2017 SULI/SURP/Virginia Pond/GRIP Syllabus

DOE - Science Undergraduate Laboratory Internship (SULI)/BNL - Supplemental Undergraduate Research Program (SURP)

Sunday, June 4
Anytime
Arrival of non-local interns
Anytime
Dormitory Check-in
4:00 pm – 6:00 pm
Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)

June 05 –9 (Week 1)
Interns participate in Enrichment Components and/or work in their laboratories

Monday, June 05
8:00 am – 8:40 am
All interns arrive and check-in at Berkner Hall (Bldg 488)
8:45 am - 12:15 Noon
ORIENTATION:
• BNL overview
• BNL policies
• GROUP PHOTO
• Environmental safety and health training information
• BNL Pre-participation survey
• Deliverable guidelines
• Discussion of student and mentor roles
• Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police)
• Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)

12:30 pm -1:30 pm
Meet your Mentor Luncheon at Berkner Hall (Bldg 488)
1:30 pm – 4:30pm
Rad Worker 1 – Part II (Building 438 Auditorium) if required.
1:30 pm – 3:30 pm
Photon Science Summer Student Orientation – NSLS Seminar, Bldg. 743, Rm156
1:30 pm – 5:00 pm
All other interns report to their respective departments
5:00 pm - 8:00 pm
Transportation provided for shopping at local grocery center for interns who need supplies.
Pickup at Building 438.

Tuesday, June 06
8:15am – 9:15 am
BNL Tour Session Group 1 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names A-I)
8:30am – 9:15am
Meeting with Program Manager Group 2 (Last Names J-P) Bldg. 438
9:30 am – 10:30 am
BNL Tour Session Group 2 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names J-P)
9:45 am – 10:30 am
Meeting with Program Manager Group 1 (Last Names A-I) Bldg. 438
10:30am – 11:30 am
BNL Tour Session Group 3 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names Q-Z)
11:30 am – 12:15 pm
Meeting with Program Manager Group 3 (Last Names Q-Z) Bldg. 438
3:30 pm – 4:30pm
Physics interns report to Physics - Bldg 510, Orange Rm. for a Department Orientation.

Seminar Room: Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC)

Tuesday, June 06
3:00pm- 4:30pm
SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS – Report to Bldg. 463 John Dunn
12:00 pm – 2:00 pm
Interns not in orientation should report to assigned departments.

NOTE: ALL INTERNS must review the New Appointment Check List with their Mentor/Supervisor

Wednesday, June 07
8:30 am – 5:00 pm
Interns report to assigned departments

Thursday, June 08
8:30 am – 5:00 pm
Interns report to assigned departments

Friday, June 09
8:30 am – 5:00 pm
Interns report to assigned departments and continue summer projects
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
1:30 pm – 4:00 pm
IF Required: Benchtop dispersible training in the Bldg 902 Training Center.
12:00 pm – 5:00 pm
DOE Pre-Survey due. submit New Appointment Checklist
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

June 12-16 (Week 2)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday

Interns must attend one (1) Written Deliverables Meeting as scheduled

Monday, June 12
8:30am -9:30am
Deliverables meeting 1 Berkner Hall - Room B
12:30pm-1:30 pm
Deliverables meeting 2 Berkner Hall – Room B
4:00pm – 5:00pm
Deliverables meeting 3 Berkner Hall - Room B

Wednesday, June 14
8:30am -9:30am
Deliverables meeting 4 Bldg 438 Classroom
12:30pm-1:30 pm
Deliverables meeting 5 Bldg 438 Classroom
Friday, June 16 12:15 pm – 1:15 pm Brown Bag Seminar #1 Building 463 Biology Auditorium

10:00 am – 11:30 am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)

**June 19 - 23 (Week 3)**
Friday, June 23 12:15 pm – 1:15 pm Brown Bag Seminar #2 Building 463 Biology Auditorium
Friday, June 23 10:00 am – 12:00 pm Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

**July 3 – July 7 (Week 5)**
**Tuesday July 04 - Holiday, Laboratory Closed**
8:30 am – 5:00 pm Interns Report to their assigned Departments Monday, Wednesday through Friday

**Thursday, July 6 4:00 pm**
**ABSTRACT: FIRST DRAFT DUE**
Friday, July 07 12:15 pm – 1:15 pm Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 07 10:00 am – 11:30 am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 10 – July 14 (Week 6)**
**7/10 – 7/14 ABSTRACT CONFERENCES (Bldg. 438)**
8:30 am – 5:00 pm Interns go to their assigned departments Monday through Friday
Friday, July 14 12:15 pm – 1:15 pm Brown Bag Seminar #5 Building 463 Biology Auditorium
Friday, July 14 10:00 am – 11:30 am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 17 - 21 (Week 7)**
8:30 am – 5:00 pm Interns go to their assigned departments Monday through Friday
Interns **must** attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438)

**Thursday, July 20**
**ABSTRACT: DEPARTMENTAL DRAFT DUE**
Friday, July 21 12:15 pm – 1:15 pm Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 21 10:00 am – 11:30 am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 24 – July 28 (Week 8)**
**7/24-7/28 ABSTRACT SECOND CONFERENCES (Bldg. 438)**
8:30 am – 5:00 pm Interns go to their assigned departments Monday through Friday
Friday, July 28 12:15 pm – 1:15 pm Brown Bag Seminar #7 Building 463 Biology Auditorium
Friday, July 28 10:00 am – 11:30 am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**July 31 – August 04 (Week 9)**
**8:30 am – 5:00 pm** Interns assigned in their laboratories Monday through Friday

**Tuesday, August 1**
**POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE**
Friday, August 04 12:15 pm – 1:15 pm Brown Bag Seminar #8 Building 463 Biology Auditorium
Friday, August 04 10:00 am – 11:30 pm Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

**August 07 -11 (Week 10)**
Interns go to their assigned departments Monday through Friday and continue on their presentations all week.

**Last day to Pick Up Posters**

**Tuesday, August 08**
8:30 pm – 3:00 pm Graduate School Panel Session

**Wednesday, August 09**
8:30 am – 10:30 am Poster Presentations - dry run
11:00 am – 1:30 pm Graduate school Fair
2:00 pm – 4:00 pm

**Thursday, August 10**
8:00 am – 4:00 pm
Closing Ceremony
Selected Student Oral Presentations
Poster Presentations

**Friday, August 11 - Last Day**

Student Deliverables due:
- SIGNED CHECKOUT SHEET
- BNL Exit Survey
- DOE Post Survey
- Dormitory check-out/departure
- Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL