Agenda Items (in bold), action/discussion (not bold):

- **Review of the 2016 High School Career Day - Kahille Dorsinvil: Request for more help**
  - 4 schools attended the event (Hauppauge, Islip, Shoreham Wading river, ...)
  - 55 + attendance
  - No BWIS promotional items were given out but BNL pens were distributed
  - Possibility of organizing a second high school career day was discussed (planning committee needed/dates suggested to be one month apart)
  - Food was fine but transportation cost went up by $500
  - Also last minute certification/inspection of buses was required by schools
  - Google poll to be set up by Shruti for promo stuff
- **Gertrude S. Goldharber Prize status - Linda Bowerman**
  - Email had been sent out
- **Review of the Membership drive in March - Anna Goldberg**
  - Anna not present
  - Possibility of another drive in Fall was discussed
- **Review of Women's History Month event - Vivian/Kristine**
  - 95+ people attended
  - Possibility of Thank you certificates and gifts to be pre-purchased was discussed
  - Need for an organizing committee was raised (Gale volunteered to be included in the committee)
  - Venue was difficult to find due to lack of signs
  - Speakers and sponsors should be invited to Wine and cheese
- **Storage space in 400**
  - Need for someone to scan historical documents
  - Inventory of items in storage
  - Was supposed to be organized once the order of new promo material arrives
- **Suggestions for future events**