2018 SULI/SURP/Virginia Pond/GRIP Syllabus

DOE - Science Undergraduate Laboratory Internship (SULI)/BNL - Supplemental Undergraduate Research Program (SURP)

Sunday, June 3
Anytime
Arrival of non-local interns
Anytime
Dormitory Check-in
4:00 pm – 6:00 pm
Welcome with OEP staff at Bldg. 400 (heroes, salads and drinks)

June 04–8 (Week 1)
Interns participate in Enrichment Components and/or work in their laboratories

Monday, June 04
8:00 am – 8:40 am
All interns arrive and check-in at Berkner Hall (Bldg 488)
8:45 am - 12:15 Noon
ORIENTATION:
• BNL overview , • BNL policies
• GROUP PHOTO
• Environmental safety and health training information
• BNL Pre-participation survey
• Deliverable guidelines , • Discussion of student and mentor roles
• Emergency services information (Industrial Medicine Clinic, Employee Assistance Program, firehouse, police)
• Additional student resources (e.g. www, e-mail; transportation: on-site shuttle, bicycles, weekday Long Island RR connection, recreation)

12:30 pm - 1:30 pm
Meet your Mentor Luncheon at Berkner Hall (Bldg 488)
1:30 pm – 4:30 pm
Rad Worker 1 – Part II (Building 438 Auditorium) if required.
1:30 pm – 3:30 pm
Photon Science Summer Student Orientation – NSLS Seminar, Bldg. 743, Rm156
1:30 pm – 5:00 pm
All other interns report to their respective departments
5:00 pm - 8:00 pm
Transportation provided for shopping at local grocery center for interns who need supplies. Pickup at Building 438.

Tuesday, June 05
8:15am – 9:15 am
BNL Tour Session Group 1 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names A-I)
8:30am – 9:15am
Meeting with Program Manager Group 2 (Last Names J-P) Bldg. 438
9:30 am – 10:30 am
BNL Tour Session Group 2 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names J-P)
9:45 am – 10:30 am
Meeting with Program Manager Group 1 (Last Names A-I) Bldg. 438
10:30am – 11:30 am
BNL Tour Session Group 3 (Bldg 438) SULI/SURP/Pond/GRIP (Last Names Q-Z)
11:30 am – 12:15 pm
Meeting with Program Manager Group 3 (Last Names Q-Z) Bldg. 438

3:00 pm – 4:00pm
SUMMER INTERNS IN THE FOLLOWING ORGANIZATIONS – Report to Bldg. 463 John Dunn Seminar Room: Biology (BI), Environmental & Climate Sciences (EE), Nuclear Science & Technology (NE), Nonproliferation & National Security (NN), Sustainable Energy Technologies (ST), Computational Science Initiative (CC), Environment, Biology, Nuclear Science & Nonproliferation Directorate (DJ) and Energy Science Directorate (DC)

1:00 pm – 5:00 pm
Interns not in orientation should report to assigned departments.

NOTE:
ALL INTERNS must review the New Appointment Check List with their Mentor/Supervisor

Wednesday, June 06
8:30 am – 5:00 pm
Interns report to assigned departments

Thursday, June 07
8:30 am – 5:00 pm
Interns report to assigned departments

Friday, June 08
8:30 am – 5:00 pm
Interns report to assigned departments and continue summer projects
10:00 am – 11:30am
Interns stipend distribution, Bldg. 438, (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)

DOE Pre-Survey due, submit New Appointment Checklist
12:00 pm – 5:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

June 11-15 (Week 2)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday

NOTE:
Interns must attend one (1) Written Deliverables Meeting as scheduled

Monday, June 11
8:30am -9:30am
Deliverables meeting 1 490 Large Conference Room
12:30pm –1:30 pm
Deliverables meeting 2 490 Large Conference Room
4:00pm – 5:00pm
Deliverables meeting 3 490 Large Conference Room Wednesday, June 13
8:30am -9:30am
Deliverables meeting 4 Bldg 438 Classroom
12:30pm-1:30pm
Deliverables meeting 5 Bldg 438 Classroom
Thursday June 14
12:15 pm – 1:15 pm
Brown Bag Seminar #1 Building 463 Biology Auditorium

