

## Monthly BWIS Meeting

November 18, 2019



Attendees: 15

- I. Call to order by: Amber Aponte at 12:13 pm
- II. Comments or questions regarding minutes from last meeting:
- III. Report on BWIS activities:
  - a) **Director of Membership**
    - i. Membership Numbers: There are a few new members putting us up to roughly 241 members.
    - ii. Treasurer's Report:
      1. At the time of the meeting we were waiting for the budget to come in but since the meeting our budget has come.
      2. BWIS Speaker Account received \$2k and the BWIS general account received \$11k.
    - iii. Annual report: The BWIS Annual Report is finished and located in the BWIS Share drive. BWIS can send it to directly if requested by others. We can also post the report online but we would need to make modifications.
    - iv. Donations: We are very thankful for the \$500 donation from Mr. Goldhaber (Gertrude Goldhaber's son) towards the Annual Scharff-Goldhaber Award. Amber and Marc-Andre will send a thank you note.
  - b) **Director of Communications** No Updates.
  - c) **Director of Programs**
    - i. Past Events:
      1. **10/17 Kimberly Jackson**
        - a. "Realigning the Crooked Room in STEM" in the Hamilton Seminar Room (Bldg. 555)
      2. **11/14 Silvia Centeno**
        - a. Silvia was from the Metropolitan Museum of Art and her talk named "Conserving, Preserving, and Understanding the Materials and Techniques of Works of Art".
        - b. Great turnout and positive feedback.
      3. **Rocky Point School STEAM Event**

- a. Thank you to Kayla and Kyle for attending and representing BNL and BWIS at this event.

ii. Upcoming Events:

\*\*If anyone has ideas for future speakers, please suggest candidates to Vivian and/or Amber. When suggesting people please provide contact information and check the calendar for availability. \*\*

**1. Cultural IQ Workshop**

- a. A company purposed by Kayla, they won't be around until August, but they give onsite and offsite training
- b. Kayla will keep us posted on this.

**2. DDI Workshops (NPP sponsored) 11/20**

- a. Radiate Confidence Workshop: (max 25 people) BWIS needs sponsorship for 5 more people
- b. Leaders as Allies Workshop: (20-23 members)
  - i. Not that many BWIS members are attending
  - ii. Directed towards managers and supervisors

iii. Networking Events:

**1. Annual Wine and Cheese event 1/7/20:**

- a. The event will take place in the ISB Bldg. 734 2<sup>nd</sup> Floor Lobby
- b. Please share any ideas for speakers and we need volunteers.

iv. Work Life Balance Update:

- 1. The Work Life Balance Committee is meeting on 11/20/19. Updates will follow.

v. Scientista Symposium 2020:

- 1. The date and location have not yet been announced yet.
- 2. We should try to get involved, possibly have a table, and try to secure some scholarships.

**IV. Open Issues:**

**a) International Women's Day:**

- i. The Girl Power in STEM event will take place March 6<sup>th</sup> (workshop like last year at BNL) and 7<sup>th</sup> (WISE at SBU will organize this day and space is already booked)

- ii. Volunteers are needed for this event as they would like to start planning the event soon. Contact Vivien directly.
- iii. APS will support us this year on the day of the workshop mostly.
- iv. Find sponsorship around campus for graduate students.
- v. Budget has not been finalized yet.

**b) Culture IQ survey**

- i. Maggie shared the gender related data with BWIS—thank you! We have requested the data directly for analytical purposes but have not yet received.
- ii. The categories that women answered less favorable in are:
  - 1. Accountability
  - 2. Valuing employee
  - 3. Communication
  - 4. Growth and development
  - 5. Work life balance
- iii. Focus groups are being created at the Lab and Dept./Div. levels to understand and address findings. These are being held to get some action items out of this survey.
- iv. EPS has already started to create focus group to look at this data

**c) APS Survey**

- i. The APS (American Physical Association) has conducted an on-site visit. The data has been given to NPP.
- ii. The APS makes suggestions and the lab is supposed to implement changes.
- iii. We should look out for the report and feedback.
- iv. Hopefully BWIS can be a part of focus group.

**d) Gail suggested that we open an event to students to come visit the lab in the spring**

- i. We have not heard back from the professionals but the students said a Friday will work for them.
- ii. Gail needs someone in BWIS to take this item on as she is leaving the Lab.
- iii. The schedule could look something like this:
  - 1. Rent a bus and pick them up from the train station

2. BWIS members can conduct the tours
  3. Lunch
  4. We can end with a meeting where BWIS gives a presentation
- iv. The last time we did something similar we had roughly 25 students attend and the event was well received.
  - v. We should do it on a week day so we have support from the rest of the Lab.

**V. New Business:**

**a) Strategic Planning Workshop**

- i. Amber assessed the items we fulfilled and still need to work on from the strategic planning workshop.
- ii. We should focus on the goals that we still need to complete.

**b) Flea Market Idea**

- i. This was brought up to the BERA board, but we haven't heard back from the yet
- ii. This can take place after Christmas, maybe Jan. or Feb.
- iii. Firoza will follow up on this

**c) Cornell Corporate Extensive Workshop**

- i. They have workshops on family education, such as raising healthy girls and another on raising healthy boys.
- ii. We had them do a workshop in the past. It was received well last time, but we need to take a look at our budget before deciding anything.
- iii. This could cost us a few hundred dollars (\$200 maybe).

**d) BWIS Resource Development with A. Troutman Legal**

- i. This meeting was to understand the terms and restrictions with fundraising. We cannot call our events a "fundraiser" but we can say we are raising money for BWIS.

**e) Conference for Undergraduate Women in Physics:**

- i. Fri, Jan 17, 2020 – Sun, Jan 10 2020 at School of Physics and Astronomy, Minneapolis, MN
- ii. We should try to see if we can get involved.
- iii. Vivien will check on this.

- f) On our website we should try to compile a list of conferences, general and specialized ones, with links. This could make it easy for people to find out information about conferences and hopefully increase attendance from the lab.

**VI. Action Items:**

- a) Amber is going to send out a message to members of BWIS who need to renew their membership. We can email them and set up a time for them to come pay.

**VII. Adjournment at 12:56 pm (Group photo)**