This COSA form must be completed for all BNL employees wishing access to Room 1028, the Technical Operations Staff Tool and Supply Room, and submitted to the CFN User Office for badge access. Coded access will not be granted to Users and Guests.

Employee/Guest Name: Wai-Lin Ng / x7153
Life/Guest Number: 
Email Address: 

ES&H Coordinator/Ext.: 
Supervisor: 
COSA Trainer:

USER ADMINISTRATION:
☐ Requirements indicated below have been completed.
☐ JTA NC-41 has been assigned.

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Required Courses</th>
<th>Date Completed</th>
<th>Trainer/Admin Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cyber Security Training</td>
<td>GE-CYBERSEC</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Compressed Gas Safety</td>
<td>TQ-COMPGAS-1</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Electrical Safety for Benchtop Workers</td>
<td>TQ-ELECT-BENCHTOP</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Electrical Safety Program 2018 Update</td>
<td>TQ-ELECSAFE18</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Cryogen Safety</td>
<td>HP-OSH-025</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Hand and Power Tool Safety</td>
<td>TQ-TOOLSAFE</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Suspect/Counterfeit Items Awareness Training</td>
<td>QA-TSCM1</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Ergonomics in Mechanical and Industrial Work</td>
<td>TQ-ERGO-ID</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

User Admin Signed: ____________________________ Date: ________________

FACILITY SAFETY:
☐ Location of specific tools and supplies
☐ Sign out procedure (clipboard)
☐ Card Entry: Use of card to enter room, proper room entry (no piggybacking)
☐ After Hours Policy: Normal working hours is 8-6, Mon. to Fri. After-hours or weekend access to the room must be authorized by the Operations Manager
☐ Hazard Placard. Review hazards and instructions.

EMERGENCY PROCEDURES:
☐ Site Alarms:
  ☐ Continuous Siren – Go to indoor main assembly area (1st floor, middle corridor)
  ☐ Intermittent Siren – Evacuate site immediately (apartment residents proceed indoors, close windows and doors, await further instruction from the Laboratory emergency forces or housing personnel)

☐ Test of Site Alarm – every Monday at noon.

☐ Building Alarms:
  ☐ Fire alarms: Evacuate by nearest exit and meet at semi-circle recharge basin on the west side of the parking lot.
  ☐ In the event of a highly toxic gas release at the CFN, a unique, temporal, 3-tone alarm will be generated by the building Emergency notification system, followed by a verbal message to evacuate out of the North exists only (front building). All must gather at the Outdoor Assembly Area near the West parking lot (curve stone wall).

☐ Nearest exists, route identification and walkdown

☐ Location of nearest Spill Containment

☐ Location of Fire Extinguisher & Fire Alarm Pull Station

☐ Location of nearest (accessible) eyewash/shower

☐ Location of nearest telephone


☐ Electrical: No work on exposed parts above 50V without Electrical Safety 1 Training and Dept. ES&H approval, and rated PPE

☐ LOTO: Arrangements through J. Buddenhagen 631-344-2422

I understand the procedures, operations and safety instructions given to me for this facility and that I must promptly report equipment failures, spills, or off-normal event. I am aware that a willful violation of these procedures and requirements may result in the loss of my access to the facility.

Employee/Guest Signature: ___________________________ Date: ________________

Trainer Signature: ___________________________ Date: ________________

DESIGNATED COSA TRAINERS: ☐ J. Buddenhagen ☐ A. Langhorn