

2015 VFP-S/CRTP-S Syllabus

DOE - Science Undergraduate Laboratory Internship (SULI)/BNL - Supplemental Undergraduate Research Program (SURP)

Sunday, May 31	Anytime Anytime 5:00 pm – 7:00 pm	Arrival of non-local interns Dormitory Check-in Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)
June 01 –05 (Week 1)	Interns participate in Enrichment Components and/or work in their laboratories	
Monday, June 01	8:00 am – 9:15 am 9:15 am - 12:15 Noon	All interns arrive and check-in at Berkner Hall (Bldg 488) ORIENTATION: <ul style="list-style-type: none"> • BNL overview • BNL policies • GROUP PHOTO • Environmental safety and health training information • BNL Pre-participation survey • Deliverable guidelines • Discussion of student and mentor roles • Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police) • Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)
	12:30 pm -1:30 pm 2:00 pm – 5:00 pm 2:30 pm – 4:30 pm 1:30 pm – 5:00 pm 5:00 pm - 8:00 pm	Meet your Mentor Luncheon at Berkner Hall (Bldg 488) Rad Worker 1 – Part II (Building 438 Auditorium) if required . Photon Science Summer Student Orientation – NSLS Seminar, Bldg. 744, CR156 All other interns report to their respective departments Transportation provided for shopping at local grocery center for interns who need supplies. Pickup at Building 438.
Tuesday, June 02	8:15am – 9:15 am 8:30am – 9:15am 9:30 am – 10:30 am 9:45 am – 10:30 am 10:30am – 11:30 am 11:30 am – 12:15 pm 2:30 pm – 3:30pm 3:00pm – 4:30pm 1:00 pm – 5:00 pm	BNL Tour Session Group 1 (Berkner Hall) SULI/SURP (Last Names A-G) Meeting with Program Manager Group 2 (Last Names H-O) Bldg. 438 BNL Tour Session Group 2 (Berkner Hall) SULI/SURP (Last Names H-O) Meeting with Program Manager Group 1 (Last Names A-G) Bldg. 438 BNL Tour Session Group 3 (Berkner Hall) SULI/SURP (Last Names P-Z) Meeting with Program Manager Group 3 (Last Names P-Z) Bldg. 438 Physics interns report to Physics - Bldg 510, Orange Rm. for a Dept. Orientation . Interns in Biological, Environmental and Climate Sciences, Computational Sciences, Nonproliferation, Nuclear Science, Sustainable Energy report to building 463 Seminar Room 157 for department orientation. Bring completed Neo Forms Interns not in orientation should report to assigned departments.
Wednesday, June 03	8:30 am – 9:30 am 9:30 am – 11:00 am 8:30 am – 9:30 am 9:30 am – 11:00 am 11:00 pm – 5:00 pm 3:00 pm – 4:30 pm	CCI/CCRP interns meet with Program Manager (OEP – Bldg 438) BNL Campus Orientation Tour for CCI/CCRP (Berkner Hall – Bldg. 488) BNL Campus Orientation Tour for VFP-S/CRTP-S (Berkner Hall – Bldg. 488) VFP-S/CRTP-S interns meet with Program Manager (OEP – Bldg 438) Students report to assigned departments GARS (Department Codes NN and ST) interns report to BLDG 817, 33 No. Renaissance Road, large conference Room 4. Bring Completed NEO forms.
Thursday, June 04	8:30 am – 5:00 pm	Interns report to assigned departments
Friday, June 5	8:30 am – 5:00 pm 10:00 am – 12:00 pm 1:30 pm – 4:00 pm 12:00 pm – 5:00 pm 2:00 pm – 4:00 pm	Interns report to assigned departments and continue summer projects Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com) Benchtop dispersible training in the Bldg 902 Training Center DOE Pre-Survey due , submit New Appointment Checklist Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)
June 8-12 (Week 2)	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday Interns must attend one (1) Written Deliverables Meeting as scheduled
Monday, June 8	8:30am -9:30am	Deliverables meeting 1 Bldg 438 Auditorium

Wednesday, June 10	12:30pm – 1:30 pm 4:00pm – 5:00pm 8:30am -9:30am 12:30pm-1:30pm	Deliverables meeting 2 Bldg 438 Auditorium Deliverables meeting 3 Bldg 438 Auditorium Deliverables meeting 4 Bldg 438 Auditorium Deliverables meeting 5 Bldg 438 Auditorium
Friday, June 12	12:15 pm – 1:15 pm	Brown Bag Seminar #1 Building 463 Biology Auditorium
Friday, June 12	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
		2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)
June 15-19 (Week 3)	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday
Wednesday, June 17		Safety Day and Safety Quiz Bowl
Friday, June 19	12:15 pm – 1:15 pm	Brown Bag Seminar #2 Building 463 Biology Auditorium
Friday, June 19	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)
June 22-26 (Week 4)	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday
Friday, June 26	12:15 pm – 1:15 pm	Brown Bag Seminar #3 Building 463 Biology Auditorium
Friday, June 26	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
June 29 – July 03(Week 5)	Friday, July 03 - Holiday, Laboratory Closed	
	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Thursday
Thursday, July 2 4:00 pm	<u>ABSTRACT: FIRST DRAFT DUE</u>	
Thursday, July 02	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
July 06 –July 10 (Week 6)	<u>7/6 – 7/10 ABSTRACT CONFERENCES</u>	
	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday
Friday, July 10	12:15 pm – 1:15 pm	Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 10	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
July 13 -18 (Week 7)	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday
		Interns must attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438)
Thursday, July 16	<u>ABSTRACT: DEPARTMENTAL DRAFT DUE</u>	
Friday, July 17	12:15 pm – 1:15 pm	Brown Bag Seminar #5 Building 463 Biology Auditorium
Friday, July 17	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
July 20–July 24 (Week 8)	<u>7/20-7/24ABSTRACT SECOND CONFERENCES</u>	
	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday
Friday, July 24	12:15 pm – 1:15 pm	Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 24	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
July 27 – July 31 (Week 9)	8:30 am – 5:00 pm	Interns work in their laboratories Monday through Friday
Tuesday, July 28	<u>POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE</u>	
Friday, July 31	12:15 pm – 1:15 pm	Brown Bag Seminar #7 Building 463 Biology Auditorium
Friday, July 31	10:00 am – 12:00 pm	Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
	2:00 pm – 4:00 pm	Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
August 03 -7 (Week 10)		Interns work in their laboratories and on their presentations all week.
Tuesday, August 04	8:30 pm – 3:00 pm	Last day to Pick Up Posters
		<u>8/5 ALL DELIVERABLES DUE AND SUBMITTED TO DOE AND OEP</u>
Wednesday, August 05	8:30 am – 10:30 am	Graduate School Panel Session
	11:00 am – 1:30 pm	Poster Presentations - dry run
	2:00 pm – 4:00 pm	Graduate school Fair
Thursday, August 06	8:30 am – 9:15 am	Registration Berkner Hall
	9:30 am -11:45 am	Student Oral Presentation
	11:45 am – 12:30 pm	Lunch
	12:30 pm – 1:50 pm	Poster Presentations
	2:00 pm – 4:00 pm	Closing Ceremony
Friday, August 7 - Last Day		Student Deliverables due:
		<ul style="list-style-type: none"> • BNL Exit Survey • DOE Post Survey • Dormitory check-out/departure • Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL