ACCESS/POLICY
☐ F Prohibited Areas
☐ F Signs and Placards
☐ F Safety Approval Form
☐ F Lead Experimenter
Access to FOE, mezzanine areas above hutch roof, staircase not permitted
Locate and discuss all posted signs and placards (Hazard Info Placard, contact info, PPE)
Users must review SAF; review controls and other training for SAF or beamline
Lead Experimenter must ensure that safety, training, and reporting requirements are completed

EMERGENCIES
☐ F FLOCO/Control Rm
☐ F Beamlne/ESH Staff
☐ F Emergencies
Discuss when to contact a Floor Coordinator (FLOCO) and the Control Room for assistance
Discuss when to contact Beamline Staff/ESH for assistance and operations (emergency contact info, phones)
Discuss emergency response and accountability responsibilities. Locate assembly, shelter-in-place areas, exits, and fire alarm pull boxes
Locate eye wash/shower
Locate spill control station
Identify radiation monitor locations, move away from area, call control room if area monitors alarm

BEAMLINE SAFETY
☐ F Configuration Control
☐ F Cryogen Lines
☐ F EquipE-Stops
☐ F User Authorization
Identify the configuration control signs and follow configuration control policy
Discuss allowed operations with transfer lines, review operations
Show locations, review when to use emergency stops, and if authorized to reset
User is authorized to operate ONLY the equipment the user has been trained on - review operation and hazards

GENERAL SAFETY
☐ F Chemicals
☐ F Cryogen Use
☐ F Electrical Work
☐ F Ladders
☐ F Magnetic Fields
Discuss use, labeling, storage, spills, labs, disposal, and transportation of chemicals
For cryogen/cryostat use, discuss fill operations, ODH, demonstrate use, wear PPE (eye and skin protection)
No work on exposed electrical components (>50V and either >5mA AC or 25 mA DC or >10KV at any current) without appropriate procedures and electrical training
Review step ladder use if needed; if ladder required, discuss set up, safety and 3-point rule
Magnetic fields present at this beamline - Users with medical devices/implants should stay away from source

WASTES
☐ F Hazardous Wastes
☐ F Waste Location
Do not generate hazardous wastes without talking with beamline staff.
Show relevant waste collection areas and discuss training requirements (sharps, razor blades, pipet tips, broken glass, hazardous waste Satellite Accumulation Area/SAA)

CLOSE OUT
☐ B1 Samples (Take Home)
☐ B2 Samples (Storage)
☐ B3 Samples (Store or Ship)
☐ B Shipping Haz Mat
☐ F End of Run Form
☐ F Housekeeping
☐ F2 Publications
Take samples back to home institution
Review storage process for samples
Discuss with beamline staff whether to store samples or ship back to home institution and confirm before leaving
Review shipping process for hazardous materials
Complete the End of Run form for NSLS-II
Check housekeeping (beamline area neat, clean, free of hazards), ensure tools/equipment returned or stored
Send a copy of your publication to ☑ NSLS-II User Administration ☑ the beamline

[EB] Determined by ESH and Beamline [F] Required by Facility for ALL Beamlines
During initial form development: If there is a number next to the designation (e.g., B1, B2, etc), select the most appropriate content.
Instructions to Trainer:
(1) Provide training for each checkbox to each user listed on the SAF as they arrive and complete the information below. If a checkbox does not apply, cross out that line. Training is valid for 1 year at this beamline only. (2) Send completed forms to NSLS-II Training, Building 745, immediately after all users listed on the SAF (who plan to arrive for this run) have been trained. Training will be entered in the user's training history.

Instructions to User:
Ensure your name and life number are correct and sign the space below that you understand the instructions provided to you in this training.

<table>
<thead>
<tr>
<th>PRINT User Name</th>
<th>Life #</th>
<th>User Signature</th>
<th>Date</th>
<th>Trainer's Signature</th>
<th>Training Entered</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bisogni, Valentina</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pelliciari, Jonathan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

 Trainer: Place √ next to your name:

[EB] Determined by ESH and Beamline [F] Required by Facility for ALL Beamlines
During initial form development: If there is a number next to the designation (e.g., B1, B2, etc), select the most appropriate content.