



**WELCOME TO THE  
2015  
NEW YORK  
WILDFIRE AND  
INCIDENT MANAGEMENT ACADEMY**



**Dates:**

October 22 - November 1, 2015  
Classes will run from 8:30 a.m. – 5 p.m.

**Location:**

Brookhaven National Laboratory, Upton, NY 11973  
EXIT 68N (William Floyd Parkway)  
off the Long Island Expressway (I-495)

The Academy is managed under an Incident Command System (ICS) organization and offers Wildfire, Incident Command System and Emergency Management training courses. Students are trained to National Wildfire Coordinating Group and National Incident Management System standards, with certified trainers coming from local, state and federal agencies.

Please take the time to read the entire brochure. It should answer most, if not all, of your questions regarding classes, dates, times and registration procedures.

**Costs:**

\$60 per day per course postmarked by September 1  
\$70 per day per course postmarked by September 25  
\$75 per day per course postmarked after September 25

**Contacts:**

<http://www.dec.ny.gov/education/73.html>

Question or comments should be directed to:  
[fire.academy@dec.ny.gov](mailto:fire.academy@dec.ny.gov) or [nywima@pb.state.ny.us](mailto:nywima@pb.state.ny.us)  
or call directly at: (631) 769-1556



**ACADEMY SPONSORED BY:**

**INTERNATIONAL**

- Northeastern Forest Fire Protection Compact

**FEDERAL**

- Brookhaven National Laboratory
- Federal Emergency Management Agency
- National Park Service
- U.S. Fish & Wildlife Service
- U.S.D.A. Forest Service

**STATE**

- Central Pine Barrens Commission
- Central Pine Barrens Wildfire Task Force
- Massachusetts Department of Conservation & Recreation
- New Jersey Forest Fire Service
- New York State Department of Environmental Conservation
- New York State Office of Emergency Management - IMT
- New York State Office of Fire Prevention & Control

**CITY and COUNTY**

- Nassau County Office of Emergency Management
- Suffolk County Department of Fire, Rescue & Emergency Services
- Suffolk County Department of Parks, Recreation & Conservation
- Fire Department New York (FDNY)

**OTHER**

- Colorado Wildland Fire & Incident Management Academy

# TRAINING RECOMMENDATIONS



This year's Academy class offerings are once again closely coordinated with position qualification listings found in **PMS 310-1 Wildland and Prescribed Fire Qualifications System Guide** and/or those same requirements listed in **FSH 5109.17 Fire and Aviation Management Qualifications Handbook**.

**Before signing up for a course(s), the Academy's staff recommends that students take the following steps.**

- Consult with your supervisor to determine appropriate course(s) to take.
- Review the position and training requirements that govern your agency's fireline qualifications rating system.
- Become familiar with task book and on the job training requirements for fireline positions.

Shown below are some of the **suggested** training options firefighters may want to consider taking. The listed course groupings do not necessarily complete all of the required and additional training recommendations needed for these positions.

Topic	Course #	Course Title	Dates
Firefighter Type 1 / Incident Commander Type 5 (ICT5) - Option A	S-131	Firefighter Type 1	10/25
	S-211	Portable Pumps and Water Usage	10/26 - 10/28
Firefighter Type 1 / Incident Commander Type 5 (ICT5) - Option B	S-131	Firefighter Type 1	10/25
	S-212	Wildland Fire Chainsaws	10/26 - 10/30
Crew, Dozer, Engine and Felling Boss (Single Resource)	S-230	Crew Boss (Single Resource)	10/27 - 10/29
	S-231	Engine Boss (Single Resource)	10/30
Incident Commander Type 4 (ICT4)	S-215	Fire in the Urban Interface	10/24 - 10/26
	S-219	Firing Operations	10/27 - 10/29
Prescribed Fire Burn Boss Type 2 (RXB2)	RX-310	Intro. To Fire Effects	10/23 - 10/26
	RX-341	Prescribed Fire Plan Preparation	10/27 - 10/30

As in past years, all Academy courses will be filled on a first come/first served basis. While students are welcome to choose any course(s) or any number of course(s) they desire, it is anticipated that this year's Academy course groupings may result in greater demand so early registration is highly recommended.



