Memo

Date: July 1, 2013

To: Record

From: Thomas Roser, Chair C-A Department
Laurence Littenberg, Chair Physics Department

Subject: Memorandum of Understanding Regarding Safety Responsibilities for C-AD Areas Occupied By Physics Department Personnel and/or Guests

Tier I Inspections

The intent of this agreement is to ensure that all areas are inspected regularly for safety, and that the responsibility of Tier 1 Inspections is clearly understood by both organizations.

The Collider-Accelerator Department (C-AD) is responsible for Tier 1 Inspections for areas occupied by Physics personnel or guests and/or equipment housed in C-AD buildings.

Work Planning and Control for Experiments

The intent of this agreement is to ensure that all work is evaluated for safety, security and environmental protection and that responsibility for review of work or experiments is clearly understood by both organizations.

The Physics Department is responsible, via Liaison Scientists or other designees, to notify C-AD about new construction, installation or modification work on experiments performed by Physics personnel or guests in C-AD buildings.

The Collider-Accelerator Department is responsible for reviewing new construction, installation or modification work on experiments in C-AD buildings.

Members of experimental groups are required to follow all applicable C-AD requirements (e.g., attend annual C-AD Users Training or be escorted in C-AD experimental facilities by trained personnel).

C-AD is responsible for assigning a Liaison Physicist and a Liaison Engineer to interface with each experiment.

Approved: L. Littenberg, Chair, Physics Department
Date: 7/6/13

Approved: T. Roser, Chair, Collider-Accelerator Department
Date: 6/20/13
C-AD Primary Reviewers for Work Planning

C-AD ESSHQ Division Head: R. Karol, ext. 5272
C-AD Work Control Manager: P. Cimigliaro, ext. 5636

PHENIX Experiment, RHIC Facilities

C-AD Liaison Physicist: Y. Makdisi, ext. 4932
C-AD Liaison Engineer: D. Phillips, ext. 4671
PHENIX Liaison Scientist: E. O’Brien, ext. 4318

STAR Experiment, RHIC Facilities

C-AD Liaison Physicist: W. Meng, ext. 2120
C-AD Liaison Engineer: A. Pendzick, ext. 4715
STAR Liaison Scientist: W. Christie, ext. 7137

Polarized Jet Target, RHIC Facilities

C-AD Liaison Physicist: Y. Makdisi, 4932
C-AD Liaison Engineer: J. Ritter, ext. 8478
Polarized Jet Target Liaison Scientist: Y. Makdisi, ext. 4932

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