



Workshop Registration Form (PDF Version)

Please note: If you have problems opening or displaying the PDF file, please see our help web page at http://www.bnl.gov/itd/webapps/pdf_help.asp for common solutions.

Items in **Bold Red** text with an asterisk (*) are mandatory and must be completed. Print out or download the form and FAX or Mail your registration information to us (See contacts for phones and addresses at <https://www.bnl.gov/usatlas/workshop/contacts.asp>).

Personal Information:

Preferred Title _____ Prof ____ Dr. ____ Mr. ____ Mrs. ____ Ms.

Family Name* _____

First Name* _____

M.I. _____

Country of Citizenship* _____

Affiliation for Name Tag* _____

(Institute/Laboratory/University/Company Name)

Companion Family Name(s) _____

If companions are **Foreign Nationals** and **staying onsite**, they **must** also fill the **BNL Guest Registration Form** (<https://fsd84.bis.bnl.gov/guest>)

Mailing Information:

Address* _____

(Institution, department, building, street address, mail stop, etc).

City* _____

State/Province* _____

Postal Code* _____

Country* _____

Contact Information:

Work Number* _____

Home Number _____

Fax Number _____

include country and area codes

Email Address* _____

(confirmation will be sent to this address)

Emergency Contact* _____

Emergency Number* _____

Housing Section:

Limited Housing is available onsite which will be assigned on a first-come, first-served basis. A block of rooms have also been reserved in hotels offsite. However, it is your responsibility to call the hotel directly and make the reservations.

Choose lodging and smoking option and fill in your arrival and departure dates in the [special comment section](#) below if different from your transportation dates.

Dorm Room, shared bath US\$ 27 M F

Guest House, 2 beds in a room, private bath US\$ 77 (Single)

Guest House, 2 beds in a room, private bath US\$ 83 (Double)

Offsite Lodging, view more information at <https://www.bnl.gov/usatlas/workshop/lodging.asp>

Non-Smoking Smoking (**not mandatory**, if making your own arrangements)

Select "**I will make my own arrangements**" if you will make your own lodging arrangements or you live local.

I will make my own arrangements

Transportation:

If, and where possible, we will try to organize groups for transportation from JFK to BNL. Check more details in the Transportation page (<https://www.bnl.gov/usatlas/workshop/transportation.asp>).

Arrival/Departure Information* is available is not available

The information below is **mandatory** and **must be completed** if *Arrival/Departure* information is available.

Arrival:

May _____, 2004 (Date of Arrival - May 22 to 29)

Time	Airline	Flight #	Number of people
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Departure:

May _____, 2004 (Date of Departure - May 22 to 31)

Time	Airline	Flight #	Number of people
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Ground Transportation Preference*

Will be renting a car ___ Yes ___ No

Willing to give ride to others ___ Yes ___ No

___ I am interested in being contacted for arranged transportation to/from the airport.

Registration Fee Calculation:

Please, check the left boxes. The required registration fee (US\$ 200) includes 5 lunches, banquet (clam-bake), reception and all coffee breaks. It does not include any part of the NY city excursion.

___	Early Registration - Before April 15, 2004 (US \$200.00) (US \$250.00 after April 16. Uncheck if BNL employee)	___	(US\$ 250)
___	Companion Registration (includes reception and Clam-Bake)	___	(US\$ 75)
NYC Excursion - not available anymore... April 23, 2004 - Deadline to register for NYC Excursion Trip			
Total Registration Fee		___	

Excursion will be in Wednesday May 26, 2004. Bus departing from BNL at 12:30 pm and returning to BNL (Berkner Hall) around midnight. Lunch served on bus. **NYC Excursion** - (details at <https://www.bnl.gov/usatlas/workshop/excursion.asp>)

Special Comments:

Let us know about your special needs (dietary, handicaps, etc.)

Method of Payment:

Select Payment* BNL Employee Cash U.S. Check Credit Card Wire Transfer

For BNL Employees

Select "**BNL Employee**" as a payment type and make sure you **uncheck** the "Early Registration" check box in the "Registration Fee Calculation" section above.

For Cash Payments

Any payment received after April 15, 2004 **will be subject to a late fee** (even if you have registered earlier).

For Wire Transfers:

Wire Bank Transfers in U.S. dollars must be made to: *JP Morgan Chase*

JP Morgan Chase
270 Park Avenue, New York, NY 10017

ABA 021 000021
Brookhaven Science Associates, LLC
General Operating Account #777173662

Include first and last name of the person(s) for whom the transfer is being made and indicate the payment is for the "ATLAS Software Workshop registration". In addition, **please note** that the bank of origin (that initiates the transfer), will deduct a fee.

All payments must be done by April 15 or late fees apply.
Registration fees **does not** include lodging.

For Check Payments:

Make checks payable to: *Brookhaven Science Associates or BSA*
Reference "ATLAS Software Workshop registration" on bottom of check and send to:

Brookhaven National Laboratory
Physics Department, Bldg 510A
Upton, NY, 11973 - U.S.A.

All payments must be done by April 15 or late fees apply.
Registration fees **does not** include lodging.

For Credit Card Payments:

Card Type ___ VISA ___ Master Card ___ AMEX

_____ **Name** (Exactly as it appears on the Credit Card)

_____ **Card Number** _____ **Card Expiration** (month/year)

All payments must be done by April 15 or late fees apply.
Registration fees **does not** include lodging.

Questions:

BNL Contact: Linda Feierabend

Email: feierabe@bnl.gov

Phone: +1-631-344-4887

Please **Do Not** submit your registration more than once.