# COURSE DESCRIPTIONS

<p><b>I-300</b></p> <p><b>Intermediate ICS: ICS for Expanding Incidents</b></p> <p>Course is designed to enable personnel to operate efficiently using the Incident Command System (ICS) in supervisory roles on expanding or Type 3 incidents. Topics include: ICS fundamentals review, incident/event assessment &amp; agency guidance in establishing incident objectives, Unified Command; incident resources management; planning process, demobilization and incident transfer of command or close out. National Incident Management System (NIMS) compliant.</p> <p><b>Prerequisite(s):</b> I-200</p>	<p><b>I-400</b></p> <p><b>Advanced ICS</b></p> <p>Course is designed to enable personnel to operate efficiently in the advanced application of the Incident Command System in a complex incident environment. Topics include: fundamentals review for command and general staff, major and/or complex incident/event management, Area Command, and multi-agency coordination. National Incident Management System (NIMS) compliant.</p> <p><b>Prerequisite(s):</b> I-300</p>
<p><b>S-130/190</b></p> <p><b>Firefighting Training/Intro to Wildland Fire Behavior</b></p> <p>Introductory course designed to train entry-level firefighters, Firefighter Type 2 (FFT2). Course covers basic incident management organization, firefighting techniques, suppression equipment, safety, strategy/tactics along with fire behavior. Field exercises will be performed for valuable hands-on training. Includes L-180.</p> <p><b>Prerequisite(s):</b> None</p>	<p><b>S-130/190 Field Day</b></p> <p><b>Basic Firefighting &amp; Wildfire Behavior (Field Day Only)</b></p> <p>Course is for individuals who have taken S-130/190 online. Students must submit proof upon arrival to the academy that they have completed the online portion of this class. Pack test, dependent on weather, may be included as part of this class. Click on the following link to access S-130 and S-190 online courses: <a href="http://www.usfa.fema.gov/nfa/nfaonline/browse/wildland.shtm">http://www.usfa.fema.gov/nfa/nfaonline/browse/wildland.shtm</a></p> <p><b>Prerequisite(s):</b> S-130/190 Online course</p>
<p><b>S-131</b></p> <p><b>Firefighter Type 1</b></p> <p>Course is designed to meet the needs of an Advanced Firefighter Type 1 (FFT1). Course is interactive and contains several tactical decision games designed to facilitate learning. Topics include: fireline reference materials, communications and tactical decision making.</p> <p><b>Prerequisite(s):</b> Qualified as FFT2</p>	<p><b>S-211</b></p> <p><b>Portable Pumps and Water Usage</b></p> <p>Course gives students practical knowledge and application skills in portable pump operations. Field exercises will train students in the setup and operation of a portable pump along with foam applications. Presentation to include pros and cons of retardant use.</p> <p><b>Prerequisite(s):</b> None</p>
<p><b>S-212</b></p> <p><b>Wildfire Powersaws &amp; Storm Debris Removal</b></p> <p><b>**See special pricing information on registration page.</b></p> <p>Course designed to meet the needs of wildland firefighters, while recognizing wildland firefighters, DPW and DOT personnel frequently assist with storm debris removal activities. Course is designed to train students in the proper use of chainsaws and techniques necessary to prepare for their functional role as a chainsaw operator on a wildland fire incident. Course includes a one-day session on storm debris removal. Focus of the storm debris session will be on tension and reactive forces in debris piles, tree felling techniques, limbing and bucking, spring poles and a discussion regarding interactions with utility crews and other public service issues.</p> <p>Students will receive an S-212 certificate for this class and an academy certificate for Storm Debris section.</p> <p><b>Prerequisite(s):</b> For wildland firefighters qualified as FFT2. For wildland firefighters, home agency approval</p>	<p><b>S-215</b></p> <p><b>Fire Operations in the Wildland/ Urban Interface</b></p> <p>Course is designed to assist initial attack incident commanders and company officers in confronting wildland fires that threaten life, property and improvements. Course is also suitable for volunteer firefighters who have leadership roles in fire companies that respond to wildland fires. <b>Local active Nassau and Suffolk County, NY volunteer firefighters are eligible to take this course for free.</b></p> <p><b>Prerequisite(s):</b> FFT1 qualified. Must be knowledgeable of their agency's firefighting policy relating to wildland/urban interface fires.</p>
<p><b>S-219 * NEW *</b></p> <p><b>Firing Operations (Blended)</b></p> <p>Identify the roles/responsibilities of the Firing Boss (FIRB) for planning, execution, safety, coordination and evaluation of ignition operations on a wildland or prescribed fire. Describe/demonstrate the applications of various firing devices. Students will prepare a firing plan and briefing that discusses fire behavior, firing techniques, resource requirements, coordination, and safety and risk factors to meet specific objectives.</p> <p><b>Prerequisite(s):</b> Qualified as a FFT2</p>	<p><b>S-230</b></p> <p><b>Crew Boss (Single Resource)</b></p> <p>Course is designed to meet the training needs of a single resource crew boss on an incident from initial dispatch through return to home unit. Units include preparation, mobilization, tactics and safety, off line duties, demobilization and post-incident responsibilities.</p> <p><b>Prerequisite(s):</b> S-131 &amp; S-290; FFT1 qualified</p>

# COURSE DESCRIPTIONS

<p><b>S-231</b>  <b>Engine Boss (Single Resource)</b>            Course provides single resource boss training relevant to the engine boss position. Units covered include: identifying crew and engine capabilities, gathering information for assignments, communicating and coordinating effectively with crew members, and tactics and safety.</p> <p><b>Prerequisite(s):</b> S-230; FFT1 qualified</p>	<p><b>S-236</b>  <b>Heavy Equipment Boss (HEQB - Single Resource)</b>            Course objectives include: identify and demonstrate the heavy equipment inspection process and related duties of the HEQB, demonstrate the actions required of a heavy equipment boss to safely and effectively complete an assignment, discuss relevant information and methods for communication and tactics related to heavy equipment, and identify the process of preparing for an all hazard assignment.</p> <p><b>Prerequisite(s):</b> FFT1 qualified; Satisfactory completion of pre-course work.</p>
<p><b>S-248 *NEW*</b>  <b>Status/Check-In Recorder (SCKN)</b>            Course introduces students to tools and techniques used by SCKN. Course prepares students to set up and manage a check-in station. Process information using software and paper based methods, package information and assist with demobilization. Each student will need a computer with current incident automation software (I-Suite) is the current standard.</p> <p><b>Prerequisite(s):</b> ICS-200, Basic Windows computer skills.</p>	<p><b>S-270/S-271 *NEW*</b>  <b>Interagency Helicopter Training and Basic Air Operations</b>  <b>**See special pricing information on registration page.</b>            Course provides basic knowledge and skills required by individuals who will be working with helicopters. The skills taught relate to fire and non-fire project assignments.</p> <p>Students will receive certificate for both S-270 and S-271</p> <p><b>Prerequisite(s):</b> Non-fire personnel: None            Fire personnel: Qualified as FFT2</p>
<p><b>S-336 *NEW*</b>  <b>Tactical Decision Making in Wildland Fire</b>            Course is designed to prepare experienced single resource bosses and ICT4 in the tactics necessary at the strike team/task force leader level. Course is also valuable for operations supervisors qualified at higher management levels who have not received training in wildfire suppression tactics. Course focuses on developing wildland firefighting tactical decision making skills.</p> <p><b>Prerequisites:</b> Qualified as a Single Resource Boss or ICT4.</p>	<p><b>S-390</b>  <b>Introduction to Fire Behavior Calculations</b>  <b>Course is required for individuals seeking to be qualified as division group supervisor (DIVS), prescribed burn boss type 2 (RXB2), or an incident commander type 3 (ICT3).</b> Course introduces fire behavior calculations using manual methods. Students add to their fire behavior understanding by studying the impacts weather, slope, fuels and fuel moisture have on fire behavior. Students learn how to describe how environmental factors affect fire behavior and safety. Students learn how to determine the appropriate use for fire behavior prediction models.</p> <p><b>Prerequisites:</b> Completion of pre-course work &amp; S-290. Qualified as a single resource boss.</p>
<p><b>RX-310 *NEW*</b>  <b>Introduction to Fire Effects</b>            Course is designed to train an individual to recognize basic fire regimes, the effects of fire treatments, and to manipulate fire treatments to achieve desired fire effects.</p> <p><b>Prerequisite(s):</b> Working knowledge of fire behavior. Understanding of basic ecological principles. Successfully complete all pre-course work.</p>	<p><b>RX-341 *NEW*</b>  <b>Prescribed Fire Plan Preparation</b>            Course will provide students with the skills/knowledge to prepare a prescribed fire plan for technical review and approval. Objectives are: Describe prescribed fire planning policies and guidelines; identify and describe the processes involved in preparing a prescribed fire plan; develop and defend a prescribed fire plan that safely meets management objectives.</p> <p><b>Prerequisite(s):</b> S-390, Proficient with BEHAVE program, ICT4 qualified</p>

# COURSE DESCRIPTIONS

## D-110 Expanded Dispatch Recorder **\*NEW\***

Course topics include the structure of expanded dispatch organization, role of the expanded dispatch recorder, and a description of resource ordering and status processes. Students will also demonstrate how to mobilize and demobilize incident resources using established channels and forms. Final is a scenario-based exercise. Students will complete resource order forms based on timed inputs and supplemental handouts.

