

BWIS Board Meeting
December 14, 2016

Attendees: Anna, Ivy, Christina, Susan, Amber T, Kristine, Wen, Vivian, Shruti, Gail, Kahille,

- Budget – We received \$6350 out of the \$8350 that we requested; the speaker fund also received \$2100 (this will mostly be used for International Women’s Day and 3 speakers for a joint event with the African American Interest Group at BNL for African American History month.
- Maria Michta – many attendees (over 90!) thanks to advertisements in local high schools and OEP student attendance.
- HS Career Day – Wednesday, March 29, 2017 from 8am-2:30pm
 - Save the date!
 - Volunteers will be needed for the registration table
- Wine & Cheese – Thursday, Dec. 15
 - We are all set
 - Anna will first give an introduction, then Louise Hansen will speak about the history of BWIS, then Jean will give us an update on the childcare center
- BWIS Retreat – January 11-12
 - There are still spots left
 - Supervisors need to approve time, but Doon supports this
 - Everyone needs to fill out the survey that was sent out
- International Women’s Day Event – Saturday, March 4 at Stony Brook University
 - BWIS is the lead organizer, along with GWISE and WISE
 - Planning to extend the day and include lunch
 - We need to tell Jane as soon as possible to begin advertising
 - We will have a google website for the event, but we should add a link to it on the BWIS website
 - Meet with Noel at OEP to discuss sending information about the event to high schools
 - Also advertise to Girls Inc and Girl Scouts
- Events

- Chasman (talk to John Hughs about combining this with the NSLS II/CFN Users' Meeting)
 - Super Salad
 - Goldhaber (combine with Chasman only if funds are not sufficient)
- Every BWIS Chair member needs to write a description of what they do
 - This way we will have a detailed description of position duties for future elections/leaders
- Pamphlets
 - Cost ~\$2 each
 - We need to print them on regular flyers from now on, this is too expensive - Gail Mattson offered to help with printing
- Paypal Account
 - Shruti will reach out to Yan (ccing Anna, Wen, and Kathy)
 - We want to switch the email on the account to our new BNL BWIS email
 - The owner of the account should be BWIS, not a person – we need to figure out how to change that