

# Memo

*Date: July 1, 2013*

*To: Record*

*From: Thomas Roser, Chair C-A Department  
Laurence Littenberg, Chair Physics Department*

*Subject: Memorandum of Understanding Regarding Safety Responsibilities for C-AD  
Areas Occupied By Physics Department Personnel and/or Guests*

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## Tier I Inspections

The intent of this agreement is to ensure that all areas are inspected regularly for safety, and that the responsibility of Tier 1 Inspections is clearly understood by both organizations.

The Collider-Accelerator Department (C-AD) is responsible for Tier 1 Inspections for areas occupied by Physics personnel or guests and/or equipment housed in C-AD buildings.

## Work Planning and Control for Experiments

The intent of this agreement is to ensure that all work is evaluated for safety, security and environmental protection and that responsibility for review of work or experiments is clearly understood by both organizations.

The Physics Department is responsible, via Liaison Scientists or other designees, to notify C-AD about new construction, installation or modification work on experiments performed by Physics personnel or guests in C-AD buildings.

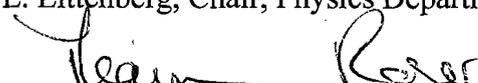
The Collider-Accelerator Department is responsible for reviewing new construction, installation or modification work on experiments in C-AD buildings.

Members of experimental groups are required to follow all applicable C-AD requirements (e.g., attend annual C-AD Users Training or be escorted in C-AD experimental facilities by trained personnel).

C-AD is responsible for assigning a Liaison Physicist and a Liaison Engineer to interface with each experiment.

Approved:   
L. Littenberg, Chair, Physics Department

Date: 7/1/13

Approved:   
T. Roser, Chair, Collider-Accelerator Department

Date: 6/20/13

C-AD Primary Reviewers for Work Planning

C-AD ESSHQ Division Head: R. Karol, ext. 5272

C-AD Work Control Manager: P. Cirnigliaro, ext. 5636

PHENIX Experiment, RHIC Facilities

C-AD Liaison Physicist: Y. Makdisi, ext. 4932

C-AD Liaison Engineer: D. Phillips, ext. 4671

PHENIX Liaison Scientist: E. O'Brien, ext. 4318

STAR Experiment, RHIC Facilities

C-AD Liaison Physicist: W. Meng, ext. 2120

C-AD Liaison Engineer: A. Pendzick, ext. 4715

STAR Liaison Scientist: W. Christie, ext. 7137

Polarized Jet Target, RHIC Facilities

C-AD Liaison Physicist: Y. Makdisi, 4932

C-AD Liaison Engineer: J. Ritter, ext. 8478

Polarized Jet Target Liaison Scientist: Y. Makdisi, ext. 4932

## Distribution:

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Pendzick, A., Liaison Engineer

Phillips, D., Liaison Engineer

Pile, P., C-AD EF&S Division Head

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