**Prerequisite(s):** None

## Brush Truck Training/Intro to LI Wildfire Behavior for the Volunteer Fire Service

Course is designed to equip volunteer firefighters with the knowledge and hands-on skills necessary to effectively use brush trucks in a wildland fire environment. Course covers: Fire behavior; Long Island hazards; tactics including size up & initial attack operations; crew capabilities and responsibilities; and resource deployment; pumping operations; safe vehicle operations; risk assessment and driving, and operating an off road engine on a simulated fire. **Students should bring their own engines. Fire Departments may register non-driving personnel for this class in addition to drivers. Course will be conducted on either DEC property or on the newly designated Suffolk County brush truck training driving course.**

**Prerequisite(s):** None

## All-Terrain Vehicle (ATV) and Driving Operations **\*NEW\***

This is a hands-on ATV course that will increase students' safety knowledge and basic riding skills in a controlled environment. Course involves field practice such as starting and stopping (both gradual and quick) negotiating hills, emergency stopping and swerving and riding over obstacles. Emphasis is placed on the safety implications for each lesson learned. Course covers protective gear, environmental concerns and local laws. Course discusses the specific safety issues associated with using these vehicles in wildland firefighting situations. Course length approximately four hours. **Course is given by the All-Terrain Vehicle Safety Institute and that course will satisfy the requirements for the ATV skills on wildland firefighter's Red Cards.**

**Prerequisite(s):** None

## **\*\*FREE CLASS\*\* Basic Wildland Search Skills**

Course was developed by the New York State Department of Environmental Conservation (DEC) and is taught by DEC Forest Rangers. Course provides basic skills and knowledge necessary to assist in conducting search missions. The primary purpose of the course is to organize, train, certify and maintain search volunteer resources. A field exercise will be conducted. Upon course completion volunteers will receive a DEC certification card.

**Course is limited to 20 students.**

**See special registration instructions for this free class on registration page.**

**Prerequisite(s):** None

## **\*\*FREE CLASS\*\* Social Media for Disaster Response & Recovery (PER-304)**

Course is presented by the National Disaster Preparedness Training Center and focuses on the use of social media in disaster preparedness, response and recovery. Participants are provided with knowledge and skills to integrate social media into their current communication plans. Class provides information and hands-on experience necessary to help participants begin developing social media disaster plans and strategies.

**Students must obtain a FEMA SID, & then register for the class through their training site: <https://ndptc.hawaii.edu/training>**

**Students must complete pre-test & and post-test will be completed through this site following the class.**

**Prerequisite(s):** Completion of pre-test.

Students must provide their own WiFi capable laptop or tablet. PCs running Windows must run **Windows 7 or higher**

## **\*\*FREE CLASS\*\* Intermediate Social Media Tools and Techniques **\*NEW\*****

Participants in the class will build upon the skills learned in Social Media for Natural Disaster Response and Recovery (PER-304). Participants will learn to use tools such as mapping applications, data analysis and data mining for research and management. Course is designed for public and private sector organizations who convey disaster-related information to the public or who are responsible for gathering information during or after a disaster. **Students will be required to bring their own laptop or WiFi enabled device. Class is limited to 30 participants.**

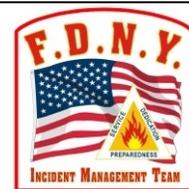
**Prerequisite(s):** PER 304. Recommended completion of IS-42, IS-100, IS-200 and IS-700.

## RECON **\*NEW\***

### All Hazard Field Reconnaissance



This course is intended to address the needs of mapping and developing situational awareness at all hazards incidents. The course describes the duties and provides basic skills necessary to operate as a RECON. Topics include overview of maps, geographic location services, use of compass and laser range finder, basic damaged structure assessment and digital data collection. Course concludes with a field exercise to apply learned skills. **Course is suitable for emergency responders who need a basic familiarity with these skills in order to respond to All-Risk Incidents. Students will receive an Academic Certificate. Course will include field activities.**



**Prerequisite(s):** Basic land navigation skills including use of a GPS receiver. Basic understanding in the use of Smart phones and or Tablets.

