

Monthly BWIS Meeting

August 8, 2017



Attendees: 18 (includes one present via BlueJeans) – 17 members

I. Call to order by: Anna Goldberg at 12:10 a.m.

II. Comments or questions regarding minutes from last meeting: No comments/questions

III. Report on BWIS activities:

a) Past events:

- Approximately 75 people attended the Chasman Scholarship Award Ceremony on August 2nd, 2017.
- The event was both well attended and well received—thank you to Wai-lin Ng and David Schlyer for their hard work and making this event a success!
- David S. contacted R. Chasman's husband who unfortunately did not receive the invitation in time this year; it was suggested to invite him in advance and present the award for future ceremonies.
- Anna noted that the quality and attendance for BWIS events such as this are improving. Let's keep up the good work!
- Jyoti spoke at Fermilab for the APS Division of Particles and Fields Conference and gave a talk about BWIS which was well received.

b) Future events:

- Vivian is in contact with a possible speaker for the third week in September but the speaker is not yet confirmed.
- The Association of University Women has proposed a presentation for BWIS and the Lab also in September. More information to follow.
- The group discussed fundraising guidelines onsite (e.g., entrance fees can be charged and re-directed for donation).
- Volunteers are needed to help set up for the Brookhaven Employee Recreation Association Summer Camp Science Fair on August 17th. If interested, please contact BWIS Member Firoza Zaroni.
- TIAA-CREF will give an investment tutorial and presentation entitled "She's Got It" in the October-November period. Anna will provide more info and invite all BWIS members to attend.

IV. Open Issues: None

V. New Business:

- The present Board members voted on and approved with 100% "yay" vote the revised BWIS Charter which now describes specific roles and responsibilities.
- The revised charter will be posted on the BWIS website.
- The present Board members also voted and approved the following positions for next year's Board of Directors:

- President: Wen Hu
- President-Elect: Anna Goldberg
- Director of Membership: Kathy Walker
 - Treasurer: Mengen Wang
 - Membership Officer: Kathy Walker
 - Event Participation: Vacant
- Director of Programs: Vivian Stojanoff
 - Chasman Scholarship Officer/s: Wai-lin Ng & David Schlyer
 - Goldhaber Scholarship: Marc-Andre Pleier
 - Speaker Series: Vivian Stojanoff & Jyoti Joshi
 - Work-Life Balance Officer: Lorraine Davis
 - Outreach Officer: possibly Aleida Perez
 - Networking Officer: Guimei Wang
- Director of Communications: Amber Aponte
 - Secretary: Vacant
 - Publicity Officer: Amber Aponte
 - Logistics Officer: possibly from diversity office
 - Webmaster: Nicholas Franco and Yvette Hayes
- Kristine Horvat, Neil Robinson and Shruti Sharma are leaving the Lab. We wish them the best of luck!
- Kahille is stepping down from the Outreach position.
- The Brookhaven Award winners this year lacked diversity, which the BWIS President noted to the Lab Director and ALD for Science & Technology. As a result, a committee will be tasked with overseeing the submission and approval process for candidates- Anna and Wen to serve on that committee
 - Marc-Andre suggests getting statistics on submissions and winners.
 - Diversity Office is aware of the issue and said they'll look into this.
 - A member suggested asking BWIS members to nominate or suggest candidates and to set up alerts/reminders of submission deadlines.

- All the criteria and deadlines for the Brookhaven (and other) Awards are posted in the SBMS Subject Area Recognition and Reward Programs.
- Laurie Clark provided an explanation of the budget submission process and advised submitting early for additional/special events (mid-August).
- Marc-Andre asked about the Chasman Scholarship award publications.
- A Career (CARE) Workshop is planned for FY18 or FY19.

VI. Action Items:

- Anna will meet with Shruti and Mengen to discuss treasury responsibilities.
- Amber will send out publicity information for the Summer Camp Science Fair if/when Firoza needs.
- Last year's officers should send the number of attendees for their events and their FY18 budget needs to Anna by 8/22/17

VII. Adjournment at (time): 12:59 p.m.