



DOE National Laboratory Libraries Coalition (NLLC)

2019 Annual Meeting

Brookhaven National Laboratory

April 29-30, 2019

SITE REPORT FOR: Idaho National Laboratory

CONTACT NAME: Robert Roser, Director Data Management [April 2019-present]

Pam Barnes, Library Manager [for FY 18 through March 2019]

Linda Montgomery, Director Knowledge Management [for FY 18 through March 2019]

Note: try not to duplicate data or information from the benchmarking report or the Working Group reports.

Budget and staffing changes – *discuss any substantial or significant changes in library budget or staffing since last annual meeting and the expected impact on your library/organization.*

- The Research Library budget has been flat for the past 4 years. This caused the library to cancel some lower usage subscriptions in FY18.
- Research Library staff decreased to 4 library employees, 1 staff augmentation employee, and 2 summer interns for FY18.
 - Due to retirements and resignations in FY19, staff consists of 2 library employees with one vacant position, 1 staff augmentation employees, and 1 intern.

Organizational changes – *discuss any changes in your immediate or organizational mission or management structure and the expected impact on your library/organization.*

- For FY18 the Research Library remained in the Knowledge Management directorate within Information Management. Knowledge Management was divided into two groups.
- Pam Barnes is the manager for Information Storage and Retrieval which includes the Research Library, Records Management, Documents Management, and the Document Support Services.

- Chris Kowalczyk is the manager for the STI program, Technical Writers/Editors, and Export Compliance.
- Linda Montgomery is the Director of Knowledge Management.
- In April 2019, the Research Library, STI program, and data management were transferred to a newly created Data Management directorate within Information Management.

Current initiatives – *discuss significant library initiatives, accomplishments, awards or collaborations (internal or external). These can be on any topic including library operations, projects, research and development, physical space, just cool stuff, etc.*

- Reviewing remaining print technical reports to provide more electronic access and to repurpose the physical library space.
- Redesigning the library's internal website (SharePoint).
- Migrating from ExLibris to a different integrated library system for cataloging and discovery searching.
- Performing an inventory of the library's digital and print collections to provide a more accurate view of the resources available.
- Putting the finishing touches on our collaborative workspace and modernizing the library environment.

Challenges – *discuss any issues or situations, not already mentioned above, affecting your library in the past year and how they were addressed or planned to be addressed.*

- Becoming more integrated with the lab community to increase awareness of our presence and services (limited level).
- Expanding access to research materials at a lower cost by enhancing our ILL services.

Future initiatives – *discuss ideas, proposals or plans you may have for the immediate or strategic future of your library and the expected impact on your organization.*

- Digitizing reports collection to facilitate online access to research and repurposing the area to workstations.
- Integrating library and records management personnel to capture relevant materials from retiring lab employees (700 expected retirements in next 5 years).

Trends – *have you noticed anything changing, mutating, fluctuating or shifting in your library or in your organization? Changes in customer or staff habits, needs, collection use, expectations? Changes in the external information world that might affect your library or libraries in general? Please share.*

- Fewer requests for print materials.
- Many employees are retiring while organization looks to increase total FTE.