

Memo

Date: 8/30/2010
To: Record
From: Marty Gormezano, ITD Work Control Manager
Michael Zarcone, Physics Mgr. of ESSH&T
Subject: Memorandum of Understanding-Work Planning & Control for Experiments
and Operations in Building 515

This memo establishes the agreement between Physics Department and the Information Technology Division as to the responsibilities for Work Planning & Control for Experiments and Operations of areas occupied by Physics personnel and/or equipment housed in Building 515. The intent is to insure that all work in these areas is compliant with this SBMS Subject Area and that responsibility for the review of work or experiments in these areas is clearly understood by both organizations.

The areas in Building 515 that are being addressed include:

- 1) Offices – those occupied by Physics personnel in the Building 515 West wing on the 2nd floor, and West wing on the 1st floor.
- 2) RHIC and ATLAS Computing Facilities (RCF & ACF) – currently houses RCF/ACF equipment; located within BNL Computing Facility (BCF); managed by RCF personnel.

SBMS Subject Area responsibilities in Building 515 are defined as follows:

<u>Area</u>	<u>Responsible Organization</u>
1) All offices in 515 occupied by Physics personnel	Physics Department
2) RHIC Computing Facility	ITD

Report Distribution:

Copies of forms for Work Planning & Control for Experiments and Operations will be made available to M. Ernst, Manager of RCF and ACF, and M. Zarcone, Physics ES&H Coordinator.

Approved: T. Ludlam
T. Ludlam, Chair, Physics Department

Date: 8/24/10

Approved: Thomas J Schlager
T. Schlager, Director, Information Technology Division

Date: 8/26/10