

Hosting a Visitor

When Physical On-Site Access is Requested (*always inform Division Assistant*)
or contact the main office x4619

1. Host (name & citizenship): _____

2. Is Guest / Visitor a U.S. Citizen?

If No (must register in GIS) <http://www.bnl.gov/guv/gis.asp>

If Yes (does not have to register in GIS unless staying on-site, visiting for a length of time, or receiving remuneration)

Enter a Gate Notification If not registering in GIS <https://www.bnl.gov/gateaccess/>

3. Does Guest Require a Visa?

4. Does Guest require a Letter of Invitation from Thomas Roser?

5. Proposed Dates of Visit: _____

6. On-Site Lodging: _____

7. Purpose of Visit?

Informational Meeting _____

Personal _____

Other (explain type of visit) _____

8. Will Guest Receive Remuneration (per diem/lodging/transportation/air fare)?

9. Project/Activity _____

10. Buildings to be Visited _____