Local Emergency Plan

BUILDING: 510  ZONE: Green

<table>
<thead>
<tr>
<th>Approved by</th>
<th>Name</th>
<th>Signature</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Local Emergency Coordinator</td>
<td>Achim Franz</td>
<td>[Signature]</td>
<td>04/01/2022</td>
</tr>
<tr>
<td>Department Chair</td>
<td>Hong Ma</td>
<td>[Signature]</td>
<td>04/13/2022</td>
</tr>
<tr>
<td>OEM</td>
<td>Brian Gallagher</td>
<td>[Signature]</td>
<td>4-14-22</td>
</tr>
</tbody>
</table>

Emergency Contacts Information
Local Emergency Coordinator/ Alternate are identified by wearing a GREEN hat and vest.

<table>
<thead>
<tr>
<th>Title</th>
<th>Name/Dept. Code</th>
<th>Work Number</th>
<th>Cell Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Emergency Coordinator (LEC)</td>
<td>A. Franz (PO)</td>
<td>4750</td>
<td>631-816-0348</td>
</tr>
<tr>
<td>Alternate LEC</td>
<td>M. Lenz (PO)</td>
<td>5423</td>
<td>631-645-4769</td>
</tr>
<tr>
<td>Alternate LEC</td>
<td>R. Burns (PO)</td>
<td>3745</td>
<td>N/A</td>
</tr>
<tr>
<td>Facility Complex Manager</td>
<td>D. Forino (FM)</td>
<td>7672</td>
<td>631-461-2715</td>
</tr>
<tr>
<td>Facility Project Manager</td>
<td>T. Doyle (FM)</td>
<td>7556</td>
<td>516-779-3119</td>
</tr>
<tr>
<td>ES&amp;H Coordinator</td>
<td>A. Franz (PO)</td>
<td>4750</td>
<td>631-816-0348</td>
</tr>
<tr>
<td>Research Space Manager / Building Point of Contact</td>
<td>A. Franz (PO)</td>
<td>4750</td>
<td>631-816-0348</td>
</tr>
</tbody>
</table>

BUILDING SHELTER IN PLACE AREA
LOCATION: Building 510 Auditorium (Large Seminar Room) or Building 510 3-209B Conference Room

BUILDING OUTDOOR ASSEMBLY AREA
LOCATION: Front Lawn West of building 510

ALTERNATE BUILDING OUTDOOR ASSEMBLY AREA
LOCATION: Lawn West of 510, Between Buildings 510 and 555
Key Emergency Information (Additional Information can be found in the BNL Response Protocols)

Reporting an Emergency:
● Laboratory phone: Ext. 2222 or 911;
● Cell phone: 631-344-2222 (NOTE: 911 calls from a cell phone go to Suffolk County then routed back to the BNL, wasting critical time).
● If a telephone is not available, use a Fire Alarm Box as a means of communication.

Local Emergency Coordinators (LECs) - provide occupant accountability, instructions, and provide information to first responders.

Mass Notification Systems:
● **Phone Emergency Notification System (PENS):** Follow instructions given.

● **Site Sirens:** Continuous - SHELTER IN PLACE; Intermittent – EVACUATE SITE

● **Everbridge Notifications:** Follow instructions given.

Emergency Building Alarm/Bell Systems – when alarms activate:
● Evacuate the building and report to the Outdoor Assembly Area.
● Leave the building by the NEAREST SAFE exit.
● Lock your computer(s) & take your belongings – if safe to do so.
● Close, but do not lock your door, and assist others as needed if you are not at risk.

Shelter-in-Place – when instructed to Shelter-In -Place:
● Report to the Bldg. Shelter-In-Place Area, closing doors as you move and await further instructions.
● Close doors behind you as you move to your Shelter-In-Place Area.

Additional Building Alarms: (examples: security, oxygen deficiency, radiation)

None.

Automated External Defibrillator (AED) Locations: If the building does not have an AED, include the location of the nearest AED

An AED (Automatic External Defibrillator) is located in the lobby at the main entrance of building 510.
Persons Who Need Assistance during an Emergency

1. In the event of any emergency, there may be occupants of the building who will need assistance in evacuating the building, taking shelter, etc.
2. If you encounter someone who needs assistance during an emergency, you should attempt to assist the individual only if it is possible to do so without jeopardizing the personal safety or health of yourself or the person needing assistance.
3. The LEC should determine if any regular resident of the building has special needs for emergency response, including the need for special notification.
4. The following people are occupants of the building who have indicated they may need for assistance in the event of an emergency to the LEC.
5. Assigned occupants assist person

<table>
<thead>
<tr>
<th>Known Persons Needing Assistance</th>
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</thead>
<tbody>
<tr>
<td>Name/Department</td>
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<tr>
<td>None</td>
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Hosts are responsible for Guests and Visitors at all times
Personnel Accountability

Accountability for employees should be performed after an evacuation or assembly. The LEC or designee will account for personnel. The LEC, or the Alt LEC, or a designee immediately reports to the Incident Commander (or the Emergency Operations Center if instructed) regarding accountability. If the LEC or Alt LEC is not present, manager or supervisor will assume role of LEC.

Each Group Leader will appoint a person to account for persons in the group or work area; report to this person so that you are accounted for. If you know of someone who was in the building, but not in the assembly area, report this. Similarly, if you know for certain that someone is presently working in another facility, let the person doing the accounting know that. The person charged with group accountability reports their findings to the LEC or designee.

The LEC or designee will communicate information about missing or people unaccounted for to the Incident Commander upon arrival or the EOC when activated. In the event that both the LEC and Alternate LEC are unavailable, the highest-ranking Physics Department manager will serve as the point of contact.

Occupants of the Cleanrooms (1-151, 1-260/264) may delay exit for up to 5 minutes to protect high-value equipment that could be damaged by exposure to dust and excessive moisture. If there is indication of imminent danger (smoke, flames, etc.), the occupants must exit immediately.
LOCAL EMERGENCY PLAN – BUILDING # 510, Rev. 13.0

Zone and Complex: GREEN ZONE, CENTRAL COMPLEX

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Extension</th>
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</tr>
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<tbody>
<tr>
<td>LEC</td>
<td>A. Franz</td>
<td>4750</td>
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<tr>
<td>RSM</td>
<td>A. Franz</td>
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To Report a fire, spill, medical or other emergency,
DIAL EXT. 2222 or 911
If using a cell phone,
DIAL 631-344-2222
If a telephone is not available,
USE A FIRE ALARM BOX

For after-hours building issues, call the Site Supervisor: x4174

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Closest AED’s
LOCATION: Lobby at the main entrance of building 510
Building Diagram(s)

510 Third Floor

510 - 3. Floor

- Shelter in Place Area
- not occupied

Numbers: 510-LEP-01
Revision: 13.0
Effective: 04/01/2022

Page 7 of 7