

Attendees:15

**I. Call to order by:** Amber Aponte at 12:10pm

**II. Comments or questions regarding minutes from last meeting:**

**III. Elections:**

- a) Any member seeking to maintain their position is welcome to do so, any member seeking a new position is encouraged.
- b) We have assumed that if you have not contacted us to let us know otherwise, that you would like to maintain your position.
- c) Prabhjot has volunteered to take up the duties of secretary.
- d) Loralie moved to accept the proposed slate. 15 members voted and accepted the proposed slate.

**IV. Report on BWIS activities:**

**a) Director of Membership:**

i. Membership numbers: Two new members. 214 total.

1. Kyle C. introduced himself as the vice president of ASAP; he works in the Magnet Division.
2. A new member originally from Los Alamos joined the BWIS meeting. He works in the Lab strategic partnership area.

ii. Treasurer's report: We are in period #11. Remaining budget: 2077.88 between both accounts.

1. Vivian needs to submit her statements. She has around \$2,000 in charges.
2. Vivian is in need of budget activity reports for the Speaker's account (allowable funds via Diversity Office). We don't know current expenditures or balance.
3. Loralie let us know that BSA and TFCU statements are posted on the network drive.
4. With leftover money, we can buy buttons.
5. Moving forward: Please write the name of the event on food bills. Copy Kelly Anne or the BWIS board on the emails sent to conference services.

**b) Director of Communications:** No updates.

**c) Director of Programs**

**i. Past events:**

- 1. Event Participation:** Event participation has been steady; we could be more well attended but we are grateful for all attendees.
- 2. Goldhaber Scholarship:**
  - a. Jean will have a definite count. We suspect 50-80 people attended this event.
  - b. Marc Andre will ask people to sit in the front of the auditorium for the sake of our Facebook photos.
  - c. Suggestion: Cordon off last rows of the room to encourage people to sit up front.

**ii. Upcoming events**

**1. Speaker Series:**

- a. **Pamela McCauley:** is speaking on August 15. She will be available to immediately before her talk as well as for dinner (offsite TBA).
- b. **August 20<sup>th</sup> Speaker Sophie Scott:** We suggested this speaker to BSA but BWIS was not mentioned in promotional communications. Perhaps BWIS can introduce the talk. Christie Nelson now runs the BSA lecture series.
- c. **September 26<sup>th</sup> speaker Anne Madden:**
  - i. Madden is a journalist who writes about women's issues; Amber will contact her to request information for communication purposes.

**2. A workshop on Raising Confidence and Leaders as Allies has been set up the week of 9/11/19:**

- a. Registration will go first to NPP, then BWIS, then the whole lab.
- b. There will be two workshops between 2-2.5hrs long: Radiate Confidence and Leaders as allies.
- c. Registration will go through Linda Sinatra. There will not be a website, but Vivian will set up a registration link.
- d. There will be 25 slots per workshop. NPP is fronting the money for the first 20 slots.

**3. Jamie Lee Workshop on Negotiation, Sept. 17:**

- a. ASAP is having a weeklong National Postdoc Appreciation week at this time; BWIS would be pleased to partner with ASAP.
- b. Maureen C. (HR) will arrange a registration page and monitor status.
- c. BWIS will have priority seating; Kyle would like to be in the loop on this.

**4. Aliveb45 9/18:**

- a. BWIS will host a table for this fun, Lab-wide event. Come join us and meet other Employee Resource Groups!

**5. Networking Updates:**

- a. Annual Wine and Cheese event:
  - i. Last year we pushed this event off until February.
  - ii. The second week of December is ideal, we will look into room availability.
  - iii. The Rec Room is an option--holiday decorated, fireplace, and a tree.

iii. **Work Life balance update:** Hasn't met since December.

- 1. Lab leadership is looking into this.
- 2. There are three chairs: Carter, Gettler, and Stewart.

**V. Open Issues:**

a) **International Women's day:**

- i. Girl Power in STEM event will take place March 7-9, 2020.

b) **LUNA film fest:**

- i. We will advertise this on the BWIS facebook page.

c) **Presidents Update:**

1. Lab parental policy:

- a. We have expressed concern about the parental leave policy, specifically as it relates to parents who both work at the Lab.
- b. This issue was brought up at the last two Quarterly Meetings and is being looked into; BWIS will ensure follow up.

c. BWIS has begun a discussion with sister labs to see what other places do for paternal and maternal leave.

2. Diversity banners:

a. These are in progress.

3. We have submitted the FY2020 budget request.

**d) I&D update:**

i. Two workshops have been funded through NPP (see above). Thanks to Vivian for proposing and Marc-Andre for making this happen!

## **VI. Action Items:**

a) Loralie will write a reimbursement check to BSA or Chasman.

b) Amber can send out an email to gauge who is interested in having lunch with Pamela.

c) BWIS should contact Girls, Inc. for International Women's Day or other collaboration opportunities.

d) Amber will reach out to Bernadette and her student to present poster about women scientists when she returns to the lab for winter break.