

# NSLS-II Request for Training Reciprocity Form For General Employee Radiological Training (GERT)

Individuals may be exempt from BNL required training courses due to the knowledge and skills acquired through previous course work or work experience. Exemptions may be granted at the discretion of the appropriate Subject Matter Expert (SME) for completed equivalent courses, professional experience, or college courses and degrees. The SME is responsible for the implementation of the requirement that generates the course need. If unsure of the SME, forward the documents to the Training and Qualifications Program Office.

**Exemption Request for:**

\_\_\_\_\_

Print Name

\_\_\_\_\_

Life/Guest No.

**Course Title(s) and Number(s) from which you should be exempt:**

General Employee Radiological Training (TQ-GERT)

**Explain why you should be exempt:**

Core radiological training (or higher) has been successfully completed at the following DOE facility:

Name of Facility \_\_\_\_\_

Training Date \_\_\_\_\_

Information specific to BNL/NSLS-II is provided in the following training:  
NSLS-II User Safety Module (PS-NSLS-II-USER-MOD) which was successfully completed on the following date and is currently valid:

Training Date \_\_\_\_\_

**Documentation Attached:**

A copy of the certificate or printout showing completion of core radiological training is attached.

**Responsible Requirement Manager/Designee Approval:**

The designees listed below are authorized to sign this form. Contact designees in the order listed:

- Mercy Baez (Life 23024), NSLS-II User Administration
- Nancye Wright (Life 19644), NSLS-II User Administration
- Janet Koenke (Life 26498), NSLS-II Training Coordinator
- Bruce Lein (Life 13823), NSLS-II Training Manager

GERT Training Date (for BTMS credit): \_\_\_\_\_  
[Same date as the radiological training date listed above]

GERT Expiration Date: \_\_\_\_\_  
[2 years after completion of radiological training]

\_\_\_\_\_  
Designee's signature

\_\_\_\_\_  
Date

**Instructions to Designees:**

1. Complete the sections above the box.
2. Include an electronic copy or scanned photocopy of the radiological training certificate (or other proof).
3. Designee signs and dates the form to indicate approval and checks the appropriate "Designee" box.
4. Designee emails electronic copy of form to BNL Training (training@bnl.gov) (cc: pstraining@bnl.gov) to request training credit.
5. Designee maintains a scanned copy for retention and reference.