

**BWIS Quarterly Meeting
with Laboratory Leadership**

June 27, 2017



Attendees: Doon Gibbs, Robert Tribble, Jack Anderson, Robert Lincoln, Peter Genzer on behalf of David Manning, Anna Goldberg, Kathy Walker, Wen Hu

- I. Call to order by: Anna Goldberg
- II. Comments or questions regarding minutes from last meeting: None
- III. Open Issues:
 - a) Follow up on last meeting action items:
 - i. BWIS:
 1. Set up meeting with Bob Lincoln to discuss D&I as performance appraisal tool-
WORK IN PROGRESS: meeting to be held within next 2 weeks
 2. Set up meeting with Bob Lincoln, David Manning to discuss administrative and
publicity help – WORK IN PROGRESS: Menzel Jones to handle administrative
duties (need to set up a meeting between Menzel, Bob and BWIS to make sure
needs are met); Will Safer and Laurie Clark are helping with publicity
 3. BWIS to present the agreement between Lab Leadership and BWIS Leadership
to BWIS/BNL - CONTINUING
 - ii. David Manning:
 1. Find out who is going to build the D&I section on BNL website – WORK IN
PROGRESS
 - iii. Doon Gibbs:
 1. Send a lab-wide email to announce new D&I section on BNL website along with
a listserv link to sign up for BWIS events – WORK IN PROGRESS
 2. Encourage Level I and Level II managers to attend D&I events continuously –
CONTINUING: as evidenced by D&I events attendance
 - iv. Robert Lincoln:
 1. Determine how to study the impact of diversity training: need statistics about
diversity of hiring pool/interviewees/hires - WORK IN PROGRESS: to be
discussed at the meeting with Maggie Sullivan

2. Provide contact person for including BWIS flyers in hiring/orientation packages. BWIS to provide pdf of the flyer - WORK IN PROGRESS: to be discussed at the meeting with Maggie Sullivan
3. Find out if Steve Robbin's videos can be available for everyone at BNL - COMPLETED

IV. New Business:

- a) Progress on revamping of BWIS
 - i. Will Safer and Laurie Clark are doing a wonderful job guiding BWIS through the process
 - ii. Discussed new BWIS mission, objectives and membership dues vote results. Changes were received positively by the group. Doon complimented the new mission statement.
- b) Child Development Center Support
 - i. BWIS supports the continuing conversation between Laboratory Leadership and the Parent Committee on the future of Child Development Center at BNL.
- c) Upcoming BWIS events:
 - i. Goldhaber Prize Reception - Thursday, June 29, 2017 at 12:00 pm, Large Seminar Room, Physics Department, Building 510
 - ii. Next BWIS Colloquia - Thursday, July 13, 2017 at 4:00 pm

V. Action Items:

- a) Robert Lincoln, Maggie Sullivan and BWIS Leadership Team: meet in the next 2 weeks to discuss D&I as performance appraisal tool, how to study impact of diversity training, distribution of BWIS flyers in hiring/orientation packages – meeting set up for 6/30/2017 at 11:00 am
- b) Robert Lincoln, Menzel Jones, BWIS Leadership Team and BWIS Speaker Series Committee: meet and discuss administrative help for BWIS – meeting to be set up
- c) Pete Genzer/David Manning: design and establish D&I section on BNL website
- d) Doon Gibbs: distribute BWIS listserv link to sign up for BWIS events – best way of doing so needs to be established with Pete Genzer/David Manning
- e) BWIS to set up next quarterly meeting – COMPLETED: 9/19/17 at 3:00 pm

VI. Adjournment at 1535 PM