2017 VFP/CRTP/NSF Syllabus

DOE – Visiting Faculty Program (VFP) / BNL – College Research Team Program (CRTP)

Sunday, June 4
Anytime
 Arrival of non-local interns
Anytime
 Dormitory Check-in
8:00 pm – 6:00 pm
 Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)

June 05 –9 (Week 1)
Interns participate in Enrichment Components and/or work in their laboratories

Monday, June 05
8:00 am – 9:15 am
 All interns arrive and check-in at Berkner Hall (Bldg 488)
9:30 am – 11:00 am
 Delhi Interns meet with Program Manager (OEP – Bldg 483)

ORIENTATION:
• BNL overview
• BNL policies
• GROUP PHOTO
• Environmental safety and health training information
• BNL Pre-participation survey
• Deliverable guidelines
• Discussion of student and mentor roles
• Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police)
• Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)

12:30 pm – 1:30 pm
 Meet your Mentor Luncheon at Berkner Hall (Bldg 488)
1:30 pm – 4:30 pm
 Rad Worker 1 – Part II (Building 438 Auditorium) if required.
1:30 pm – 3:30 pm
 Photon Science Summer Student Orientation – NSLS II, Bldg. 743, RM 156
1:30 pm – 5:00 pm
 All other interns report to their assigned departments
5:00 pm – 8:00 pm
 Transportation provided for shopping at local grocery center for interns who need supplies. Pickup at Building 438.

Tuesday, June 06
8:30 am – 5:00 pm
 Interns not in orientation sessions report to assigned departments
2:30 pm – 3:30 pm
 Physics interns report to Physics - Bldg 510, Orange Rm. for a Department Orientation.
3:00pm – 4:30 pm
 SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS – Report to Bldg. 463
 John Dunn Seminar Room: Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC)

Wednesday, June 07
8:30 am – 9:30 am
 BNL Campus Orientation Tour for VFP/CRTP/NSF (OEP – Bldg. 438)
9:30 am – 11:00 am
 VFP/CRTP/NSF interns meet with Program Manager (OEP – Bldg 438)
11:00 pm – 5:00 pm
 Students report to assigned departments

Thursday, June 08
8:30 am – 5:00 pm
 Interns report to assigned departments

Friday, June 09
8:30 am – 5:00 pm
 Interns report to assigned departments and continue summer projects
10:00 am - 11:30am
 Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
1:30 pm – 4:00 pm
 If Required: Benchtop dispersible training in the Bldg 902 Training Center.
12:00 pm – 5:00 pm
 DOE Pre-Survery due, submit New Appointment Checklist
2:00 pm – 4:00 pm
 Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

June 12-16 (Week 2)
8:30 am – 5:00 pm
 Interns go to their assigned departments Monday through Friday

Interns must attend one (1) Written Deliverables Meeting as scheduled

Monday, June 12
8:30am - 9:30am
 Deliverables meeting 1 Berkner Hall Room B
12:30pm –1:30 pm
 Deliverables meeting 2 Berkner Hall Room B
4:00pm – 5:00pm
 Deliverables meeting 3 Berkner Hall Room B

Wednesday, June 14
8:30am – 9:30am
 Deliverables meeting 4 Bldg 438 Classroom
11:15am – 2:15pm
 Faculty Colloquium Berkner Room B
12:30pm-1:30pm
 Deliverables meeting 5 Bldg 438 Classroom

Thursday, June 15
12:15 pm – 1:15 pm
 Brown Bag Seminar #1 Building 463 Biology Auditorium

Friday, June 17
10:00 am – 11:30am
 Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit on line at scienceinterns.com)
2:00 pm – 4:00 pm
 Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)
ABSTRACT: FIRST DRAFT DUE

Friday, July 7 12:15pm-1:15pm Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 7 10:00 am – 11:30am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

ABSTRACT: DEPARTMENTAL DRAFT DUE

Friday, July 21 12:15 pm – 1:15 pm Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 21 10:00 am – 11:30am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

ABSTRACT: SECOND DRAFT OF ABSTRACT DUE

Wednesday, August 2 11:15 am – 2:15 pm Faculty Colloquium Bldg 400
Friday, August 4 12:15 pm – 1:15 pm Brown Bag Seminar #8 Building 463 Biology Auditorium
Friday, August 4 10:00 am – 11:30am Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE

Friday, August 11 - Last Day

Student Deliverables due:
- SIGNED CHECKOUT SHEET
- BNL Exit Survey
- DOE Post Survey
- Dormitory check-out/Departure
- Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL