

Lockout/Tagout Job-Performance Measure (TQ-LOTO-P)

Candidate Name (Print)	Life/Guest/Contractor Number	Department/Division
Evaluator Name (Print)	Date JPM Completed	Bldg. Number where JPM Performed


Prerequisite Information

Prerequisites and Practice/Observation Activity must be completed before Job-Performance Measure is administered.

	<i>I verify that the candidate above has received hands-on training and practice in the Lockout/Tagout process(es) indicated below.</i>	
Date of Lockout/Tagout training (classroom or web)	Name/Signature of Field Trainer	Date

Equipment/Task Steps

The evaluator identified below or the candidate's supervisor verifies that the above-named candidate has performed the checked-off steps below independently and without coaching. Write "NA" in an energy category column that does not apply.

<p>Note to evaluator: Select the appropriate energy category/categories. The candidate may only LOTO equipment for which they are qualified based on energy category. Only check off each step after it has been successfully demonstrated. </p>		Mechanical (TQ-LOTO-ME)	Electrical (TQ-LOTO-EL)	Electromagnetic (TQ-LOTO-EM)	Chemical (TQ-LOTO-CH)	Thermal-Hot (TQ-LOTO-TH)	Thermal-Cold (TQ-LOTO-TC)	Hydraulic (TQ-LOTO-HY)	Pneumatic (TQ-LOTO-PN)
1. Assess type, magnitude, hazards of energy source(s)									
2. Visually inspect the equipment, confirming isolation points									
3. Determine method of controlling the hazardous energy									
4. Identify and obtain appropriate lockout/tagout device(s) and personal LOTO padlock									
5. Notify Affected Employees									
6. Ensure equipment is safe to shut down									
7. Set up work boundaries									
8. Shut down the equipment									
9. Apply personally identifiable lock, tag, LOTO device to energy isolating device, as appropriate									

<p>Note to evaluator: Select the appropriate energy category/categories. The candidate may only LOTO equipment for which they are qualified based on energy category. Only check off each step after it has been successfully demonstrated.</p>	<p>Mechanical (TQ-LOTO-ME)</p>	<p>Electrical (TQ-LOTO-EL)</p>	<p>Electromagnetic (TQ-LOTO-EM)</p>	<p>Chemical (TQ-LOTO-CH)</p>	<p>Thermal-Hot (TQ-LOTO-TH)</p>	<p>Thermal-Cold (TQ-LOTO-TC)</p>	<p>Hydraulic (TQ-LOTO-HY)</p>	<p>Pneumatic (TQ-LOTO-PN)</p>
10. Challenge the lock/device to ensure they are installed securely								
11. Attempt to restart the equipment								
12. Verify the absence of hazardous energy								
13. Relieve/render safe all potentially stored or residual energies								
14. Perform task								
15. After completion, inspect the area to ensure the equipment is ready to be safely operated								
16. Notify Affected Employees that the lockout/tagout devices will be removed and the equipment may start								
17. Verify operating controls for the equipment are off or in the neutral position								
18. Checks that all employees are safely positioned								
19. Remove the lockout/tagout device(s)								
20. Restart the equipment								
21. If applicable, complete logbook closeout								

Authorization Level (check one): Authorized Employee Primary Authorized Employee

Evaluator Signature: _____	Date: _____
Trainee Signature: _____	Date: _____
Supervisor Signature: _____	Date: _____

Signatures above indicate successful demonstration of all JPM steps and confidence in the Trainee's ability to perform LOTO for the indicated sources of hazardous energy on the equipment for which their group is responsible. Note: Candidate will be awarded credit for the LOTO Job-Performance Measure (TQ-LOTO-P) as well as the specific JPM code(s) checked off by the evaluator above.

When complete, Evaluator please send a scanned copy of this signed form to training@bnl.gov for processing. Retain a copy for your records.