Friday, June 15
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly report due (Submit online at scienceinterns.com)

June 19-23 (Week 3)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday
Wednesday June 20
11:00am – 1:00pm
Safety quiz Bowl Berkner Auditorium
Thursday, June 21
12:15 pm – 1:15 pm
Brown Bag Seminar #2 Building 463 Biology Auditorium
Friday, June 23
10:00 am – 12:00 pm
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online at scienceinterns.com)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online at scienceinterns.com)

June 26 -June 30 (Week 4)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday
Thursday, June 28
12:15 pm – 1:15 pm
Brown Bag Seminar #3 Building 463 Biology Auditorium
Friday, June 29
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)
FRIDAY JUNE 29 FIRST ABSTRACT DRAFT DUE

July 2 – July 06(Week 5)
Wednesday July 04 - Holiday, Laboratory Closed Only on July 4

July 5 – July 13
FIRST SET OF WRITING CONFERENCES START JULY 5 AND END ON JULY 13
Monday July 2Tuesday July 3 8:30 am – 5:00 pm
Interns Report to their assigned Departments Monday, Tuesday, Thursday, Friday
Thursday, July 5
12:15pm-1:15pm
Brown Bag Seminar #4 Building 463 Biology Auditorium
Friday, July 6
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 9–July 13 (Week 6)
7/9 – 7/13 FIRST SET OF WRITING CONFERENCES CONTINUE (Bldg. 438)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday
Thursday, July 13
12:15 pm – 1:15 pm
Brown Bag Seminar #5 Building 463 Biology Auditorium
Friday, July 14
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 16 -20 (Week 7)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday
Interns must attend Individual Abstract Meetings with Writing Coach as per scheduled appointment (Bldg 438)
Thursday, July 19
ABSTRACT: DEPARTMENTAL DRAFT DUE
Thursday, July 19
12:15 pm – 1:15 pm
Brown Bag Seminar #6 Building 463 Biology Auditorium
Friday, July 20
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 23-July 27 (Week 8)
7/23-7/27 SECOND SET OF WRITING CONFERENCES (Bldg. 438)
8:30 am – 5:00 pm
Interns go to their assigned departments Monday through Friday
Thursday, July 26
12:15 pm – 1:15 pm
Brown Bag Seminar #7 Building 463 Biology Auditorium
Friday, July 27
10:00 am – 11:30am
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

July 30–August 03
8:30 am – 5:00 pm
Interns assigned in their laboratories Monday through Friday
Tuesday, July 31
POSTER PRINTING DEADLINE AND THIRD DRAFT OF ABSTRACT DUE
Thursday, August 02
12:15 pm – 1:15 pm
Brown Bag Seminar #8 Building 463 Biology Auditorium
Friday, August 03
10:00 am – 11:30 pm
Interns stipend distribution (Last names A-K) & Weekly Reports due (Submit online)
2:00 pm – 4:00 pm
Interns stipend distribution (Last names L-Z) & Weekly Reports due (Submit online)

August 06 -10 (Week 10)
Interns go to their assigned departments Monday through Friday and continue on their presentations all week.
Tuesday, August 07
8:30 pm – 3:00 pm
Last day to Pick Up Posters
Wednesday, August 8
8:30 am – 10:30 am
Graduate School Panel Session
11:00 am – 1:30 pm
Poster Presentations - dry run
2:00 pm – 4:00 pm
Graduate school Fair
Thursday, August 9
8:00 am – 4:00pm
Closing Ceremony
Selected Student Oral Presentations
Poster Presentations

Friday, August 10 - Last Day
Student Deliverables due:
• SIGNED CHECKOUT SHEET
• BNL Exit Survey
• DOE Post Survey , Dormitory check-out/departure
• Stipend distribution will be based upon successful submission of all deliverables to DOE and BNL