

ELECTRICAL FIELD WORK AUDIT CHECKLIST

Course # AD-ELECSAFE-AUDIT **Title:** Electrical Safety Audit Checklist

Evaluators for the Electrical Field Audit Checklist MUST have no less than the same QEW level as the employee requiring this training. JTAs for this training include GE-69Q (QEW 1), GE-69R (QEW2), and GE-69S (QEW3).

Employee's Name	Life Number	Employee's Signature	Audit Date
Evaluator's Name	Life Number	Evaluator's Signature	Bldg. No
Task to be Evaluated:			Work Order #:
Skill Based Knowledge in accordance with NFPA70E			
The individual demonstrates an understanding of:	Yes	No	N/A
Their participation and understanding of the elements in the Electrical Job Planning and Briefing Form, with the understanding that there shall be a briefing on every job.			
The scope of the work they are being asked to perform.			
How to determine the Arc Flash Hazard.			
How to determine the Shock Hazard.			
Understands the hazards present before performing the work such as arc initiating events.			
What to do if an arc flash label is not present on the equipment.			
How to interpret and set up the required work zone and arc flash boundaries listed on the arc flash label.			
How to determine when the need for an electrical energized work permit is required.			
How to determine the proper selection and use of PPE and the meaning of PPE levels 0 - 4.			
How to determine the proper use of other precautionary techniques needed for safe work.			
The concept of zero voltage verification.			
Are there any procedures specific to the work, and do they know how to obtain them if required?			
The above Employee demonstrated the required safety related work practices needed for the task, understands how to evaluate the hazards, and perform the work safely.			
Follow-up actions needed (retraining, etc.) Comments:			
This checklist is not all inclusive, evaluators can use this to document annual field audits. Alternatively, evaluators can use other forms of documentation provided the review covers all aspects of the job safety plan for the task.			

RETURN COMPLETED ELECTRICAL FIELD WORK AUDIT CHECKLIST TO: C-ADTrainingGroup@bnl.gov