**CFN Safety Awareness Policy:** Each user must be instructed in the safe procedures in CFN related activities. CFN Facila Laboratory personnel shall keep readily available all relevant instructions and safety literatures.

---

**Employee/Guest Name:**

<table>
<thead>
<tr>
<th>Life/Guest Number</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wai-Lin Ng / x7153</td>
<td>Oleg Gang</td>
</tr>
</tbody>
</table>

- **ES&H Coordinator/Ext.**
- **Facility Manager**
- **COSA Trainer**

**USER ADMINISTRATION:**
- [ ] Staff
- [ ] Guest
- [ ] User

**Checked in** at User Administration and has valid BNL ID badge

**Safety Approval Form (SAF) approved.**

**Training** requirements completed (indicate additional training specified in SAF or ESR in lines provided below):

<table>
<thead>
<tr>
<th>Selected ESRs</th>
<th>4</th>
<th>6</th>
<th>12</th>
<th>35</th>
<th>40</th>
<th>Notes</th>
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<tbody>
<tr>
<td>JTA No.</td>
<td></td>
<td></td>
<td>NC-01a, NC-01b, NC-01c, NC-01e, NC-01f</td>
<td>NC-24a, NC-24b, NC-24c, NC-24d, NC-24e, NC-24f, NC-24g</td>
<td>NC-14, NC-14a, NC-14b, NC-14c</td>
<td>NC-45, NC-45a, NC-45b, NC-45c, NC-48 NC-48a</td>
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<tr>
<td>Room Numbers</td>
<td>5, 16</td>
<td>2, 4, 4A, 4B, 7, 8, 13, 14, 15</td>
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<td>5, 7, 16</td>
<td>3A</td>
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<tr>
<td>CFN Safety Module for Users NC-ESH-USERS</td>
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<td>Cyber Security Training GE-CYBERSEC</td>
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<td>Laboratory Standard HP-IND-220</td>
<td>X</td>
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<tr>
<td>Hazardous Waste Generator HP-RCRIGEN3</td>
<td>X</td>
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<td>Compressed Gas Safety TQ-COMPGAS-1</td>
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<td>Cryogenic Safety TQ-CRYOGEN</td>
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<td>Electrical Safety for Benchtop Workers TQ-ELECT-BENCHTOP</td>
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<td>Electrical Safety Program 2018 Update TQ-ELECSAFE18</td>
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<td>Nanotechnology in the Workplace-Nano Workers TQ-NC-HS2</td>
<td>X</td>
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<td>General Employee Radiation Training TQ-GERT</td>
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<td>Corrosive Etch Solutions TQ-CORETCH</td>
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<td>Radiation Generating Device Training (<em>JTA NC-55</em>) TQ-RGD</td>
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</tbody>
</table>

User Admin Signed: ____________________________ Date: ____________
FACILITY SAFETY:
☐ Facility Tour, including all galleys
☐ Personal protection equipment: location of all the necessary PPE; requirements posted on lab doors
☐ Card Entry: Use of card to enter room, proper room entry (no piggybacking)
☐ After Hours Policy: Normal working hours is 8-6, Mon. to Fri. Users and guest do not receive after-hours or weekend access to the building without authorization of Facility Leader and Operations Manager
☐ Hazard Placard. Review hazards and instructions.

EMERGENCY PROCEDURES:
☐ Site Alarms:
  ☐ Continuous Siren – Go to indoor main assembly area (1st floor, middle corridor)
  ☐ Intermittent Siren – Evacuate site immediately (apartment residents proceed indoors, close windows and doors, await further instruction from the Laboratory emergency forces or housing personnel)
☐ Test of Site Alarm – every Monday at noon.
☐ Building Alarms:
  ☐ Fire alarms: Evacuate by nearest exit and meet at semi-circle recharge basin on the west side of the parking lot.
  ☐ In the event of a highly toxic gas release at the CFN, a unique, temporal, 3-tone alarm will be generated by the building Emergency notification system, followed by a verbal message to evacuate out of the North exists only (front building). All must gather at the Outdoor Assembly Area near the West parking lot (curve stone wall).
☐ Fume hood alarm: Do not use hood if beeping; contact Safety personnel.
☐ Nearest exists, route identification and walkdown
☐ Spill Containment
☐ Eyewash/shower station
☐ Fire Extinguisher & Fire Alarm Pull Station locations
☐ Location of nearest telephone

LAB AND EXPERIMENTAL SAFETY:
☐ ESR read and reviewed: ☐ 4  ☐ 6  ☐ 12  ☐ 35  ☐ 40
☐ Room 1101B - XRR: Qualified user checklist completed
☐ Awareness of XRR and XRD Radiation Generating Devices
☐ SOPs read and reviewed as necessary
☐ Chemical use, labeling, and storage
☐ Satellite Accumulation Area (Hazardous Waste SAA)
☐ Electrical: No work on exposed parts above 50V without Electrical Safety 1 Training and Dept. ES&H approval
☐ Good Housekeeping: Return samples/chemicals to home institution
☐ Further training: All equipment use is subject to additional training from authorized CFN Staff. ESR, SAF and COSA do not represent authorization for use of any equipment.

I understand the procedures, operations and safety instructions given to me for this facility and that I must promptly report equipment failures, spills, or off-normal event. I am aware that a willful violation of these procedures and requirements may result in the loss of my access to the facility.

Employee/Guest Signature: ___________________________ Date: _____________

Trainer Signature: ___________________________ Date: _____________

DESIGNATED COSA TRAINERS:
☐ M. Cotlet  ☐ O. Gang  ☐ D. Nykypanchuk  ☐ F. Lu