take notes--Yan)**
- CARE workshops: there is no final financial report for 2012 and 2013B (draft only?) CARE workshops. Not asked for and not submitted.
- Remaining balance
 - 7617 (general): 3K (1.5 K will go to Goldhaber expenses)
 - **7609 (Vivian): ?**
- **To-do list (please check)**
 - 2015 CARE workshop food reimbursement
 - BWIS giveaways

4. Super Salad

- June 24 (Wed), physics seminar lobby, bldg 510

- BWIS will provide the greens, water, coffee and cookies.
- **To-do list**
 - Send invitation to BWIS members with Ingredient sign-up sheet on Onedrive (Yan will provide)
 - Invite ASAP (Christina)

5. **Diversity Meeting**

- Next meeting set as July 9th
- Any other updates?

6. **Request by Agnes Mocsy in support of an invited plenary talk at HP2015.**

- Suggested BWIS contribution : \$1,335.00. No other funding source.
- BWIS board voted by replying to Vivina's inquiry
- Final decision (I think the decision is no, but please update final decision as I lost track of e-mail communications during a very busy week)
- Update: Agnes Mocsy joined BWIS on June 17, 2015.

7. **Other events/business**

- Gail Matson (BWIS member, ALD for Environment, Safety & Health) will give a presentation in August board meeting
- Presentation skill talk will be scheduled to be end of July (tentative: July 29). BWIS will provide coffee and cookie. Send invitation to OEP participants.
- Next BWIS colloquium: Sept 18th.