# COURSE SCHEDULE

ALL CLASSES RUN APPROXIMATELY 8:30 a.m. – 5 p.m. UNLESS OTHERWISE NOTED

Course #	Course Title	Dates	# of Days	Field	Pre-work
I-300	Intermediate ICS with NIMS	10/26 - 10/28	3		
I-400	Advanced ICS with NIMS	10/29 - 10/30	2		
**S-130/190	Basic Firefighting & Wildfire Behavior	10/26 - 10/30	5	F	
S-130/190 - Online	Basic Firefighting and Wildfire Behavior – Field Day Only – <b>Session A</b>	10/29	1	F	Online
S-130/190 - Online	Basic Firefighting and Wildfire Behavior – Field Day Only – <b>Session B</b>	10/31	1	F	Online
S-131	Firefighter Type 1	10/25	1		
S-211	Portable Pumps & Water Usage	10/26 - 10/28	3	F	
S-212	Wildfire Powersaws with Storm Debris Removal	10/26 - 10/30	5	F	Online
S-215	Fire Operations in the Urban Interface	10/24 - 10/26	3	F	
S-219	Firing Operations	10/27 – 10/29	3		Online
S-230	Single Resource Boss (Crew Boss)	10/27 - 10/29	3		Online
S-231	Engine Boss (Single Resource)	10/30* extended day	1½		
S-236	Heavy Equipment Boss (Single Resource)	10/28 - 10/30	3	F	Online
S-248	* NEW * Status Check-In Recorder with I-Suite	10/23 – 10/25	3		
S-270/271	* NEW * Basic Air Operations and Helicopter Crew Member	10/23 – 10/28	6	F	Online
S-336	* NEW * Tactical Decision Making in Wildland Fire	10/23 – 10/26	4		Online
S-390	Intro. To Fire Behavior Calculations	10/23 – 10/26	4		Online
RX-310	* NEW * Intro. To Fire Effects	10/23 – 10/26	4	F	
RX-341	* NEW * Prescribed Fire Plan Preparation	10/27 – 10/30	4	F	Online
D-110	* NEW * Expanded Dispatch Recorder	10/23 – 10/25	3		
BTT	Brush Truck Training/Intro. to LI Wildfire Behavior for the Volunteer Fire Service	10/24 - 10/25 10/31 - 11/1	4	F	
BWSS	Basic Wildland Search Skills	10/25	1	F	
PER-304	Social Media for Disaster Response & Recovery	10/29	1		Online
ISMTT	* NEW * Intermediate Social Media Tools and Techniques	10/30	1		
ATV	* NEW * All-Terrain Vehicle Intro. / Rider Course	10/29 and 10/30 * 1 p.m.	1	F	
RECON	* NEW * All-Hazard Field Reconnaissance	10/26 – 10/28	3	F	

ALL CLASSES RUN APPROXIMATELY 8:30 a.m. - 5 p.m. UNLESS OTHERWISE NOTED



# ALL HAZARD ICS POSITION SPECIFIC TRAINING COURSES

Course maximums may vary between 15 - 30 students per class.  
All courses include practical exercises and quizzes.

Please refer to the following website for a complete course announcement:  
<http://www.dhSES.ny.gov/training/calendar/>

Or contact:

Bill Campbell, IMT Program Manager  
New York OEM Incident Management Team Program at (518) 292-2350 or  
[William.Campbell@dhSES.ny.gov](mailto:William.Campbell@dhSES.ny.gov)

For registration information, please contact the New York Wildfire and Incident Management Academy at (631) 769-1556 or [nywima@pb.state.ny.us](mailto:nywima@pb.state.ny.us)



The New York Wildfire And Incident Management Academy, in conjunction with the New York State Office of Emergency Management, will be offering four All Hazard ICS Position Specific Courses developed by the US Fire Administration in cooperation with the National Wildfire Coordinating Group under the All Hazards IMT Program.

General Target Audience for "L" Courses:

I. Individuals who are members of an established Incident Management Team, IMAT or Incident Support Team (IST) or;

II. Individuals who are members of newly created IMT, IMAT or IST programs that are still in their formative stages who need ICS Position Specific Training, and;

III. Other individuals, with prior approval of the IMT Program Manager, who may be interested in becoming a member of an IMT, IMAT or IST in the future and are interested in attending an ICS Position Specific Course.

