DOE National Laboratory Libraries Coalition (NLLC)

2019 Annual Meeting

April 29-30th, 2019

SITE REPORT FOR: Sandia National Laboratories, NM Technical Library

CONTACT NAME: Donald W. Guy

Note: try not to duplicate data or information from the benchmarking report or the Working Group reports.

Budget and staffing changes – *discuss any substantial or significant changes in library budget or staffing since last annual meeting and the expected impact on your library/organization.*

- Reduced budget for FY19 resulted in elimination of a few subscriptions
- Addition of one FTE to Library Reports Management Team
- Budget has been stabilized for 2020; looking to have budget stabilized for out-years to include subscription inflation costs; appear to have upper management support for the continuation of core subscription content.

Organizational changes – *discuss any changes in your immediate or organizational mission or management structure and the expected impact on your library/organization.*

- NM Library moved out of IT, from reporting up through to CIO, to now reporting to CRO Research & Academic Groups up through to CRO. Now directly aligned with research community that Library products and services support.
- Some NM site personnel have been reorganized to now report to CA Division; this has shifted some NM Library costs from NM Service Level Agreement to CA Service Level Agreement

Current initiatives – *discuss significant library initiatives, accomplishments, awards or collaborations (internal or external). These can be on any topic including library operations, projects, research and development, physical space, just cool stuff, etc.*

- Completed investment project to digitize NM Library's Central Technical File (CTF) collection of internal legacy grey literature; over 1M pages
- Completion of successful pilot of born-digital grey literature capture and collection
- Completed successful redesign of Library website, with deployment on external cloud platform using Libguides CMS; partnered with IT, Cyber and Classification to make this happen

- Completed RFQ for automated article/document request services (aka document-delivery). RightFind won competitive bid over Reprints Desk, primarily due to technology and integration with Sandia processes; transaction pricing reduced 50% and platform/licensing fees reduced 72%
- FY19 Koha ILS evaluation – if positive, will move off Horizon ILS to a Koha deployment
- FY19 initiative to expand born-digital grey literature capture and collection beyond pilot to Advanced Science & Technology Division and/or enterprise
- FY19 initiative to engage and partner with Office of Research and Development Integrity in support of high-integrity, high-quality research and development at Sandia; this with primary responsibility for instituting an internal peer-review process and application as part of the Review & Approval process that focuses on information review for sensitivities (most likely to occur post-FY19).

Challenges – *discuss any issues or situations, not already mentioned above, affecting your library in the past year and how they were addressed or planned to be addressed.*

- Subscription budget sustainability: Working with upper management and finance to budget for out-year subscriptions, with inclusion of inflation factor; incorporate costing into CRO Service Level Agreement to Labs
- Public Access submissions: R&A compliance, incomplete/incorrect metadata and/or incorrect manuscript versions continue to be R&A issues impacting OSTI submission rates – Continue to iterate on technology and processes to increase submissions through automation and reduced manual intervention; engage leadership and management in Review & Approval; Conducted Structured Improvement Activity around R&A
- Significant increase in requests for reports literature, including for SAND reports and external reports held in collection: Streamlining access to reports with limitations; hire FTE for Reports Management
- Continued changes in Classified Matter Protection & Control Management and personnel are resulting in having to continually educate new and shifted CMPC folks on NM Library Reports Management

Future initiatives – *discuss ideas, proposals or plans you may have for the immediate or strategic future of your library and the expected impact on your organization.*

- Renew investigation and evaluation of potential metadata extraction tools that can handle unstructured, unformated text, including written
- Deployment of Koha on high-side

Trends – *have you noticed anything changing, mutating, fluctuating or shifting in your library or in your organization? Changes in customer or staff habits, needs, collection use, expectations? Changes in the external information world that might affect your library or libraries in general? Please share.*

- Continued Lab focus on operations, finances & cost-savings (i.e. way prepays are handled)
- Life Extension Program (NW modernization) continues to be a focus; importance of older SANDs and legacy gray literature; significant increase in reports requests
- IT focus on cloud

- Lab is continuing to grow; Millennials are growing part of Labs demographics ~ 30%; largest population been at Labs less than 5-years ~40%
- Lab focus of information security; cloud becomes more complex
- Lab focus on research integrity