BWIS Board Meeting
November 9, 2016

Attendees: Anna, Kathy, Christina, Dave, Susan, Amber A, Amber T, Kristine, Neil, Wen, Marc-Andre, Vivian, Shruti, Gail

- Wine & Cheese – Thursday, Dec. 15 in ISB most likely
  - Buy food ourselves (Sams Club, BJs, etc)
  - We already have wine – Kathy will do a wine permit
  - Publicize the event – Amber A
  - Invite Louise Hanson to speak

- BWIS Retreat – January 10-11
  - Likely at Danford’s in Port Jefferson
  - Doon offered to sponsor (we are not paying) for us to regroup and reorganize
  - It is approved time/not vacation time
  - Offered to 30 people (open to BWIS members first)
  - Combined with workshop for leadership and negotiation for men and women
  - Discussion of BWIS and mission
  - Two breakfasts, two lunches, and one dinner will be provided
    - We should plan something for after dinner
  - A lab-wide survey will be sent out – how will administer it?
  - Coach (the event host) will administer a survey to participants only
    - Ask if they could administer the lab-wide survey too – if not we’ll do survey monkey
  - Start advertising in early December
    - Send out survey at least 3-4 weeks in advance of event

- December 8 Colloquium – Maria Mitchta
  - Microbiologist and Olympic athlete teaching at LIU
    - Former BNL athlete
  - Advertise heavily to high school students
    - Try News 12, NPR, Newsday, OEP mailing list, SBU radio station, IEEE, Girls Inc, Girl Scouts, WISE, GWISE, WiCS, SWE

- Girls Inc
  - Banquet – last week, some BWIS members met the Girls Inc Director and we want to have more events together
  - Reach out to them with colloquium events (website on LI)
They are looking for women to give talks to high school students throughout the year – need volunteers
  - Talk ~10 minutes about your career, then Q & A

Summer Programs at BNL
  - Speed networking/reverse interviews
  - Need 1-2 volunteers a week in the summer

If we want a speaker, someone at Girls Inc would be willing to come and speak to us

- BWIS Folder for Board Members use only
  - `\\bnlfiles2\BWIS`
  - Can put documents there on the server
  - We want to move the videos of our recorded talks and make them public

- SWE – there is a large section in NYC, and they meet in NYC
  - Gail asked and they said that they would be interested in holding meetings on LI
  - Need to go through the site approval process or have an open to the public event if we want to invite them to BNL
  - Maybe make it coincide with Summer Sundays
  - They could talk about SWE, us about BWIS, go on a tour, and do dinner? Plan to do this in the Spring

- BWIS website was due for renewal – we did renew it for $12
  - But no one is using it – let’s transition the site
  - We are trying to incorporate the paypal link

- Early Career Researcher Symposium
  - Sponsorship? We don’t have a budget yet, so we cannot commit
  - We were offered a free table to advertise
    - We would need a volunteer(s)
  - We should consider giving BWIS membership for free to postdocs too

- Next month we will go over new flyers/brochures