Course #	Course Title	Description <i>Course will cover:</i>	Prerequisites	Dates
COMT	Communications Unit Technician	Introduces public safety professionals and support staff to various communications concepts and technologies. Includes interoperable communications solutions, LMR communications, satellite, telephone, data, and computer technologies used in incident response and planned events. Course addresses all responsibilities appropriate to a COMT operating in a local, regional, or State-level All-Hazards Incident Management Team (AHIMT).	<b>Required:</b> IS-100b IS-200b IS-700a, and IS-800b  <b>Recommended:</b> ICS-300  Prerequisite documentation will be checked.	10/26–10/30
L-958 (OSC)	Operations Section Chief	Course is designed to provide emergency responders with an understanding of the duties, responsibilities, and capabilities of an effective OSC on an Incident Management Team. Roles and Responsibilities; Management Cycle; Information Gathering, Strategy & Planning; Contingency Planning, Demobilization, Supervision & Communication, Managing & Adjusting the Operations Section, Risk Assessment & Safety Management, Personnel Interaction. <b>Target Audience and Student Selection Criteria:</b> Persons currently or likely to assume the role of the OSC on an Incident Management Team	<b>Required:</b> ICS-300  <b>Recommended:</b> ICS-400	10/26-10/30
L-962 (PSC)	Planning Section Chief	Course includes an overview of the role and responsibilities of the Planning Section Chief, Resource Unit and Situation Unit Leader positions. Class focuses on the initial response responsibilities and implementation of the planning cycle, and includes an overview of the role and responsibilities of the Documentation and Demobilization units.	<b>Required:</b> ICS-300  <b>Recommended:</b> ICS-400	10/26–10/30

# GENERAL ACADEMY INFORMATION

## REGISTRATION:

Registration must be received by close of business Friday, Sept. 25, 2015. **A confirmation letter will be sent to the email address you provide.**

Registrations received after that date will be processed as time and class availability allows.

Federal employees whose agencies face end of the fiscal year spending restrictions may still register. Invoices will be based on registration date and can be paid in the new federal fiscal year.

There will be a separate registration process for entrance into the Brookhaven National Lab (BNL). The BNL registration is for access into Brookhaven National Lab **only**. It does not register you for the Academy.  
BNL registration information will be sent to you with your NYWIMA registration confirmation package.

**\*\*Classes that do not reach ten students by Sept. 14 may be canceled.**

## SECURITY:

Due to the security at Brookhaven National Lab, anyone who **IS NOT a U.S. Citizen**, must have their registration form in by **Sept. 4. If you do not register by then, you will not be allowed on BNL property.**

Any personal computers brought onto BNL premises with a Windows operating system must be upgraded to **Windows 7 or higher** for security purposes.

## FINANCIAL:

**\*\* For your registration to be processed, it must be accompanied by a check, credit card number or agency voucher and must be completely filled out.** Visa & MasterCard accepted.

**Ray Corwin Memorial Scholarship:** S-130/190 Basic Firefighting & Wildfire Behavior (five day and field day courses) and S-215 Fire Operations in the Wildland/Urban Interface are **FREE** for Suffolk and Nassau County, New York volunteer firefighters.

**Refund Policy:** All cancellations must be made in writing to [NYWIMA@pb.state.ny.us](mailto:NYWIMA@pb.state.ny.us) and must be received no later than **Oct. 5, 2015**. No refunds will be given for "No Shows." Full refunds will be given for all cancellations made by the close of business, Monday, Oct. 5. After Oct. 5, a fee of \$65 will be charged for each class cancelled. If you are taking a one day only class, the cancellation fee is \$50 for cancellations after Oct. 5. Substitutions are possible.

## LODGING:

Dormitory Lodging will be available on-site for \$44 per night. All reservations are made directly with BNL's Housing Office. Contact BNL at (631) 344-2541 or (631) 344-2551. Have a credit card available. American Express, Visa and Master Card accepted.

**NOTE:** If you do not check in on the first night that you requested, you will be charged for that night. If you have a change of plans, please let housing know ASAP.

**Hours of Operation: Mon. - Fri.: 8 a.m. - Midnight, Sat. - Closed; Sun. 4 p.m. - Midnight**  
After Hours: Housing Keys are to be picked up or returned to Police Headquarters, Bldg. 50.

