

PHOTON SCIENCES DIRECTORATE BROOKHAVEN NATIONAL LABORATORY Meeting Minutes	Report No. 000895
	Prepared By: 01/08/2015 Andrew Ackerman  Brian Heneveld 

TITLE: <p style="text-align: center;">FY 2014 EMS/OHSAS Management Review Notes (Meeting date: January 7, 2015)</p>
ATTENDEES: Attendance sheets attached
DISTRIBUTION: Jack Anderson; Michael Bebon; Steve Coleman; Steve Dierker; Doon Gibbs; Erik Johnson; John Hill; Robert Lee; Gail Mattson; Jim Misewich; Ed Nowak; Jason Remien; Robert Tribble; Ferdinand Willeke; Paul Zschack. Posted at: http://www.bnl.gov/ps/esh/EMS-OHSAS/default.asp

Andrew Ackerman presented the annual Management Review with the following agenda:

- PS Facility
- ESH Management Systems
- Changing Circumstances
- ESH Performance
 - Audits
 - Injuries
 - Events
 - Tier I
 - Radiation exposure
 - Hazardous waste generation
 - Progress on FY 14 ESH Goals
- FY15 Goals
- Summary / Feedback

Comments are tabulated below (sorted by presentation slide number). Presentation file attached.

Slide	Commenter	Comment
26	Michael Bebon	We need assurance that event management corrective actions are tracked to completion.
	Andrew Ackerman	The action tracking process varies. ORPS event corrective actions go to ATS. Another look at this process is warranted.
	Gail Mattson	Beamline hutch fire protection issues remain unresolved. The smoke events listed for 2014 suggest that detection in the hutches must be carefully considered.
	Andrew Ackerman	Yes, smoke detection is currently being evaluated as part of the beamline hutch fire protection strategy.
28 & 29	Deborah Bauer	What is the value of the Tier I program?
	Andrew Ackerman	The Tier I program provides a means for monitoring compliance with requirements. The program value is in continued vigilance. Inspections always yield infractions.
	Roy D 'Alsace	Tier I resolution time numbers may be skewed waiting for maintenance access time to machine areas.
37	Deborah Bauer	Waste quantities do not include those resulting from the bldg. 725 clean out. Those values will be shown with the FY15 data.
39	John Peters	Please continue to work with SHSD and assure that a target of updating 5 machines per month is consistent with established goals.
	Bob Lee	5 per month is consistent with the previous schedule.
	Andrew Ackerman	A final machine inventory is not yet available. Bringing that inventory into safety compliance remains a goal for 2015.
	Lori Stiegler	The machines installed in building 743 (LOB 3) are compliant.

Slide	Commenter	Comment
42	Jason Remien	A good environmental stewardship sustainable business practice to consider is the Office of Improvement 'print management' recommendation directed at reducing reliance on personal printers and better use of networked devices.
	Andrew Ackerman	The email flyer on print management was just received and looks good. LOB's have networked printers. No shared printers yet on the experiment floor. More can be accomplished here.
	Deborah Bauer	PS should establish the circumstances under which a person may obtain a personal printer.
	Michael Bebon	Participation on a committee is a weak goal.
45	Deborah Bauer	<p>2015 Targets and Objectives could include:</p> <p>725 clean out:</p> <ul style="list-style-type: none"> - Compressed gas cylinder management - Housekeeping at the beamlines - CMS inventory (deletion of containers) <p>Tier I:</p> <ul style="list-style-type: none"> - Lesson Learned for chronic problems identified during inspections - process improvement
	Michael Cowell	Traffic safety has lost visibility. We need to work with HR to improve communication of traffic statistics and status.
	Andrew Ackerman	Agreed.