## Hotel Information:

The Hyatt Place East End, Hampton Inn, Marriott Springhill Suites and Hilton Hotels are extending special rates to Academy participants. When booking a room, you must guarantee your room with a credit card. All hotels include a free continental hot breakfast and shuttle service to and from Brookhaven Lab and around town. Call for further details:

**Hyatt Place East End:** \$89/night – 451 East Main St. Riverhead, NY 11901 – (631) 208-0002 <http://hyattplaceeastend.com>

**Hampton Inn:** \$85/night - 2000 N. Ocean Ave. Farmingville, NY 11738 – (631) 732-7300 [www.hamptoninnbrookhaven.com](http://www.hamptoninnbrookhaven.com)

**Marriott Springhill Suites:** \$89/night – 2 Sawgrass Dr. Bellport, NY 11713 – (631) 924-0090 [www.marriott.com](http://www.marriott.com)

**Hilton Garden Inn:** \$99/night – 2038 Old Country Rd. Riverhead, NY 11901 – (631) 727-2733 [www.hiltongardeninn.com](http://www.hiltongardeninn.com)

*\*Rates are tax exempt with proper identification forms.*

**State that you are with the NY Wildfire & Incident Management Academy.** If you will need a pickup, let the hotel know as far in advance as possible. Any cancellations need to be made at least 48 hours in advance of scheduled arrival.

## EMERGENCY ACADEMY INFORMATION:

The emergency contact number for the Academy is (631) 394-5451. The Academy will also make attempts to update its website at [www.dec.ny.gov/education/73.html](http://www.dec.ny.gov/education/73.html), [www.nywima.com](http://www.nywima.com) and

<https://www.facebook.com/pages/New-York-Wildfire-Incident-Management-Academy/586382014770526>

in the event of course cancellations due to weather emergencies or other events.

# 2015 NYWIMA REGISTRATION FORM

**REGISTER ONLINE AT: [HTTP://WWW.NYWIMA.COM](http://www.nywima.com) OR COMPLETE REGISTRATION FORM  
MAIL INTO ADDRESS BELOW OR FAX TO (631) 769-1772**

<b>PLEASE TYPE OR PRINT LEGIBLY</b>		<b>Part 1</b>	US Citizen: <input type="checkbox"/> yes <input type="checkbox"/> no
<u>Nominee's Name:</u>		<u>Date Submitted:</u>	
<u>Are you a Volunteer Firefighter?</u> <input type="checkbox"/> NO <input type="checkbox"/> YES – DEPARTMENT:			
<u>Agency/Department Name &amp; Address:</u> <b>*Required</b>	<u>Agency Email:</u> <b>*Required</b>	<u>Agency Cell No.:</u> <b>*Required</b>	
<u>Personal Mailing Address:</u> <b>*Required</b>	<u>Personal Email:</u> <b>*Required</b>	<u>Personal Cell No.:</u> <b>*Required</b>	

Part 2 - Financial	
<p><b>Course selection:</b></p> <p>1st Course: _____ # of Days _____</p> <p>2nd Course: _____ # of Days _____</p> <p>3rd Course: _____ # of Days _____</p> <p style="text-align: center;"><b>**Courses cannot overlap**</b></p>	<p><b>Cost per day for courses:</b></p> <p>_____ days @ \$60 = \$ _____ <small>(By Sept. 1st)</small></p> <p>_____ days @ \$70 = \$ _____ <small>(Sept. 2nd – Sept. 18th)</small></p> <p>_____ days @ \$75 = \$ _____ <small>(After Sept. 18th)</small></p> <p>_____ Specialty price = \$ _____</p>
<p><b>Specialty Class Pricing:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Brush Truck Training: \$40.00</b></li> <li>➤ <b>S-212 Wildfire Powersaws &amp; Storm Debris Removal: \$350.00</b></li> <li>➤ <b>S-270/271 – Interagency Helicopter Training &amp; Basic Air Operations: \$420.00</b></li> <li>➤ <b>S-130/190 Field Day: \$75.00</b></li> <li>➤ <b>S-130/190 &amp; S-215: free of charge for Nassau and Suffolk Volunteer Firefighters only.</b></li> <li>➤ <b>BWSS, ISMTT, PER-304: free of charge</b></li> </ul>	<p><b>Trainee selection</b> (see reverse side for IMT Trainee Details)</p> <p style="text-align: center;"><small>(\$200.00 per 5 day session for Trainees) (\$100.00 per 5 day session for Observers)</small></p> <p>_____ Trainee Fee = \$ _____ <small>(session)</small></p> <p>_____ Observer/Shadow <small>(session) Fee = \$ _____</small></p> <hr/> <p style="text-align: right;">Admin. Fee = \$ <u>15.00</u>    <b>Shirt Size:</b> _____</p> <p style="text-align: right;">Total: = \$ _____</p> <p style="text-align: center;"><b>**Payment options listed below**</b></p>

## REGISTRATIONS DUE BY SEPTEMBER 25, 2015

*~ Payment must be made in order to receive certificate of course completion ~*

Make checks payable to: **"New York Wildfire & Incident Management Academy"** Fed.ID# 11-3286762

**Mail registration & payments to: New York Wildfire & Incident Management Academy  
624 Old Riverhead Road, Westhampton Beach, NY 11978**

**\*Method of Payment:**     VISA     MASTER CARD     CHECK    [Check # \_\_\_\_\_]    [PO # \_\_\_\_\_]

Credit Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3 Digit Security Code: \_\_\_\_\_    Expiration Date: \_\_\_\_\_    Cardholder Zip Code: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_    Signature: \_\_\_\_\_

# TRAINEE REGISTRATION

Registration for the Incident Management Team Trainee positions is due by September 18, 2015

## Incident Management Team Trainee Program



The trainee program is open to any individual who wishes to sign up for a minimum five day trainee program. Full teams are welcome. Trainees in the program will shadow and work with NYWIMA IMT members for the full five days to meet personalized goals.

Training opportunities for the trainee program will be held in two sessions to meet your training objectives. Trainee positions will be filled on a first come, first serve basis. Early enrollment is encouraged.

**NWCG and All-Risk Trainee Registration Fee:** \$200 per session  
(For individuals working on task books)

**Special Observer (Shadow) Fee:** \$100 per session  
(For individuals seeking to become more familiar with Incident Management Team process. Observers should **not** be working on an initiated NWCG or All-Risk Trainee Task Book)

**All Trainees and Observers should complete the Financial Section on opposite page.**

Trainee Positions		(A) 10/22 – 10/26	(B) 10/26 – 10/30
<b>Command &amp; General Staff</b>	Incident Commander (ICT)		
	Safety Officer (SOFrt)		
	Public Information Officer (PIOFt)		
<b>Operations</b>	Operations Section Chief (OSC2t)		
	Division/Group Supervisor (DIVS)		
<b>Plans</b>	Plans Section Chief (PSC2t)		
	Resource Unit Leader (RESLt)/ Demo Unit Leader (DMOB)		
	Situation Unit Leader (SITLt)		
<b>Logistics</b>	Logistics Section Chief (LSC2t)		
	Supply Unit Leader (SUPLt)		
	Receiving/Distribution Manager (RCDMt)		
	Ordering Manager (ORDMt)		
	Ground Support Unit Leader (GSULt)		
	Equipment Manager (EQPMt)		
	Base Camp Manager (BCMGT)		
	Facilities Unit Leader (FACLt)		
Communication Unit Leader (COMLt)			



As part of the Academy's mission to develop a group of interagency leaders who can lead response efforts in the Northeast and across the nation, the Academy will once again offer a trainee program at this year's Academy.

Qualified trainees should bring their initiated NWCG, State or Agency task books to the Academy and should submit a copy of this task book when they submit their training application. Trainees will receive performance appraisals for their work at the Academy, and some task book items can potentially be signed off depending upon trainee performance.

Trainees will receive notification of their acceptance by October 5.

**Please do not make any trip reservations until you receive an acceptance for your desired trainee position.**





2015 New York Wildfire & Incident Management Academy  
624 Old Riverhead Road  
Westhampton Beach, NY 11978

**Registration  
due by  
October 5,  
2015**

**Register online:  
[www.nywima.com](http://www.nywima.com)**

<http://www.dec.ny.gov/education/73.html>

**VISIT OUR WEBSITE AT**

**FOR MORE INFORMATION CONTACT:**  
NY WILDFIRE & INCIDENT MANAGEMENT  
ACADEMY  
Bill Fonda  
c/o Central Pine Barrens Commission  
624 Old Riverhead Road  
Westhampton Beach, NY 11978  
(631) 769-1556  
[nywima@pb.state.ny.us](mailto:nywima@pb.state.ny.us)